



Town of Shelburne
Minutes of the Regular Council Meeting
Wednesday, February 1st, 2017 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer
Councillor Nolan Young

Staff Present

Dylan Heide, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Davis – Locke

THAT the Agenda for the Regular Council Meeting of February 1st, 2017 be approved with the re-ordering of item number 8 (Council and Committee Meetings) to follow item number 10 (New Business).

CARRIED

Approval of the Minutes

Locke – Ringer

THAT the Minutes of the Regular Council Meeting of January 25th, 2017 be approved.

CARRIED

Delegations

There were no delegations.

Correspondence

Action Required:

a) Roy O'Donnell Letter – Boundaries

Council considered a letter from Roy O'Donnell concerning the recent court decision on electoral boundaries.

Davis – Ringer

THAT staff draft a letter to Premier Stephen McNeil, copying all municipal units within the boundaries of the former riding, in regards to striking a new electoral boundary commission, restoring our former riding boundaries, and ensuring that a new electoral boundary map is in place before the next Provincial election.

CARRIED

For Information:

b) Melanie Thorburn – Donation Facebook Message

Mayor Mattatall read the message from Melanie Thorburn, concerning the CIBC account set up for donations in memory of Tori Brooke Symonds, for the viewing public.

Council Items

a) Mayor Mattatall – Appointment of Auditor 2016-17 Fiscal Year

Davis – Locke

THAT Council appoint Redding CA as the municipal auditor for the 2016-17 fiscal year.

CARRIED

b) Mayor Mattatall – Potential Twinned Highways

Discussion was held regarding concerns with tolls being introduced on Highway 103 between Tantallon and Bridgewater. Concerns were raised regarding the impact of tolls on tourism, cost of goods being transported, and commuting for residents for employment, medical, etc.

Davis – Young

THAT Staff develop a letter summarizing Council's concerns in regards to a toll twinned highway between Bridgewater and Tantallon for submission to the provincial consultations, copying impacted municipal units. Staff will also publicize the provincial consultations online.

CARRIED

c) Councillor Ringer – Shelburne Policing Priorities

Discussion was held concerning annual policing priorities within the Town of Shelburne that would be presented to the RCMP Advisory Board.

Ringer – Davis

THAT Councillor Ringer presents the Town Council's priorities of presence & visibility, speeding, after-market altered vehicles, hard drugs, and vandalism to the RCMP Advisory Board at their February 2nd, 2017 meeting in Lockeport.

CARRIED

d) Councillor Young – Downtown Revitalization

Young – Locke

THAT Staff and Council develop and compile ideas for Downtown Revitalization for Shelburne to be provided to Council prior to budget discussions in March.

CARRIED

Committee Reports

a) Community Participation & Volunteerism Committee

Councillor Locke provided the committee report to Council.

Locke – Ringer

THAT Council accept the report of the CP & V for their Thursday January 5th, 2017 meeting.

CARRIED

Locke – Davis

THAT Council approve the 2017 CP & V Action Plan. (Attached)

CARRIED

Locke – Young

THAT Council establish a fund to support free public programming at the Guild Hall as a \$5,000 item in the Town's 2017-2018 operating budget.

CARRIED

Mayor Mattatall asked Deputy Mayor Davis to take the Chair

b) Shelburne Port Authority Committee

Mayor Mattatall provided the committee report to Council.

Mattatall – Locke

THAT Council accept the report of the Shelburne Port Authority Committee for their Thursday January 26th, 2017 meeting.

CARRIED

Mattatall – Locke

THAT Port investments of \$107,337.49 held with Scotiabank Group Investments #1845122 and \$161,118.00 held with Scotia McLeod 3439-61358 be transferred to a Port reserve account with CIBC Shelburne.

CARRIED

Deputy Mayor Davis returned the Chair to Mayor Mattatall

Staff Reports

a) Staff Report – Re: FCI's

Davis – Young

THAT Council accept the report for information.

CARRIED

b) Staff Report – Re: Write-Off Recommendations

Davis – Locke

THAT Council write-off the amount of \$7,629.18 for Amusement License, Taxes, Sewer, and Solid Waste in 2016/2017 for the fiscal year for property sold to the Province.

