



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, December 16th, 2019, 7:00 p.m.
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Nolan Young
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7:00 p.m.

Approval of the Agenda

Locke - Ringer

THAT the Agenda for the Regular Town Council Meeting of December 16th, 2019 be approved with the addition of item 3, In-Camera Session re: sale of municipal property.

CARRIED

In-Camera Session

MGA Section 22: a) acquisition, sale, lease, and security of municipal property

Young – Davis

THAT Council go in-camera at 7:02 p.m.

CARRIED

Council came out of in-camera at 7:40 p.m.

There was no business arising from in-camera.

Approval of the Minutes

Davis - Young

THAT the Minutes of the Regular Town Council Meeting held on December 2nd, 2019 be approved.

CARRIED

Locke – Ringer

THAT the Minutes of the Emergency Town Council Meeting held on December 11th, 2019 be approved.

CARRIED

Proclamations

None

Delegations

None

Correspondence

Action Required:

a) Chris Sharpe – Historical Society – Letter

Davis – Young

THAT the Town will advertise for a member of the public to sit on the Shelburne Historical Society.

CARRIED

b) Roseway Hospital Charitable Foundation – Letter – X-Ray

Davis – Ringer

THAT the x-ray request from the Roseway Hospital Charitable Foundation be deferred to budget.

CARRIED

c) SEED – Community Well Proposal

Locke – Young

THAT staff prepare a report regarding the information presented in the Community Well Proposal for the second meeting in January.

CARRIED

For Information:

d) Shelburne Historical Society Newsletter

e) Library Report December 2019

f) Ivan Spears – Letter – Vape Shop

g) NSCC Report Booklet

h) Copy of Letter sent to Suzanne Bright – re: Roseway Manor

i) WCRL Board Minutes – September 19 2019

j) Arena – Compressor Letter

Council Items

a) Amendment of Nov. 18 motion re: MV Farley Mowatt

Davis – Locke

THAT Council write to the Federal Government asking for the recovery of significant financial losses, not covered by the Ship Source Oil Protection Fund, resulting from the MV Farley Mowatt.

CARRIED

Staff Reports

a) Monthly report

Davis – Young

THAT Council accept the Monthly Report.

CARRIED

b) Year to Date Financial Report

Davis – Young

THAT Council accept the Year to Date Financial Report.

CARRIED

c) Building Report

Locke – Ringer

THAT Council accept the Monthly Building Report.

CARRIED

d) Dangerous and Unsightly – November Report

Davis – Locke

THAT Council accept the Dangerous and Unsightly Report for November.

CARRIED

e) End of Month Tickets

Young – Ringer

THAT Council accept the End of Month Tickets report for November.

CARRIED

f) Fire Department Monthly Report

Locke – Davis

THAT Council accept the Fire Department Monthly Report for November.

CARRIED

g) Staff Report – Holiday Office Closure 2019

Locke – Young

THAT Council adopt the following holiday office closure procedure for 2019:

The Town Office will be closed to the public for the regular business days between Christmas/Boxing Day and New Years. Staff will still be required to work and will use this time for filing, organization, reporting, etc. in preparation for the New Year; time-sensitive messages to the front desk will be returned. Vacations can be used for staff not reporting to work and with the office closed to the public the minimum of two staff need not be required.

CARRIED

h) Staff Report – Marine Terminal Project Payment

Davis – Young

THAT Council choose option #2:

Contribution of \$56,000 to be paid from Shelburne Marine Terminal Operations. At this time the Terminal Operations has approximately \$146,000 in Bank for Operations and an additional \$61,309.18 in Reserves.

CARRIED

New Business

a) Councillor Young – Merry Christmas & Happy Holidays

Councillor Young wished residents a Merry Christmas and Happy Holidays.

b) Mayor Mattatall – Asset Management Presentation to Council

Mayor Mattatall mentioned that the Asset Management Committee, a committee of council, would like to present to Town Council in January.

c) Mayor Mattatall – Merry Christmas & Happy New Year

Mayor Mattatall wished residents a Merry Christmas and a Happy New Year.

d) Mayor Mattatall – New Year's Levee

Mayor Mattatall reminded residents that the New Year's Levee will be hosted by the Municipality of the District of Shelburne this year at the Sandy Point Lighthouse from 2pm-4pm.

e) CAO – Port Project

The CAO reminded residents that construction on the Port Project will begin in the new year and that while they will try to allow access to the Port whenever possible, to be aware of construction zones and hazards.

Adjournment

Locke

THAT the Regular Town Council Meeting of Monday December 16th, 2019 be adjourned at 8:07 p.m.

CARRIED

Mayor

Clerk