



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Wednesday, January 25<sup>th</sup>, 2017 7:00 p.m.  
Council Chambers, 168 Water Street, Shelburne, NS

**Council Members Present**

Mayor Karen Mattatall  
Deputy Mayor Rick Davis  
Councillor Sheldon Ringer  
Councillor Harold Locke  
Councillor Nolan Young

**Staff Present**

Dylan Heide, CAO  
Julie Ferguson, Clerk

**Call to Order**

Mayor Mattatall called the meeting to order at 7:03 p.m.

**Approval of the Agenda**

**Davis – Young**

THAT the Agenda for the Regular Council Meeting of January 25<sup>th</sup>, 2017 be approved with the addition of item 8(e) Councillor Young – Downtown Revitalization.

**CARRIED**

**Approval of the Minutes**

**Locke – Davis**

THAT the Minutes of the Regular Council Meeting of January 4<sup>th</sup>, 2017 be approved.

**CARRIED**

**Delegations**

**Carol Lee Reinhardt & Annette St-Onge – SSREN**

Carol Lee Reinhardt presented the South Shore Regional Enterprise Network's Draft Regional Economic Development Strategy to the Council. Topics included: Manufacturing, GDP, Tourism, Business Path-finding, Sharing information across the 9 municipal units within the SSREN, Labour, Competitiveness, Business Environment, and Leadership.

**Correspondence**

**Action Required:**

**a) UNSM Spring Workshop and Fall Conference Session**

Mayor Mattatall encouraged councillors to attend the Spring Session.

**b) Joshua Brown Letter – RE: Anti-Discrimination and Racism Committee**

Discussion was held regarding the request to re-establish the Town's Anti-Discrimination and Racism Committee. Difficulties with Council Committees meeting quorum and providing recommendations to

Council were discussed and it was agreed that no additional Council Committees would be established at this time and a letter to this effect would be sent to Mr. Brown.

**c) Lion's Hall Letter**  
Deferred to budget

**d) Albert Lodge N. 30 Letter**  
Deferred to budget

**Davis – Young**

THAT staff develop a policy in regards to Tax Exemptions for Non-Profits for the budget discussions in March.

**CARRIED**

**For Information:**

**a) Letter – Emilee Taylor**  
Council thanked Miss Taylor for her letter and wished her the best of luck in her studies.

**b) Osprey Grant Report 2016**  
Report was accepted for information by Council.

**c) SCAC Grant Report 2016**  
Report was accepted for information by Council.

**d) SCAC Newsletter**  
Newsletter was accepted for information by Council.

**Council Items**

**a) Mayor Mattatall – Fisherman's Memorial Site Annual Service**  
Discussion was held regarding organizing an annual Fisherman's Memorial Service with support from members of the community.

**b) Mayor Mattatall – Flag Policy**

**Young-Davis**

THAT Staff amend the Flag Policy to direct staff to lower flags at the Fisherman's Memorial to half-mast in consideration of those lost at sea.

**CARRIED**

**c) Mayor Mattatall – Roseway Manor Update**  
Discussion was held regarding membership on the Roseway Manor Board and the varying responses from neighbouring municipal units. Mayor Mattatall expects to meet with the Warden and Mayor of Lockeport to this effect in the near future and will report back to Council.

**d) Councillor Young – Live-Streaming Council Meetings**

**Young – Davis**

THAT Staff develop a report on recording and streaming options for Council Meetings.

**CARRIED**

**Staff Reports**

- a) **Unified Staff Report**  
Report was reviewed and accepted by Council.
- b) **Council Assignments to Staff**  
Document was reviewed and accepted by Council.
- c) **Year to Date Financial Report**  
Financials were reviewed and accepted by Council.

**New Business**

- a) **Councillor Young – Guild Hall Use**  
Councillor Young requested an update on the discussions concerning the planned uses for the new Guild Hall structure. The CP & V Committee will be discussing rental agreements, functions, and building options at the February 2<sup>nd</sup> meeting which will be reported back to Council. Councillor Young encouraged Council to consider related ideas prior to budget discussions.
- b) **Councillor Davis – Town Office Phone System**  
Councillor Davis raised concerns about complaints regarding the office phone system and message. Staff will review the system with Bell Aliant to try to make it more user-friendly.
- c) **Councillor Ringer – Town of Shelburne Policing Priorities**  
Councillor Ringer requested that councillors bring five Town policing priorities to the next Town Council meeting. Councillor Ringer and Councillor Davis will present the priorities to the RCMP Advisory Board Meeting that was rescheduled for February 2<sup>nd</sup>, 2017.
- d) **Councillor Davis – African Heritage Month Proclamation**  
Councillor Davis read the African Heritage Month 2017 Proclamation for the Town of Shelburne. (attached)
- e) **Councillor Young – Downtown Revitalization**  
Councillor Young requested ideas from Staff and Council in regards to beautification, pedestrian traffic, parking, and public infrastructure. Councillor Young made a notice of motion in regards to requesting a staff report on this item at the Council's February 1<sup>st</sup> meeting.

**Adjournment**

**Davis – Ringer**

That the Regular Town Council Meeting of January 25<sup>th</sup>, 2017 be adjourned at 9:19 p.m.

**CARRIED**

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**Mayor**

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**Clerk**

## **AFRICAN HERITAGE MONTH 2017 CIVIC PROCLAMATION**

**WHEREAS** February is African Heritage Month, a time to celebrate the rich culture and heritage of people of African ancestry in Nova Scotia.

**WHEREAS** this month to recognize African heritage is now in its 32<sup>nd</sup> year, this is an opportunity to celebrate heritage through the Arts, public discussions, education, and community events.

**WHEREAS** 2015-2024 is the international Decade for People of African Descent we recognize their significant contributions and positive impact on the province and the country in the past, present and the future.

**WHEREAS** this year's theme is "Passing The Torch...African Nova Scotians and the next 150" which focuses on the legacy of African Nova Scotians in the past, present and the future. This year's theme acknowledges the struggle and adversity that African Nova Scotians have endured over the generations.

**THEREFORE** be it resolved that I, Rick Davis, do hereby proclaim the month of February to be African Heritage Month in the Town of Shelburne, NS. I encourage residents, businesses and community groups to participate in the activities and celebrations, and to take the opportunity to reflect on the story of Nova Scotia's vibrant African Nova Scotian Community.