



Town of Shelburne
Minutes of the **Regular Council Meeting**
Wednesday, April 5th, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Locke – Ringer

THAT the Agenda for the Regular Council Meeting of April 5th, 2017 be approved as presented.

CARRIED

Approval of the Minutes

Locke – Davis

THAT the Minutes from the Regular Council Meeting held on March 15th, 2017 be approved.

CARRIED

Davis – Young

THAT the Minutes from the Special Budget Council Meeting held on March 20th, 2017 be approved.

CARRIED

Young – Ringer

THAT the Minutes from the Special Budget Council Meeting held on March 21st, 2017 be approved.

CARRIED

Ringer – Locke

THAT the Minutes from the Special Budget Council Meeting held on March 27th, 2017 be approved.

CARRIED

Delegations

Shelburne Housing Coalition: Sheila Bird & Holly Renaud

Members of the Shelburne Housing Coalition explained the purpose of their group to Council as well as highlighted their Action Plan for the 2017-18 year. The Shelburne Housing Coalition advocates for affordable and accessible housing for all residents. Council suggested that the Town share information about the Shelburne Housing Coalition via the Town's social media sources as well as in the Town's Newsletter.

Correspondence

Action Required:

a) Letter from Mark Doane – Pedestrian Safety (John/Digby)

Davis – Young

THAT discussion of the pedestrian crossing at John and Digby be deferred to the April 19th, 2017 Regular Town Council meeting.

CARRIED

b) Letter from Shawn MacAulay – Pedestrian Safety (Water/Falls/Wright's)

Young – Ringer

THAT the Traffic Authority present a report including options for Council to consider in regards to pedestrian crossing from Wright's Road, speed limits, and signage.

CARRIED

For Information:

a) Letter from Minister Churchill – 12 Month Notice

Accepted for information.

b) Letter from Louise Lindsay, Shelburne Historical Society – Financial Statements

Accepted for information.

c) Roseway Hospital Community Update – Spring 2017

Davis – Locke

THAT representatives of the South West Health Authority be invited to come to an upcoming Council meeting as a delegation.

CARRIED

d) Bridgewater Police Service 2015-16 Annual Report

Accepted for Information.

Council Items

a) Mayor Mattatall – Proclamation – National Poetry Month, April 2017

Mayor Mattatall read the proclamation that the month of April 2017 is National Poetry Month in the Town of Shelburne. (proclamation attached)

b) Mayor Mattatall – Proclamation – National Volunteer Week, April 23-29

Mayor Mattatall read the proclamation that the week of April 23rd to the 29th, 2017 will be National Volunteer Week in the Town of Shelburne. (proclamation attached)

c) Mayor Mattatall – Proclamation – Walk for Values Day, April 24th

Mayor Mattatall read the proclamation that April 24th will be Walk for Values Day in the Town of Shelburne. There will be a walking event starting at the Fire Hall at 3pm on that day to celebrate community values. (proclamation attached)

d) Mayor Mattatall – Capital / Water Budget Meeting Dates

Council agreed to the dates for the upcoming Capital / Water Budget Meetings as follows:

Monday, April 10 th	Budget Meeting	5 pm
Tuesday, April 11 th	Budget Meeting	5 pm
Wednesday April 12 th	Budget Meeting	5:30 pm
Tuesday, April 18 th	Budget Meeting	5 pm

e) Mayor Mattatall – MV Farley Mowatt

Mayor Mattatall updated Council on the status of the MV Farley Mowatt. The Town is waiting on funding from the Federal Government to remove the derelict vessel. Mayor Mattatall has spoken with MP Bernadette Jordan about this matter.

Young – Davis

THAT Council send another letter to the Honourable Marc Garneau, Minister of Transport, regarding the removal of the MV Farley Mowatt, along with photographs of the state of the vessel.

CARRIED

f) Mayor Mattatall – Chamber Request Re: Ovocontrol for Pigeons

Davis – Locke

THAT the Town write to the Shelburne and Area Chamber of Commerce asking them to invite businesses to participate in the Ovocontrol project for Pigeon population control.

