



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, March 16th, 2020
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Regrets

Deputy Mayor Nolan Young

Call to Order

Mayor Mattatall called the meeting to order at 7:07 p.m.

Approval of the Agenda

Locke - Davis

THAT the Agenda for the Regular Town Council Meeting of Monday, March 16th, 2020 be approved with the addition of item 6 (b) Town Hall – COVID – 19 Protocols.

CARRIED

Approval of the Minutes

Davis - Locke

THAT the Minutes of the Regular Town Council Meeting held on March 2nd, 2020 be approved.

CARRIED

Locke – Ringer

THAT the Minutes of the Special Town Council Meeting held on March 4th, 2020 be approved.

CARRIED

Proclamations

None

Delegations

None

Correspondence

Action Required:

a) Minister Chuck Porter – Letter – Consolidation Funding

Council has already sent another invitation to the Municipality of the District of Shelburne and the Town of Lockeport in hopes of continuing the discussion surrounding consolidation.

b) Barrington – Letter – Support Request for 2021 World Championship Axe Throwing

Davis – Locke

THAT Council send a letter to the Municipality of Barrington in support of their proposal to host the 2021 World Championship Axe Throwing competition.

CARRIED

c) Josh Brown – Letter – Questions for Council

Some of the questions in Mr. Brown’s letter were addressed by staff. Any further questions will be responded to, along with his previous letter, after the budget process.

For Information:

d) Commissionaires – Letter – Annual Magazine

e) Jay Pilzer – Letter – Consolidation

f) Joint Municipal Fire Services Committee Bulletin

g) George Harding – Letter – Roseway Manor Letter to Minister Porter

Council Items

a) Councillor Locke – Customs Agent

Locke – Davis

THAT Council write a letter to Canadian Border Services requesting that the office re-evaluate having a border office located in the Town of Shelburne due to the regular use of Shelburne Harbour by international vessels.

CARRIED

b) Mayor Mattatall – Town Hall COVID – 19 Protocols

The CAO updated Town Council regarding discussions held with units in Shelburne County and SCEEMO surrounding the COVID – 19 pandemic and suggested protocols for municipal governments. It was suggested that Town Hall be closed to the public starting on Wednesday with limited staff (max. 2 at a time) being allowed in the office to complete necessary work. Information will be posted to the public in regards to public works emergencies and contacting Town Hall. The rest of the staff will be asked to work from home. Discussion was also held regarding Council Meetings, in particular the upcoming Budget Meeting scheduled for March 23rd, and public safety.

Locke – Ringer

THAT Council postpone all Regular Council Meetings, Special Council Meetings, and Town Council Committee Meetings until further notice.

CARRIED

Staff Reports

a) Monthly Report

Davis – Ringer

THAT Council accept the Monthly Report for information.

CARRIED

b) Year to Date Financials

Davis – Locke

THAT Council accept the Year to Date Financial Report for information.

CARRIED

c) Monthly Building Report

Ringer – Locke

THAT Council accept the Monthly Building Report for information.

CARRIED

d) Monthly Fire Department Report

Locke – Ringer

THAT Council accept the Monthly Fire Department Report for information.

CARRIED

e) Dangerous and Unsightly Report

Locke – Ringer

THAT Council accept the Dangerous and Unsightly Report for information.

CARRIED

f) Monthly Tickets Report

Davis – Ringer

THAT Council accept the Monthly Tickets Report for information.

CARRIED

g) Waste Diversion Officer Update

Council noted that there were changes to the waste collection items as of March 1st, 2020 and advised residents to check the Municipality of the District of Shelburne's Waste Coordinator website for details.

Locke – Ringer

THAT Council accept the Waste Diversion Officer Update for information.

CARRIED

h) Staff Report – Mayor and Council Wages Comparison

Davis – Ringer

THAT Council accept the report for information.

CARRIED

New Business

a) Mayor Mattatall – Flowers on Dock Street – Business Sponsorships

Mayor Mattatall thanked local businesses and the Chamber of Commerce for their efforts to sponsor flower baskets along Dock Street due to the Town's budget constraints this year.

b) Mayor Mattatall – Happy St. Patrick's Day

Mayor Mattatall wished everyone a Happy St. Patrick's Day and hopes that residents can celebrate in their own homes through this period of self-isolation.

Adjournment

Locke

THAT the Regular Town Council Meeting of Monday March 16th, 2020 be adjourned at 7:56 p.m.

CARRIED

Mayor

Clerk