



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Monday, February 4<sup>th</sup>, 2019, 7:00 p.m.  
Council Chambers, 168 Water Street, Shelburne, NS

**Council Members Present**

Mayor Karen Mattatall  
Deputy Mayor Sheldon Ringer  
Councillor Rick Davis  
Councillor Harold Locke  
Councillor Nolan Young

**Staff Present**

Darren Shupe, CAO  
Julie Ferguson, Clerk

**Call to Order**

Mayor Mattatall called the meeting to order at 7:02 p.m.

**Approval of the Agenda**

**Young - Davis**

THAT the Agenda for the Regular Town Council Meeting of February 4<sup>th</sup>, 2019, be approved with the addition of the following items: 8(c) Councillor Young – Letter to Randy Delorey and Premier McNeil re: Health Care, 8(d) Councillor Young – Letter to Tim Houston re: Meeting with Council, 8(e) Councillor Young – Letter to Gary Burrill re: Meeting with Council, and 8(f) Mayor Mattatall – Roseway Hospital Foundation.

**CARRIED**

**In-Camera**

MGA Sec. 22.2

The council or any committee appointed by the council may meet in closed session to discuss matters relating to:

- (c) Personnel matters;
- (e) Contract negotiations;

**Ringer – Locke**

THAT Council go in-camera at 7:04 p.m.

**CARRIED**

**Council came out of in-camera at 7:22 p.m.**

**Mayor Mattatall declared a conflict of interest during in-camera discussions.**

**Business Arising from In-Camera**

**Locke – Young**

THAT the Manager of Human Resources receive a pay raise of \$5,000 to bring her salary in line with the other management positions at the Town.

**CARRIED**

**Approval of the Minutes**

**Locke – Ringer**

THAT the Minutes of the Regular Town Council Meeting held on January 21<sup>st</sup>, 2019 be approved.

**CARRIED**

**Davis – Locke**

THAT the Minutes of the Special Town Council Meeting held on January 29<sup>th</sup>, 2019 be approved.

**CARRIED**

**Proclamations**

**a) African Heritage Month – February**

**b) National Flag Day – February 15th**

**Delegations**

None

**Correspondence**

**Action Required:**

**a) Amy MacKinnon – Letter – International Women’s Day Event**

**Davis – Young**

THAT Council defer this item to budget.

**CARRIED**

**For Information:**

None

**Council Items**

**a) Mayor Mattatall – Letter to Kim Masland (MLAs SW) re: Employment Insurance**

**Davis – Locke**

THAT Council write to MLA Kim Masland, cc’ing MLAs in Digby and Yarmouth, to make them aware of the issues surrounding seasonal EI benefits in our area.

**CARRIED**

**b) Councillor Young – Municipal HST Request**

**Young – Davis**

THAT Council contact other municipal units in Nova Scotia requesting their support in asking the province to update their formula on municipal revenue sources to include 0.75% of the HST.

**CARRIED**

**c) Councillor Young – Letter to Randy Delorey and Premier McNeil re: healthcare**

**Young – Locke**

THAT Council send a letter to Minister Randy Delorey and a letter to Premier McNeil inviting them to meet with Council regarding health care.

**CARRIED**

**d) Councillor Young –Letter to Tim Houston re: meeting with Council**

**Young – Locke**

THAT Council send a letter to Tim Houston inviting him to meet with Council.

**CARRIED**

**e) Councillor Young – Letter to Gary Burrill re: meeting with Council**

**Young – Locke**

THAT Council send a letter to Gary Burrill inviting him to meet with Council.

**CARRIED**

**f) Mayor Mattatall – Roseway Hospital Foundation**

**Locke – Young**

THAT Council write to the Roseway Hospital Foundation informing them that they would like to have a representative on the board and that Deputy Mayor Sheldon Ringer brought his name forward to sit on the board.

**CARRIED**

**Committee Reports**

**a) Community Participation & Volunteerism Committee**

**Davis – Young**

THAT Council accept the report from the January 10<sup>th</sup>, 2019 meeting of the Community Participation & Volunteerism Committee.

**CARRIED**

**b) Port Authority**

**Davis – Young**

THAT Council accept the report from the January 17<sup>th</sup>, 2019 meeting of the Shelburne Port Authority.

**CARRIED**

**Staff Reports**

**a) Staff Report – Grants to Organizations Policy**

**Davis – Locke**

THAT Council approve the amendments to the Grants to Organizations Policy to remove Capital Grants and Multi-Year grants, as well as update wording to match current practices.

**CARRIED**

**New Business**

**None**

**Adjournment**

**Locke - Davis**

THAT the Regular Town Council Meeting of be adjourned at 7:49 p.m.

**CARRIED**

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**Mayor**

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**Clerk**