CARRIED

g) Deputy Mayor Davis – Greenhouse Production of Marijuana

Davis – Young

Whereas Health Canada has not yet approved the production of legal marijuana in a greenhouse environment; and

Whereas legal marijuana production is expected to generate significant economic opportunities; and

Whereas studies have demonstrated that the climate of the Shelburne area has excellent potential for greenhouse agriculture;

Therefore be it resolved that the Town write to Health Canada supporting the production of legal marijuana in a greenhouse environment.

CARRIED

h) Councillor Young – Gloucester Christmas Tree Delivery

Young – Davis

Whereas we gift our sister city of Gloucester a tree at Christmas;

Therefore be it resolved that a package promoting local tourism be included on the tree and/or with the tree upon delivery.

CARRIED

Committee Reports

a) Community Participation & Volunteerism Committee

Locke – Ringer

THAT in the interest of improving active transportation safety – funding for traffic signals at the intersection of King Street and Water Street be included in the 2017-18 capital budget.

CARRIED

Locke – Davis

THAT Council approve the report of the Community Participation & Volunteerism Committee Meeting for March 2017.

CARRIED

b) Shelburne Port Authority

Locke – Ringer

THAT Council approve the report of the Shelburne Port Authority Meeting for March 2017.

CARRIED

c) RCMP Advisory Board

Councillor Ringer gave Council an update on the recent meeting of the RCMP Advisory Committee.

Ringer – Davis

THAT Council approve the report of the RCMP Advisory Board Committee meeting of February 2017.

CARRIED

Staff Reports

a) General Operating Budget 2017-18

Davis – Locke

THAT Council approve the Operating Budget for 2017-18 as presented with revenue and expenditures totalling \$4,172,660; tax rates unchanged at \$2.04/\$100.00 Residential and \$3.86/\$100.00 Commercial, sewer rate increasing to \$219/unit, and solid waste charge to \$210.18/unit.

CARRIED

b) Compilation of Resident Survey Results

Council discussed the results of the Resident Survey and proposed using the information in the planned resident attraction package.

c) Compilation of Downtown Revitalization Staff Survey Results

Council discussed the results of the Downtown Revitalization Staff Survey which will be revisited with CED manager Darren Shupe during the capital budget process.

d) Staff Report – Designating the Commercial Development District Area

Davis – Ringer

THAT the Commercial Development District area for the purpose of developing a draft CDD by-law be defined as (Option 2) Zone 1 & 2 (as presented in the Staff Report – Designating the Commercial Development District Area).

CARRIED

New Business

a) Councillor Davis – Roseway Manor Board

Councillor Davis asked for an update on the position of the municipalities concerning the status of the Roseway Manor Board. Mayor Mattatall will contact the Honourable Zach Churchill again to request a meeting in regards to the Manor, to include representatives of the municipalities.

b) Councillor Locke – Condition of roads near Bridge construction

Councillor Locke asked about the deteriorating condition of the roads where the new Bridge is being constructed. CAO replied that TIR is responsible for the condition of existing roads once construction of the bridge is complete.

c) Mayor Mattatall – Reminder of Guild Hall Grand Opening

Mayor Mattatall would like to remind the public of the Guild Hall Grand Opening on the weekend of May 26-28 and encourage the public to come out for the celebration and events.

Upcoming Meetings

Thursday, April 6 th	CP & V Committee	7pm
Monday, April 10 th	Budget Meeting	5pm
Tuesday, April 11 th	Budget Meeting	5pm
Wednesday April 12 th	Budget Meeting	5:30pm
Tuesday, April 18 th	Budget Meeting	5pm
Wednesday, April 19 th	Town Council Meeting	7 pm
Thursday, April 20 th	Shelburne Port Authority	7 pm
Wednesday, May 3 rd	Town Council Meeting	7pm

Adjournment

Locke – Ringer

THAT the Regular Town Council Meeting of April 5th, 2017 be adjourned at 8:35 pm.

CARRIED

Mayor

Clerk