



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, January 6th, 2020
Council Chambers, 168 Water Street, Shelburne, NS

Public Hearing 6:30 p.m.
No members of the public were in attendance

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Nolan Young
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7p.m.

Approval of the Agenda

Young - Ringer

THAT the Agenda for the Regular Town Council Meeting of January 6th, 2020 be approved with the addition of item 7(a) 2nd Reading Municipal Planning Strategy and Land Use Bylaw Amendments.

CARRIED

Approval of the Minutes

Davis - Young

THAT the Minutes of the Regular Town Council Meeting held on December 16th, 2019 be approved.

CARRIED

Locke – Davis

THAT the Minutes of the Special Town Council Meeting held on December 18th, 2019 be approved.

CARRIED

Proclamations

- a) Sir John A MacDonald Day – January 11th, 2020
- b) Pay It Forward Day – January 12th, 2020

Delegations

None

Correspondence

Action Required:

- a) **Chris Frotten – Letter – Student Credits for Volunteer Firefighting**

Davis – Young

THAT Council write a letter of support for Barrington's application to the Department of Education and Early Childhood Development to be able to provide a personal development credit to students who join a volunteer fire department and complete the required training.

CARRIED

**b) Municipality of the District of Shelburne – Letter – Accessibility Advisory Committee
Young – Locke**

THAT Staff respond to the letter from Trudy Payne offering support for the initial formation of an Accessibility Advisory Committee across Shelburne County.

CARRIED

For Information:

c) Carol Bower – Letter – Re: Curling Club Meeting

Council requested that staff contact Carol Bower to instruct her on how to apply for funding.

Council Items

**a) Councillor Locke – 2nd Reading Municipal Planning Strategy and Land Use Bylaw Amendments
Locke – Davis**

THAT Council give 2nd reading to the Municipal Planning Strategy and Land Use Bylaw Amendments.

CARRIED

Staff Reports

a) Staff Report – Initial Engineering Report – Welcome Sign

Davis – Locke

THAT Council accept the engineering report from John Wonnacott and direct staff to provide a staff report with recommendations based on his findings.

CARRIED

b) Staff Report – Tax Sale By Tender

Davis – Ringer

THAT Council approve the bids received on December 20th, 2019 for the two properties owned by HCH Hospitality Limited and the amount remaining be written off in 19/20 to uncollectible expense and/or valuation allowance for uncollectible.

CARRIED

c) Staff Report – King Street Centre Update

Young – Davis

THAT Council direct staff to pay for flood mitigation efforts (total \$28,473) from operating reserves and required building upgrades (total \$13,200) from capital reserves.

CARRIED

d) Staff Report – Community Centre Project Update

Locke – Ringer

THAT Council accept the report for information.

CARRIED

Committee Reports

a) CP & V Committee

Locke-Young

THAT Council appoint Laura O’Byrne to the CP & V Committee.

CARRIED

Locke – Davis

THAT Council accept the CP&V Report for December 2019.

CARRIED

b) Shelburne Port Authority Committee

The Shelburne Port Authority Committee did not meet in December.

c) Asset Management Committee

Young – Ringer

THAT the Asset Management Committee Terms of Reference be amended to state, “a minimum four members of the community at large.”

CARRIED

Young – Locke

THAT Council accept the Asset Management Report for December 2019.

CARRIED

New Business

a) Mayor Mattatall – New Year’s Levee

Mayor Mattatall reported that the New Year’s Levee, held at the Sandy Point Lighthouse this year, was very well attended. The food was delicious, the music was lovely, and there was standing room only. Mayor Mattatall thanked all of those involved in putting on the event and wished residents a happy new year.

b) Mayor Mattatall – Flat Jenny

Mayor Mattatall received a package from a grade 3 class in Vancouver, B.C. including a “Flat Jenny”. The class picked Shelburne, NS as a destination that they wanted to learn more about. The Mayor asked staff to take Flat Jenny around for photos in various locations around Town.

Adjournment

Locke

THAT the Regular Town Council Meeting of Monday January 6th, 2020 be adjourned at 7:25 p.m.

CARRIED

Mayor

Clerk