



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Wednesday, May 3<sup>rd</sup>, 2017 7:00 p.m.  
Council Chambers, 168 Water Street, Shelburne, NS

**Council Members Present**

Mayor Karen Mattatall  
Deputy Mayor Rick Davis  
Councillor Harold Locke  
Councillor Sheldon Ringer  
Councillor Nolan Young

**Staff Present**

Dylan Heide, CAO  
Julie Ferguson, Clerk

**Call to Order**

Mayor Mattatall called the meeting to order at 7:00 pm.

**Approval of the Agenda**

**Locke – Davis**

THAT the Agenda for the Regular Town Council Meeting of May 3<sup>rd</sup>, 2017 be approved as presented.  
**CARRIED**

**Approval of the Minutes**

**Locke – Young**

THAT the Minutes from the Regular Town Council Meeting of April 19<sup>th</sup>, 2017 be approved.  
**CARRIED**

**Delegations: None**

**Correspondence**

**Action Required:**

**a) Robin Walker – Letter – Festival Exemptions**

**Davis – Ringer**

That Council approve the addition of Tall Ships 2017 and the Whirligig Festival to the list of exemptions under the Town of Shelburne Vending By-Law in regards to the sale of Arts & Crafts.  
**CARRIED**

**For Information:**

**a) Stuart Pinks – Letter – CNSOPB Update**

Update was accepted by Council for information.

**b) Mary Manning – Letter – Southwest Nova Biosphere Association (SNBRA)**

Accepted for information.

c) **Heath Spencer – Letter – SASI**

Council accepted the letter from SASI in regards to their lease of Heritage Hall from the Town.

**Council Items**

a) **Mayor Mattatall – letter to Minister of Transportation re: OHVs on Town Right-of-Ways**

Council discussed the provinces route-mapping plans and their desire to have a say in how potential Town routes are considered.

**Davis – Locke**

THAT the Town send a letter to the Nova Scotia Minister of Transportation regarding permitting consideration of OHVs on Town roads/road right-of-ways in upcoming OHV routes studies.

**CARRIED**

**Committee Reports**

a) **Community Participation & Volunteerism Committee**

**Locke – Davis**

THAT staff be directed to develop a draft Public Art Policy reflecting the following policy statement:

“The intent of this policy is to:

- Create vibrant public spaces for residents and visitors
- Enhance the town’s appeal and attractiveness
- Reflect the diversity of our community
- Celebrate our shared cultural heritage
- Strengthen neighbourhood and community ties
- Provide opportunities for local artists”

**CARRIED**

**Locke – Young**

THAT the Minutes of the April 6<sup>th</sup>, 2017 CP & V committee meeting be accepted by Council.

**CARRIED**

b) **Shelburne Port Authority Committee**

Council discussed the addition of a gate to the stem of the Wharf to allow for pedestrian traffic, as agreed to by the Shelburne Port Authority Committee.

**Locke – Ringer**

THAT the Minutes of the April 20<sup>th</sup>, 2017 Shelburne Port Authority Committee meeting be accepted by Council.

**CARRIED**

**Staff Reports: None**

**New Business**

**a) Councillor Ringer – Meeting with MLA candidates**

Councillor Ringer suggested setting up a meeting with provincial election candidates from all parties before the upcoming election on May 30<sup>th</sup>. Council discussed the possibility that the Chamber of Commerce would plan to host a collective public session with all candidates and encouraged Council to attend this session.

**b) Mayor Mattatall – Town Dump**

Mayor Mattatall reaffirmed that the former Town Dump was permanently closed by motion of Council last year and will not reopen.

**c) Mayor Mattatall – CAO Appraisal**

Mayor Mattatall informed Council about the process for the regular annual CAO appraisal by Council and Staff.

**Adjournment**

**Locke – Young**

THAT the Regular Town Council Meeting of May 3<sup>rd</sup>, 2017 be adjourned at 7:30 pm.

**CARRIED**

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**Mayor**

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**Clerk**