



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, November 18th, 2019, 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Public Hearing was held at 6:30 p.m. for Encroachment Bylaw

No members of the public were in attendance

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Sheldon Ringer
Councillor Rick Davis
Councillor Harold Locke
Councillor Nolan Young

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk
Sarah Mattatall, Manager of HR

Call to Order

Mayor Mattatall called the Regular Town Council Meeting of November 18th, 2019 to order at 7:00 p.m.

Approval of the Agenda

Locke - Young

THAT the Agenda for the Regular Town Council Meeting of November 18th, 2019 be approved with the addition of Council Item 6(b) Letter to Henry Pedro.

CARRIED

Approval of the Minutes

Young - Davis

THAT the Minutes of the Regular Town Council Meeting held on November 4th, 2019 be approved as presented.

CARRIED

Proclamations

None

Delegations

a) MPAL – Joel D’Entremont

Mr. D’Entremont gave a presentation to Council regarding the history of the MPAL program in Shelburne County as a shared service with the Municipality of the District of Shelburne, the Town of Shelburne and the Town of Lockeport which started in 2005. The program is meant to make recreation and physical activity accessible to everyone through a variety of activities. Mr. D’Entremont discussed the major points of the 3-year strategy.

Correspondence

Action Required:

- a) **Municipality of the District of Shelburne – Letter – Appointment of David Levy to the Port Committee**
Davis – Locke
THAT Council approve the appointment of David Levy to the Port Authority.
CARRIED
- b) **Carol Bower – Letter – Curling Club Request**
Ringer – Young
THAT the CAO set up a meeting with Council and members of the curling club in order to discuss their request.
CARRIED

For Information:

- c) **Cannabis Prospect Magazine**
d) **NS Nurses Union – Nursing Potential Book**
e) **NSFM – Various handouts from Conference**

Council Items

- a) **Encroachment Bylaw – 2nd Reading**
Young – Locke
THAT Council give 2nd reading to the Encroachment Bylaw.
CARRIED
- b) **Letter to Henry Pedro**
Davis – Ringer
THAT Council send a letter of congratulations to Henry Pedro and his team for receiving the “Best Regatta of the Year” Award from Sail NS.
CARRIED

Staff Reports

- a) **Monthly Report**
Council reviewed the Monthly Report.
- Locke – Davis**
THAT Council write to the Federal Government asking for the recovery of financial losses resulting from the MV Farley Mowatt.
CARRIED
- Locke – Ringer**
THAT Council remove item 10, Send a letter to Kim Masland re: Employment Insurance, from Council Assignments to Staff, and to rescind the accompanying motion from the February 4th 2019 Council Meeting, as this item is currently being discussed.
CARRIED
- b) **Year to Date Financial Report**
Council reviewed the Year to Date Financial Report.

c) Dangerous and Unsightly Monthly Report

Young – Locke

THAT Council accept the Dangerous and Unsightly Monthly Report.

CARRIED

d) End of Month Tickets Report

Locke – Davis

THAT Council accept the End of Month Tickets Report.

CARRIED

e) Staff Report – MPAL Priorities

Davis – Young

THAT Council adopt the Physical Activity Strategy as presented.

CARRIED

f) Staff Report – October Building Report

Davis – Locke

THAT Council accept the October Building Report.

CARRIED

g) Staff Report – Fire Department Monthly Report

Locke – Young

THAT Council accept the Fire Department Monthly Report.

CARRIED

h) Staff Report – Tax Sale By Tender

***Mayor Mattatall declared a conflict of interest and handed the chair to Deputy Mayor Young.**

Locke – Davis

THAT Council approve the two properties owned by HCH Hospitality Limited be put up for Tax Sale by Tender and immediately advertised with fifty (50) percent of outstanding amount constituting the minimum bid required. Closing date for tenders being December 20th, 2019 at 4 p.m., and the Tax Sale by Tender be advertised by way of ads and real estate. Ads also to be submitted to out of County areas as well.

CARRIED

***Deputy Mayor Young handed the chair back to Mayor Mattatall**

i) Staff Report – Tax Sale Listings

Locke – Ringer

THAT Council approve the following properties marked for tax sale:

Boudreau, Paul	186 Parr Street	\$617.33
Bradley, Peter	68 Clements Street	\$822.78
Clyke, Ronald	102 Clements Street	\$4,180.83
Clyke, Ronald	105 Cornwallis Street	\$822.78
Deschamp, Luke – Personal Representative	166 Clements Street	\$4,837.01
Dolliver, William Paul	45 Transvaal Street	\$7,625.62
French, Amanda	19 Falls Lane	\$820.71
Guthro, James	87 Bulkley Street	\$1,403.00
Harding-Deschamp, Linda Glee	9 Second Street, mobile	\$1,008.62
Harris, Paul & Paulianne Buchanan	118 King Street	\$4,323.61
Hipson, Samantha	73 Annapolis Road, mobile	\$1,367.96
Hudson, Gerald	213 Cornwallis Street	\$768.82

Jacklyn, Michelle	73 Thomas Street	\$4,367.80
Langlois, Denise	Clements Street	\$26.65
Latham, Chad	75 Annapolis Road, mobile	\$1,023.06
Reynolds, Joey	71 Bulkley Street	\$768.70
CARRIED		

j) Staff Report – Travel Expense Policy
Ringer – Young
 THAT Council approve the Travel Expense Policy.
CARRIED

k) Staff Report – Sewer Line
Davis – Locke
 THAT Council approves the payment of the invoice from Mid Valley Construction in the amount of \$12, 239.23 to be paid from the Sewer Reserve.
CARRIED

New Business

a) Councillor Davis – Christmas Parade
 Councillor Davis wanted to remind people that are going to be in the Christmas Parade to register in advance and wear reflective clothing / carry flashlights on the night of the event.

b) Mayor Mattatall – Shelburne Celebrates Christmas
 Mayor Mattatall reminded residents to check the Town’s Facebook for a list of events for this upcoming weekend including the parade, the craft show at the Community Centre and Breakfast with Santa. Santa at the Guild Hall will take place in December.

c) Mayor Mattatall – Wishing our Lobster Fishermen a Safe Dumping Day and Prosperous Season
 Mayor Mattatall wished all of our Lobster Fishermen and Fisherwomen a safe and prosperous season for 2019-20.

d) Mayor Mattatall – Regional Discussions
 Mayor Mattatall reported that discussions are ongoing with Lockeport and the Municipality of the District of Shelburne surrounding shared opportunities and possible consolidation.

e) CAO – Gloucester Tree
 The CAO reported that the team from Gloucester, MA came to Town Hall today to pick up the donated tree in the yearly tree exchange. The Town of Shelburne has donated a tree, from a generous resident, each year for 26 years. This year’s tree was donated in memory of Mike Harris.

Adjournment

Locke
 THAT the Regular Town Council Meeting of Monday November 18th, 2019 be adjourned at 7:58 p.m.
CARRIED

Mayor

Clerk