



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, January 20th, 2020
Council Chambers, 168 Water Street, Shelburne, NS

6:30 – Public Hearing Encroachment Bylaw
No members of the public were in attendance

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Nolan Young
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 7p.m.

Approval of the Agenda

Locke - Young

THAT the Agenda for the Regular Town Council Meeting of January 20th, 2020 be approved with the addition of Council Item 6 (b) Councillor Locke – 2nd Reading – Encroachment Bylaw.

CARRIED

Approval of the Minutes

Young - Davis

THAT the Minutes of the Regular Town Council Meeting held on January 6th, 2020 be approved.

CARRIED

Delegations

None

Correspondence

Action Required:

None

For Information:

- a) Roseway Hospital Charitable Foundation – Letter – Dr. Recruitment and Retention Program
- b) PVSC – 2020 Assessment Package
- c) BP Canada Update

Council Items

a) Mayor Mattatall – Temporary Borrowing Resolution

Locke – Ringer

WHEREAS Section 66 of the Municipal Government Act provides that the Town of Shelburne, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

AND WHEREAS clause 65A (1) (a) of the Municipal Government Act authorizes the Town of Shelburne to expend funds for a municipal purpose if the expenditure is included in the capital budget or is otherwise approved by the municipality;

AND WHEREAS the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

AND WHEREAS the Town of Shelburne has included the above expenditure in the approved 2012/2020 capital budget;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Town borrow a sum or sums not exceeding One Hundred Twenty-Four Thousand and Five Hundred Dollars (\$124,500) in total for the purposes set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Municipality borrow from time to time a sum or sums not exceeding One Hundred Twenty-Four Thousand and Five Hundred dollars (\$124,500) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding twelve (12) months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

Schedule "A"

\$124,500

File No. 2020-1
Various

Guild Hall Signage & Improvements	\$15,000
Sailing School Facility Improvements	\$50,000
Mill Building Accessibility Upgrades	\$ 7,500
Beautification Project	\$17,000
Community Centre Roof/Facility Upgrades	\$35,000

TOTAL \$124,500

CARRIED

b) Councillor Locke – 2nd Reading – Encroachment Bylaw

Locke – Davis

THAT Council give second reading to the Encroachment Bylaw.

CARRIED

Staff Reports

a) Monthly Report

Davis – Ringer

THAT Council accept the monthly report for information.

CARRIED

b) Year to Date Financial Report

Locke – Davis

THAT Council accept the Year to Date Financial Report.

CARRIED

c) 2019 Shelburne Volunteer Fire Department Annual Report

Young – Davis

THAT Council accept the 2019 Shelburne Volunteer Fire Department Annual Report for information.

CARRIED

d) Dangerous and Unsightly Monthly Report

Young – Ringer

THAT Council accept the Dangerous and Unsightly Monthly Report.

CARRIED

e) End of Month Tickets Report

Davis – Locke

THAT Council accept the End of Month Tickets Report.

CARRIED

f) Fire Department Monthly Report

Locke – Young

THAT Council accept the Fire Department Monthly Report.

CARRIED

g) Staff Report – Tree Policy Updates

Young – Ringer

THAT Council approve the amendments to the Tree Policy and direct staff to advertise the opportunity for residents to purchase memorial trees.

CARRIED

h) Staff Report – Community Well Proposal Review

Young – Locke

THAT Council direct staff to develop an information package for residents on existing Provincial programs through the Department of Municipal Affairs and Housing.

THAT Council direct staff to develop a cost estimate and timeline for the conversion of the Hammond Street facility to be made available as an emergency public water access station.

THAT Council direct staff to schedule a meeting with representatives of the Department of Municipal Affairs and Housing to discuss water security.

THAT Council direct staff to respond in writing to the letter from Vanessa Fells of the African Nova Scotian Decade for People of African Descent Coalition of the Town's interest in attending a future meeting.

CARRIED

New Business

a) Councillor Davis – Thank You to Public Works

Councillor Davis thanked Public Works for their snow clearing efforts through the past few storms.

b) Councillor Locke – Waste Collection Contract Questions

Councillor Locke asked about different types of waste collection agreements and made a notice of motion for the next council meeting that he will ask for a staff report in this regard.

c) Councillor Young – Staff Reports and Agendas

Councillor Young asked about the process of making Council Packages available to the public online or during the council videos. The Town Clerk recommended that there be a review of the Town Council Meetings Policy as several units post Council Packages on their websites following a council meeting.

d) Mayor Mattatall – Upcoming Budget Discussions .

Mayor Mattatall noted that there will be budget discussions happening in the upcoming weeks.

Adjournment

Locke

THAT the Regular Town Council Meeting of Monday January 20th, 2020 be adjourned at 7:38 p.m.

CARRIED

Mayor

Clerk