



**Town of Shelburne**  
Minutes of the **Special Council Meeting**  
Monday, March 27<sup>th</sup>, 2017 at 5:00 p.m.  
Council Chambers, 168 Water Street, Shelburne, NS

**Council Members Present**

Mayor Mattatall  
Deputy Mayor Davis  
Councillor Locke  
Councillor Ringer  
Councillor Young

**Staff Present**

Dylan Heide, CAO  
Jane Crowell, Manager of Finance  
Jennifer Perry, Finance Officer

**Call to Order**

Mayor Mattatall called the meeting to order at 5:05 pm.

**Approval of the Agenda**

**Locke – Davis**

THAT the Agenda for the Special Council Meeting of March 27<sup>th</sup>, 2017 be approved as presented.  
**CARRIED**

**Operating Budget Discussion**

Council discussed the draft 2017-18 operating budget as presented by staff.

Councillor Locke presented time sensitive grants to organizations recommendations from the March 23<sup>rd</sup> special meeting of the Community Participation & Volunteerism Committee.

**Locke – Davis**

THAT the following grants to organizations be approved for inclusion in the 2017-18 Operating Budget:

Shelburne Regional High School Bursary	\$250.00
Canadian Red Cross	\$50.00
South West Nova Transition House	\$500.00
Shelburne Co. Health Care Recruitment	\$889.00
Shelburne Longboat Society	\$1,500.00
Black Loyalist Heritage Society	\$1,984.75
Shelburne Co. Exhibition	\$1,000.00
Sou'West Nova Transit Fare Subsidy	\$1,000.00
Special Olympics	\$1,000.00

Osprey Arts Centre	\$1,000.00
Shelburne Historical Society	\$2,500.00

**DEFEATED**

**Davis – Locke**

THAT the following grants to organizations be approved for inclusion in the 2017-18 Operating Budget:

Shelburne Regional High School Bursary	\$250.00
Canadian Red Cross	\$50.00
South West Nova Transition House	\$500.00
Shelburne Co. Health Care Recruitment	\$889.00
Shelburne Longboat Society	\$1,500.00
Black Loyalist Heritage Society	\$1,984.75
Shelburne Co. Exhibition	\$1,000.00
Sou'West Nova Transit Fare Subsidy	\$1,000.00
Special Olympics	\$1,000.00
Shelburne Lions Club	\$2,637.72
Shelburne Historical Society	\$2,500.00

**CARRIED**

Manager of Finance Jane Crowell reported on the results of the recent tax sale.

**Davis – Locke**

THAT Council go in-camera to discuss matters relating to:

- (b) setting a minimum price to be accepted by the municipality at a tax sale.

**CARRIED**

Council went in-camera at 6:26 p.m. returning at 6:34 p.m. Business arising from in-camera:

**Locke – Davis**

THAT the property of Harris, James Llewellyn (Land Only, 109 Hammond Street, AAN# 04882857) be put out for tax sale by tender for a period of three months, requiring a 10% deposit with tender submission.

**CARRIED**

Manager of Finance Jane Crowell presented year-end transfer recommendations.

**Locke – Davis**

THAT Council approve a transfer from General Capital Account #91-01217 to General Operating Account #91-00512 in the amount of \$308,476.13 for incomplete capital projects in fiscal year 2016/17 which will be paid for by borrowing in the Spring and/or Fall debenture from the Municipal Finance Corporation in 2017/18.

**CARRIED**

**Davis – Ringer**

THAT Council approve a transfer from Sewer Reserve Account #53-01912 to General Operating Account #91-00512 in the amount of \$8,242.83 for capital projects in fiscal year 2016/17.

**CARRIED**

**Young – Locke**

THAT Council approve a net transfer of \$1,648.00 from Gas Tax Reserve Account #53-01815 to General Operating Account \$91-00512 for capital projects in fiscal year 2016/17.

**CARRIED**

**Ringer – Davis**

THAT Council approve a transfer from Capital Street Reserve Account #91-03015 to General Operating Account #91-00512 in the amount of \$19,986.24 for capital projects in fiscal year 2016/17.

**CARRIED**

**Adjournment**

**Locke – Davis**

THAT the March 27<sup>th</sup>, 2017 Special Council Meeting be adjourned at 6:43 p.m.

**CARRIED**

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**Mayor**

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**Clerk**