



Town of Shelburne
Minutes of the **Regular Council Meeting**
Tuesday, July 2nd, 2019, 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Sheldon Ringer
Councillor Rick Davis
Councillor Harold Locke
Councillor Nolan Young

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Public

There was 1 member of the public present.

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Locke - Young

THAT the Agenda for the Regular Town Council Meeting of Tuesday July 2nd, 2019 be approved with the additions of items 8(c) Councillor Ringer – Building Tomorrow Fund, 8(d) Councillor Ringer – Plaque Donna Guye, and add to the In-Camera Session: leases.

CARRIED

In-Camera Session

Council may go In-Camera in accordance with the MGA subsection 22(2) to discuss:

- (a) Lease of municipal property**
- (b) Setting a minimum price to be accepted by the municipality at a tax sale**

Young – Ringer

THAT Council go in-camera at 7:02 p.m.

CARRIED

Mayor Mattatall declared a conflict of interest for section (b) and handed the chair to Deputy Mayor Sheldon Ringer before leaving the room.

Business Arising from In-Camera

Locke - Young

THAT Council direct the CAO to terminate the lease with Kenny Taylor for Taylor's Sailboat Hauling and Storage (for property ID # 82553371) and that any future work on the current boat repair project be tarped.

CARRIED

Locke – Young

THAT due to the exceptional circumstances and potential financial impact on the Town for outstanding taxes owing, Council will grant an extension for all properties to settle their accounts by Sept. 1st, 2019 and for Staff to contact the owners regarding their plans for the properties.

CARRIED

Approval of the Minutes

Locke - Ringer

THAT the Minutes of the Special Town Council Meeting held on June 17th, 2019 be approved.

CARRIED

Davis - Locke

THAT the Minutes of the Regular Town Council Meeting held on June 17th, 2019 be approved.

CARRIED

Proclamations

- a) **National Drowning Prevention Week – July 21-27**
- b) **Pride Week – July 20-27**

Delegations

None

Correspondence

Action Required:

- a) **Housing NS – Funding Request**

Locke – Young

THAT Council send a letter to the Department of Housing re: increase in housing costs each year and the lack of input about how the money is being spent. Cc' political parties

CARRIED

- b) **CPONS – Request for Public Inquiry**

Council accepted this request for information.

For Information:

- c) **NS Libraries Newsletter and Conference**
- d) **WCRL February 2019 Meeting Minutes**
- e) **Elizabeth Smith-McCrossin - Letter**

Council Items

- a) **Councillor Young – HST Letters**

Young – Davis

THAT Council send letters to all political parties, the Town's Caucus, the Regional Caucus, and the Rural Caucus about the ask for 0.75% of the HST to be given to municipal units in hopes that it will be added to the NSFAM Fall agenda. Staff are also to send a press release to the media.

CARRIED

b) Councillor Young – Letter to High School Students

Young – Davis

THAT Council send a letter to the students of Shelburne Regional High School thanking them for their interest in local government and for showing initiative for causes that they believe in.

CARRIED

c) Councillor Ringer – Building Tomorrow Fund

Ringer – Young

THAT Staff write to the Building Tomorrow Fund in regards to the potential of applying for the Marine Terminal.

CARRIED

d) Councillor Ringer – Plaque Donna Guy

Ringer – Davis

THAT the Town provide a memorial plaque for Donna Guy to be donated to the Barrel Factory.

CARRIED

Committee Reports

a) CP & V

Locke – Ringer

THAT Council accept the Minutes from the June 12th, 2019 CP & V Committee Meeting.

CARRIED

b) Shelburne Port Authority

Locke – Davis

THAT Council accept the Minutes from the June 27th, 2019 Shelburne Port Authority Meeting.

CARRIED

Locke – Ringer

THAT the monthly garbage surcharge be increased from \$8/vessel/month to \$20/vessel/month.

CARRIED

c) Asset Management – June 4th, 2019

Young – Ringer

THAT Council accept the Minutes from the June 4th, 2019 Asset Management Committee Meeting.

CARRIED

d) Asset Management – June 18th, 2019

Young – Davis

THAT Council accept the Minutes from the June 18th, 2019 Asset Management Committee Meeting.

CARRIED

Staff Reports

a) CAO Update – Davis Water Account

The CAO delivered a verbal report about the Davis Water Account. Public Works have found the curb-stop to the property which allows water to be shut off by the Town. The owner has done some repairs and water is back to regular consumption rates.

Davis – Locke

THAT due to circumstances, the renter of the trailer will pay \$640/month, plus any new water charges, until 50% of the previous water bill is paid in full. If payment is not received, the water to the property will be shut off.

CARRIED

New Business

a) Councillor Davis – Nautical Flags

Councillor Davis inquired about when the Nautical Flag display would be put up at the waterfront. The CAO explained that the flags were part of a larger list of projects that public works is trying to complete and that the inclement weather has also put them behind schedule.

b) Councillor Locke – 4-way Stops

Councillor Locke inquired about the 4-way stops that had previously been approved by Council. The CAO reiterated that the placement of signs was on the list of projects for public works.

c) Mayor Mattatall – Weather Wrapping Update

Mayor Mattatall inquired about the status of the weather wrapping for the Guild Hall. The CAO explained that the wrapping had arrived but was awaiting installation due to a need for proper brackets to be shipped from the manufacturer.

d) Councillor Young – Splash Pad Shade Sails

Councillor Young inquired about the status of the shade sails at the Splash Pad. The CAO noted that the shade sails were on the list of projects for public works installation.

e) Councillor Young – Soccer Nets – Albert Acker Field

Councillor Young inquired about the soccer nets at Albert Acker Field and the uneven surface. The CAO responded that public works was waiting on good weather so that the ground could dry out in preparation for grading. He also mentioned that this was a similar issue with the parking area.

Upcoming Meetings

Thursday July 4th	Asset Management	7pm	Council Chambers
Monday July 15th	Town Council	7pm	Guild Hall
Thursday July 25th	Audit Committee	5pm	Council Chambers
Thursday Aug 1st	Asset Management	7pm	Council Chambers

Adjournment

Locke

THAT the Regular Town Council Meeting of Tuesday July 2nd, 2019 be adjourned at 8:36 p.m.

CARRIED

Mayor

Clerk