



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, December 2nd, 2019, 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Nolan Young
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7 p.m.

Approval of the Agenda

Young -Locke

THAT the Agenda for the Regular Town Council Meeting of December 2nd, 2019 be approved with the additions of items 7(a) John Davis – Clear Cutting Letter, 8 (c) Councillor Locke – Port Project Funding, 9 (d) Source Water Protection Committee, and 10 (d) Staff Report – Accessory Suites.

CARRIED

Approval of the Minutes

Locke - Young

THAT the Minutes of the Regular Town Council Meeting held on November 18th, 2019 be approved.

CARRIED

Young – Locke

THAT the Minutes of the Special Town Council Meeting held on November 28th, 2019 be approved.

CARRIED

In-Camera Session

MGA Section 22:

a) Acquisition, sale, lease, and security of municipal property

Locke – Ringer

THAT Council go in-camera at 7:02 p.m.

CARRIED

Council came out of in-camera at 7:16 p.m.

Business Arising From In-Camera Session

Locke – Ringer

THAT Councillor Locke rescind his motion from Nov. 4th, 2019 regarding the 10% commission for surplus property sales.

CARRIED

Young – Ringer

THAT Council approve the sale of surplus properties and delegate staff to negotiate fair terms of sale with realtors.

CARRIED

Proclamations

- a) **International Day of Persons with Disabilities – December 3rd**
- b) **National Day of Remembrance and Action on Violence Against Women – December 6th**
- c) **Human Rights Day – December 10th**

Delegations

None

Correspondence

Action Required:

- a) **John Davis – Clear cutting letter**

Young – Locke

THAT Council write to the Department of Natural Resources, asking that they put a hold on the clear-cutting in Shelburne County until the Lahey Report is implemented.

CARRIED

For Information:

None

Council Items

- a) **Mayor Mattatall – Congratulations to Bernadette Jordan on her appointment**

Locke – Young

THAT Council send a congratulations letter to Bernadette Jordan on her re-election and appointment as the fisheries minister. Council would also invite Bernadette Jordan to meet with them at her earliest convenience.

CARRIED

- b) **Mayor Mattatall – Letter re: Overages on Federally and Provincially mandated projects**

Young - Ringer

THAT Council write to CWWF indicating that they need to change funding programs so that they cover 100% of overruns on mandated projects. Cc' Minister of Infrastructure, Member of Parliament

CARRIED

- c) **Councillor Locke – Port Project Funding**

Locke – Young

THAT Staff submit a report on potential funding streams for marine terminal upgrades.

CARRIED

Committee Reports

- a) **CP & V**

Locke – Ringer

THAT Council write to the Province requesting the donation of the small piece of land beside the bridge on Fall's Lane in order to create a small park area with the Mill Stone as a piece of public art.

CARRIED

Locke – Young

THAT Council approve the selection of 3 sculptures from the new sculptures presented at deposit cost, which has already been paid to artist Melissa Strachan-Boutin, to be delivered to the Town by December 31st, 2019. Upon failure to deliver these sculptures, the deposit of \$1,085.00 will be returned to the Town due to failure to fulfil the original approved proposal from 2017.

CARRIED

Locke – Ringer

THAT Council accept the CP & V November report.

CARRIED

b) Audit Committee

Young – Locke

THAT Council accept the Audit Committee report.

CARRIED

c) Port Authority

Port Authority meets later this week and will have a report for next month.

d) Source Water Protection Advisory Committee

Young – Ringer

THAT Council appoint Councillor Locke to be on the Source Water Protection Advisory Committee with Mayor Mattatall as an alternate.

CARRIED

Locke – Ringer

THAT Council accept the Source Water Protection Advisory Committee report for November.

CARRIED

Staff Reports

a) Staff Report – Municipal Awareness Week

Young – Locke

THAT Council accept this report for information and consider new activities or ways to engage residents for next year.

CARRIED

b) Staff Report – Borrowing Policy

Young – Locke

THAT Council approve the Debt Management Policy and Operating Reserve Policy as presented.

CARRIED

c) Staff Report – Council Committees Policy Update

Locke – Ringer

THAT Council approve the addition of the Source Water Protection Committee's Terms of Reference to the Town Council Committees Policy.

CARRIED

d) Staff Report – Accessory Suites

Young – Locke

THAT Council give 1st reading to amendments to the Municipal Planning Strategy and Land Use Bylaw to permit accessory dwellings;

AND THAT a public hearing be booked for the January 6th, 2020 Town Council Meeting.

CARRIED

New Business

a) Mayor Mattatall – Notice of Motion

Mayor Mattatall gave notice of motion that she will be asking for the recovery of additional funds from the MV Farley Mowatt.

b) Mayor Mattatall – MRESCO (?)

Mayor Mattatall suggested that Council invite MRESCO to give a talk in Shelburne about Building Efficiency.

c) CAO – Founder’s Days

The CAO asked Councillors when they would like to meet with Robin Walker regarding Founders’ Days and the organization of a new Founder’s Days committee. An email will be circulated.

Upcoming Meetings

Thursday December 5th	Asset Management	5pm	Council Chambers
Thursday December 12th	CP & V	7pm	Council Chambers
Monday December 16th	Town Council	7pm	Council Chambers
Thursday December 19th	Port Committee	7pm	Council Chambers

Adjournment

Locke

THAT the Regular Town Council Meeting of December 2nd, 2019 be adjourned at 7:52 p.m.

CARRIED

Mayor

Clerk