



**Town of Shelburne**  
Minutes of the **Regular Council Meeting**  
Monday, January 21<sup>st</sup>, 2019, 7:00 p.m.  
Council Chambers, 168 Water Street, Shelburne, NS

**Council Members Present**

Mayor Karen Mattatall  
Deputy Mayor Sheldon Ringer  
Councillor Rick Davis  
Councillor Harold Locke

**Staff Present**

Darren Shupe, CAO  
Julie Ferguson, Clerk

**Regrets**

Councillor Nolan Young

**Call to Order**

Mayor Mattatall called the meeting to order at 7:02 p.m.

**Approval of the Agenda**

**Davis - Locke**

THAT the Agenda for the Regular Town Council Meeting of January 21<sup>st</sup>, 2019 be approved as presented.

**CARRIED**

**Approval of the Minutes**

**Davis - Ringer**

THAT the Minutes of the Regular Town Council Meeting held on January 7<sup>th</sup>, 2019 be approved as presented.

**CARRIED**

**Proclamations**

None

**Delegations**

**a) Michaela Smith – Rural Truth Matters**

Michaela Smith sent her regrets via email that she could not attend the Council meeting due to weather conditions.

**Correspondence**

**Action Required:**

**a) NSFM – Email – Spring Workshop and Fall Conference**

Mayor Mattatall reminded Council to look for the upcoming Agenda for the NSFM Spring Workshop. She requested that the Town Clerk reserve two rooms for the workshop in case any councillors would like to attend.

**b) NSHA – Email – Strategic Plan**

Mayor Mattatall shared the information about the Community Health Board's Strategic Plan with the residents and encouraged their participation.

**c) Joshua Brown – Letter – Trudeau Letter**

**Davis – Ringer**

THAT staff send a copy of the Town of Shelburne's Media Policy to Mr. Joshua Brown.

**CARRIED**

**d) NS Association of Realtors – Letter – Deed Transfer Tax**

**Locke – Davis**

THAT the CAO work with the Finance Department to create a staff report regarding the Deed Transfer Tax request to provide Council with a recommendation.

**CARRIED**

**For Information:**

**e) Lockeport Winter 2019 Newsletter**

**f) Stacy O'Rourke – Email – CNSOPD Update on Multiklient Invest's (MKI) Proposed 3D Seismic Program**

**g) Shelburne County Arts Council Newsletter**

**h) Various Residents – Letters/Emails – Relocation of Rendezvous Sports Bar**

Council requested that the CAO ask the Town's legal counsel to clarify the municipal role in regards to this type of concern.

**i) Sadie Toulany – Email – CNSOPB Update BP Consolidated Exploration License**

**j) Brandon Williams – Health Care Letter**

**Council Items**

**None**

**Staff Reports**

**a) Monthly Report**

Council reviewed the Monthly Report.

**b) Year to Date Financial Report**

Council reviewed the Year to Date Financial Report.

**c) Building Inspection Report**

Council reviewed the Building Inspection Report and were glad to see growth in this area.

**d) Dangerous and Unsightly Report December 2018**

Council reviewed the Dangerous and Unsightly Report from December 2018.

**e) Staff Report – Cemetery By-Law Amendments**

Council reviewed the revisions to the Cemetery By-Law that added provisions for the new Town-owned columbaria.

**Locke – Davis**

That Council give first reading to the amended Cemetery By-Law.

**CARRIED**

**f) Staff Report – Water Break 93 King Street**

**Locke – Ringer**

THAT Council approve a refund of \$718.75 to John Davis' water account (#09324) as per the policy approved by Council on September 2, 2015.

**CARRIED**

**g) Staff Report – Residents’ Survey**

**Davis – Ringer**

THAT Council accept this report for information.

**CARRIED**

**New Business**

**a) Mayor Mattatall – Boundary Hearing Meeting in Bridgewater**

Mayor Mattatall shared that the boundary hearing meeting that was to be held in Bridgewater was cancelled due to the weather. She encouraged residents to call (902)424-4056 and ask that the meeting take place in either Liverpool or Shelburne to be close to those residents affected by the boundary.

**b) Mayor Mattatall – Email from Chris Parsons and Kendra Coombs re: RNSHCWG**

Mayor Mattatall shared information from an email to the Rural Nova Scotia Health Crisis Working Group regarding the House sitting on February 28<sup>th</sup>. The RNSHCWG will be working to organize a group to attend.

**Adjournment**

**Davis - Locke**

THAT the Regular Town Council Meeting of Monday January 21<sup>st</sup>, 2019 be adjourned at 7:27 p.m.

**CARRIED**

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**Mayor**

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**Clerk**