



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, March 15th, 2017 6:30 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 6:30 p.m.

Approval of the Agenda

Davis – Locke

THAT the Agenda for the Regular Council Meeting of March 15th, 2017 be approved with the addition of item: 6(b) Sarah D'entremont – Invitation to Poverty Politics & Our Kids Session.

CARRIED

In-Camera Session

Davis – Locke

THAT Council go In-Camera to discuss:
(c) personnel matters.

CARRIED

Council went in-camera at 6:34 p.m. returning at 7:11 p.m. Business arising from in-camera:

Davis – Young

THAT Mayor Mattatall sign the Collective Agreement between IBEW LOCAL1928 and the Town of Shelburne, April 1, 2017 – March 31, 2022.

CARRIED

Approval of the Minutes

Locke – Ringer

THAT the Minutes of the Regular Council Meeting of March 1st, 2017 be approved.

CARRIED

Delegations

None

Correspondence

Action Required:

a) South Shore Tourism Team

Discussion was held regarding the work of the South Shore Tourism Team and their expected request for support.

Davis – Locke

THAT the Town of Shelburne contribute \$207 in 2017 and \$207 in 2018 to the South Shore Tourism Team to support the implementation of the South Shore Tourism Marketing and Development Plan.
CARRIED

Davis – Ringer

THAT staff send a letter to fellow SSREN Municipal partners advocating that the Coordinator position for the South Shore Tourism Team be a core function of the SSREN as intended and that this be copied to the REN Board Chair.

CARRIED

b) Sarah D’Entremont – Invitation to Poverty Politics & Our Kids Session

Discussion was held regarding the invitation and event. A member of Council or Town Staff will try to attend the event at NSCC on April 6th, 2017.

For Information:

a) Nova Scotia Canada Games Women’s Softball Team – Letter

Accepted for information.

b) Bruce W. Belliveau – Corps Report, Commissionaires Nova Scotia

Accepted for information.

c) Zach Churchill – 911 Cost Recovery Fund

Accepted for information.

d) Municipality of the District of Shelburne – Letter to the Honourable Geoff MacLellan

Accepted for information.

e) Municipality of the District of Shelburne – Letter to the Honourable Stephen McNeil

Accepted for information.

Council Items

a) Mayor Mattatall – Budget Meetings Schedule

Council discussed the upcoming Budget Meetings Schedule and agreed on the posted dates.

Upcoming Meetings

Thursday March 16th, 2017	Port	7:00 p.m.
Monday March 20th, 2017	Budget	5:00 – 6:30 p.m.
Tuesday March 21st, 2017	Budget	5:00 – 6:30 p.m.
Monday March 27th, 2017	Budget	5:00 – 6:30 p.m.
Tuesday March 28th, 2017	Budget	5:00 – 6:30 p.m.
Monday April 3rd, 2017	Budget	5:00 – 6:30 p.m.
Wednesday April 5th, 2017	Regular Town Council	7:00 p.m.

b) Councillor Locke – CP & V recommendations

Council introduced time sensitive recommendations from the CP & V Committee concerning the new Guild Hall, Public Art, crosswalk flags, and Christmas.

Locke – Davis

THAT Council establish of an annual budget item of \$7,500 per year for the next four years beginning in 2017-18, to be available to support public art in the community.

CARRIED

Locke – Davis

THAT Council include in the 2017-18 budget funds to begin expanding the crosswalk flags program throughout the community.

CARRIED

Locke – Davis

THAT Council include in the 2017-18 budget funds to purchase the following equipment for the new Guild Hall: Chairs, Tables, Weather Wrapping, Projector and Screen, Removable Dance Floor, Sound System, and Stage Curtains.

CARRIED

Locke – Davis

THAT Council include in the 2017-18 budget funds to purchase additional Christmas Banners for Hammond Street and Ohio Road.

CARRIED

Staff Reports

a) Unified Staff Report

The Unified Staff Report was reviewed by Council.

b) Council Assignments to Staff

The updated Council Assignments to Staff was reviewed by Council.

c) Year to Date Financial Report

The Year to Date Financial Report was reviewed and accepted by Council.

d) Staff Report – Wi-Fi Hotspots

Young – Locke

THAT Staff look into the costs associated with option 4 in the report - building a new Town-Operated Network of Hotspots (Limited Network) and to include it in the annual budget for Council's consideration.

CARRIED

e) Staff Report – Weather Station

Locke – Young

THAT Mayor Mattatall sign the License Agreement approving the Environment Canada Weather Station.

CARRIED

f) Staff Report – Population Growth Survey

Davis – Ringer

THAT staff provide a report that summarizes the findings from the Population Growth Survey.

CARRIED

New Business

a) Councillor Davis – Sterling Belliveau

Discussion was held regarding Electoral Boundaries and related efforts by MLA Sterling Belliveau.

Adjournment

Locke – Davis

THAT the March 15th, 2017 Regular Council Meeting be adjourned at 8:12 p.m.

CARRIED

Mayor

Clerk