



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, March 1st, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Davis – Young

THAT the Agenda for the Regular Council Meeting of March 1st, 2017 be approved with the addition of items: 5(b) Letter – Roy O’Donnell Atlanticann Medical Inc; 6(e) Mayor Mattatall – Highway Twinning Consultation; and the removal of item 8(b) Flag Policy.

CARRIED

Approval of the Minutes

Locke – Ringer

THAT the Minutes of the Regular Council Meeting of February 15th, 2017 be approved.

CARRIED

Delegations

Brooke Nodding – Bluenose Coastal Action Foundation

Ms. Nodding presented information about the purposes of the Bluenose Coastal Action Foundation and highlighted various projects which they have undertaken along the South Shore. The Bluenose Coastal Action Foundation deals with storm water management, water quality monitoring, coastal policies, active transportation, solid waste/sewage, storm surge/flood models, and drought research. Ms. Nodding expressed an interest in engaging new partners and collaborating with groups in the Shelburne area.

Correspondence

Action Required:

a) Municipality of the District of Shelburne – Shared Services Letter

Davis – Young

THAT Staff send a letter stating that Shelburne Town Council agrees to meet with the Council of the Municipality of the District of Shelburne and Lockport Town Council to discuss shared services.

CARRIED

b) Roy O'Donnell – Letter regarding Atlanticann Medical Inc.

Davis – Young

THAT the Staff contact Atlanticann Medical Inc. with an offer to help secure a suitable location within Town limits for their planned facility.

CARRIED

For Information:

a) Letter – Barrington Search & Rescue

Council reviewed the letter from Barrington Search & Rescue and acknowledged the importance of the services that they provide to the area.

b) Sou'West Nova Transit – Financial Partnership Request

Council noted their continuing support to Sou'West Nova Transit and acknowledged receipt of their Town of Shelburne's Grants to Organizations application.

Council Items

a) Mayor Mattatall – Fines for Illegal Snow Dumping

Davis – Locke

THAT Staff update the listing of local snow removal contractors annually and send a letter prior to each season reminding them that it is illegal to dump snow on a public road or right-of-way and that fines would result.

CARRIED

b) Mayor Mattatall – Scheduling of Budget Meetings

Council discussed potential dates for budget meetings for the weeks of March 20th to April 5th, 2017. Dates will be confirmed at the March 15th Regular Town Council Meeting.

c) Councillor Ringer – RCMP Public Member

Ringer – Locke

THAT Council appoint Marianne Morris as a public member representing the Town of Shelburne on the RCMP Advisory Board Committee.

CARRIED

d) Councillor Young – Identifying New Economic Opportunities

Young – Davis

WHEREAS Strategic Goal #2 in the previously approved Economic Development Strategic Action Plan Strategy, Action Item 2.3, states Adopt a Proactive Approach of Identifying New Opportunities;

THAT Staff reach out to a business once per month, for a trial period of six months, to invite them to consider the Town of Shelburne as part of the business' operations. The results of these contacts are to be included in the monthly Staff Report provided to Council.

CARRIED

e) Mayor Mattatall – Highway Twinning Consultation

Young – Locke

THAT Staff contact other municipal units in the area and encourage them to attend the public consultation regarding Highway Twinning the 103 that is to take place Thursday March 9th from 6:30-9:30 p.m. at the Shelburne Community Centre.

CARRIED

Committee Reports

a) Community Participation & Volunteerism Committee

Locke-Davis

THAT Council include Robin Walker in the membership of the Community Participation & Volunteerism Committee.

CARRIED

Locke – Ringer

THAT Council accept the report of the February 2nd, 2017 Community Participation & Volunteerism Committee Meeting as presented.

CARRIED

b) Shelburne Port Authority

Deputy Mayor Davis took the Chair.

Mattatall – Locke

THAT Council include Mike O'Callaghan in the membership of the Shelburne Port Authority Committee.

CARRIED

Deputy Mayor Davis returned the Chair to Mayor Mattatall.

Locke – Davis

THAT Council accept the report of the February 23rd, 2017 Shelburne Port Authority Committee Meeting as presented.

CARRIED

c) RCMP Advisory Board

Councillor Ringer will give a report on the February RCMP Advisory Board meeting once minutes from the meeting have been made available.

Staff Reports

a) Staff Report – Recording and Distribution of Council Meetings

Davis – Locke

THAT Staff create an online video channel to share and archive video recordings of Council Meetings which can be shared via social media to be launched in the Spring of 2017; and,
THAT Council amend the Town Council Meetings Policy to address/include video recordings of Town Council Meetings as follows:

“Recordings: A video recording of Town Council meetings will be kept by the Town Clerk. Recordings will not be made of in-camera sessions. The video recordings will be uploaded to the Town of Shelburne’s designated online channel following the meeting. These recordings are intended to supplement and do not replace the official Minutes of the meeting.”

CARRIED

New Business

NONE

Upcoming Meetings

Thursday March 2nd	CP & V Meeting	7:00 pm
Thursday March 7th	Arena Board	4:30 pm
Wednesday March 15th	Town Council Meeting	7:00 pm
Thursday March 16th	Shelburne Port Authority	7:00 pm
Thursday March 23rd	CP & V Special Meeting	7:00 pm
Wednesday April 5th	Town Council Meeting	7:00 pm

Adjournment

Locke – Davis

THAT the March 1st, 2017 Regular Council Meeting be adjourned at 8:15 p.m.

CARRIED

Mayor

Clerk