CARRIED

New Business

a) Councillor Davis – Region 6 Meeting Update

Councillor Davis reported that the Region 6 Board passed a motion to divide provincial diversion money equitably between units. Councillor Davis presented the Council's motion regarding recyclable materials to the Board which was also passed. The motion was read by Mayor Mattatall. (Attached)

b) Mayor Mattatall – Request for Motion

Mayor Mattatall asked for a Motion from a Councillor for the upcoming February 15th, 2017 Regular Council Meeting to congratulate Martin Fudge on receiving the Dr. Frank Hayden Award for his contribution to the Special Olympics.

c) Councillor Young – Minister of Municipal Affairs

Councillor Young asked Mayor Mattatall to invite the Minister of Municipal Affairs, the Hon. Zach Churchill, to meet with Town Council. The Mayor agreed to contact the Minister in this regard.

d) Mayor Mattatall – Roseway Manor Meeting

Mayor Mattatall reported that she and the CAO met with the District of the Municipality of Shelburne and the Town of Lockeport to discuss the Roseway Manor Board, making a notice of motion in regards to this matter for the February 15th Regular Council Meeting.

Adjournment

Locke – Davis

THAT the regular Town Council Meeting of February 1st, 2017 be adjourned at 7:50 p.m.

CARRIED

Mayor

Clerk

Region 6 Motion – Councillor Davis

WHEREAS currently recyclable materials including plastic container are being kept at landfills due to low market prices and high transportation costs;

AND WHEREAS DivertNS notes that value-added manufacturing initiatives intended to create new markets for these materials are given less priority through DivertNS's Business Development Programs;

THEREFORE BE IT RESOLVED that we call on DivertNS to give higher priority to initiatives creating local markets for currently recyclable materials including plastic containers to alleviate the need to landfill these materials.



TOWN OF SHELBURNE
COMMUNITY PARTICIPATION & VOLUNTEERISM COMMITTEE

2017 ACTION PLAN
SUPPORTING VOLUNTEER & NON-PROFIT
COMMUNITY GROUPS

ACTION: Recruit Committee members who represent or are affiliated with community groups.
GOAL: Connect with volunteer and non-profit groups.
OBJECTIVES: Recruit new Committee members to fill vacancies; maintain Committee at 10 members.
ESTIMATED ANNUAL COST - \$0

ACTION: Utilize traditional/social media and Town website to promote/support voluntary sector.
GOAL: Provide resources to support volunteer groups and participation in our community.
OBJECTIVES: Continue Committee Facebook presence via Town account; develop website content.
ESTIMATED ANNUAL COST - \$0

ACTION: Maintain reference materials for voluntary sector; promote availability of materials.
GOAL: Provide resources to support volunteer groups and participation in our community.
OBJECTIVES: Promote existing materials, identify needs for additional materials.
ESTIMATED ANNUAL COST - \$0

ACTION: Arrange training opportunities for volunteers and non-profit organizations.
GOAL: Provide resources to support volunteer groups and participation in our community.
OBJECTIVES: Collaborate with CBDC/NSCC to arrange training; promote via social media/website.
ESTIMATED ANNUAL COST - \$500

ACTION: Encourage participation in the community by individuals and groups.
GOAL: Provide recommendations to Council to improve community health and quality of life.
OBJECTIVES: Review and recommend programs and policies for active transportation, recreation, beautification, public art, etc.
ESTIMATED ANNUAL COST - \$1000

ACTION: Support local events (Volunteer Week, Town Wide Yard Sales, Christmas Lights Judging).
GOAL: Serve as a liaison between volunteers, community groups and the Town.
OBJECTIVES: Identify event needs; secure necessary volunteer resources; promote events.
ESTIMATED ANNUAL COST - \$500

ACTION: Make recommendations to Council concerning operating and capital spending.
GOAL: Serve as a liaison between volunteers, community groups and the Town.
OBJECTIVES: Consult with community; submit budgetary recommendations to Council.
ESTIMATED ANNUAL COST - \$0