



Town of Shelburne
Minutes of the **Regular Council Meeting**
Monday, October 21st, 2019, 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Sheldon Ringer
Councillor Rick Davis
Councillor Harold Locke
Councillor Nolan Young

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Locke - Young

THAT the Agenda for the Regular Town Council Meeting be approved with the addition of an in-camera session regarding Tax Sale and Council Items 6(a) Health Centre Payments and 6(b) Sewer Plant Additive.

CARRIED

Approval of the Minutes

Young - Ringer

THAT the Minutes of the Regular Town Council Meeting held on October 7th, 2019 be approved.

CARRIED

In-Camera Session

Locke – Young

THAT Council go in-camera at 7:05 p.m. to discuss setting a minimum price for Tax Sale.

CARRIED

In-Camera

MGA Section 22 :

- (a) acquisition, sale, lease, and security of municipal property**
- (b) setting a minimum price to be accepted by the municipality at a tax sale**

Mayor Mattatall declared a conflict of interest and handed the chair to Deputy Mayor Ringer.

Council came out of in-camera at 7:30 p.m.

There was no business arising from the In-Camera Session.

Deputy Mayor Ringer handed the chair to Mayor Mattatall.

Delegations

None

Correspondence

Action Required:

a) Regional Planning Services

Young – Davis

THAT Council support the application for provincial funding for a shared land use planning service, and that the request be for 90% funding provincially, and the remaining 10% paid by participating municipalities if the application is successful.

CARRIED

For Information:

a) Longboat Society – Certificate – Thank You

b) Ombudsman Report

c) Joint Municipal Fire Services Report

d) Western County Libraries Annual Report

e) “Count Us In” : NS Action Plan in Response to the International Decade fore People of African Descent

f) Town of Lockport – Mayor Harding – Response to Policing Review Request

Council is awaiting a response from the Municipality of the District of Shelburne in order to proceed with the review from the Department of Justice.

Council Items

a) Mayor Mattatall – Shelburne Medical Centre

Locke – Ringer

THAT Council approves a transfer from General Operating Reserve to General Operating in the amount of \$25,000 for the NSHA invoice.

CARRIED

b) Mayor Mattatall – Sewer MTC Plant

Locke – Young

THAT Council approves exceeding the budget for chemicals and additives due to the purchase of additional additives or the reduction of sludge at the wastewater facility.

CARRIED

Staff Reports

a) Monthly Report

Council reviewed the Monthly Report.

b) Year to Date Financial Report.

Council reviewed the Year to Date Financial Report. The CAO noted that there will be an upcoming audit committee meeting and that the Town is on target for the year.

c) Building Inspection Report

Council reviewed the Building Inspection Report.

d) Fire Department Report – September

Council reviewed the Fire Department Report for the month of September.

e) Staff Report – Waste Management Coordinator – Introduction – Ryan Jamieson

Council met with Ryan Jamieson who is the new Waste Management Coordinator for the shared service. Mr. Jamieson spoke about his plans for the position including: improving data

at the RMRF facility, addressing the growing brush pile, improving accessibility, being more efficient, and public education. Council thanked Mr. Jamieson for his work and presentation.

f) Staff Report – Hurricane Dorian Review

Council reviewed a staff report from the Operations Manager on the clean-up and protocols after Hurricane Dorian.

Locke – Young

THAT Council accept this report for information.

CARRIED

g) Staff Report – Encroachment Bylaw

Davis – Ringer

THAT Council gives 1st Reading to the Encroachment Bylaw and schedule a public hearing for November 18th, 2019 at 6:30 p.m.

CARRIED

New Business

a) Mayor Mattatall – Cruise Ship Visit

Mayor Mattatall reminded residents that a cruise ship will be visiting Shelburne on October 20th from 9am-5pm.

b) Mayor Mattatall – Remembrance Day Ceremony

Mayor Mattatall reminded residents that the Remembrance Day Ceremony will be held at the Shelburne Community Centre, 63 King Street, on November 11th, 2019.

c) CAO – Marine Terminal Tenders

The CAO updated Council regarding the receipt of four tenders for the Marine Terminal upgrades. These tenders will be brought into discussion at the Port Authority meeting on October 29th, 2019.

Upcoming Meetings

Tuesday, October 29th	Port Committee	7pm	Council Chambers
Monday, November 4th	Town Council	7pm	Council Chambers

Adjournment

Locke

THAT the Regular Town Council Meeting of Monday October 21st, 2019 be adjourned at 8:12 p.m.

CARRIED

Mayor

Clerk