



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, May 4th, 2020
Via Zoom, 5pm
Council Chambers, 168 Water Street, Shelburne, NS

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Nolan Young
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Darren Shupe, CAO
Julie Ferguson, Clerk

Call to Order

Mayor Mattatall called the meeting to order at 5:00 p.m.

Mayor Mattatall sent her condolences to the family and friends of the Helicopter Crew who passed away during an accident over the weekend.

Mayor Mattatall explained that the flags would remain at half mast for 23 days. 22 days for the victims of the shooting in Portapique, NS and 1 additional day for the unborn child.

Approval of the Agenda

Locke-Young

THAT the Agenda for the Regular Town Council Meeting of Monday, May 4th, 2020 be approved with the addition of item 7(b) CAO Update.

CARRIED

Approval of the Minutes

Davis - Locke

THAT the Minutes of the Regular Town Council Meeting held on April 20th, 2020 be approved.

CARRIED

Young – Davis

THAT the Minutes of the Budget Meeting held on April 24th, 2020 be approved.

CARRIED

Locke – Ringer

THAT the Minutes of the Budget Meeting held on April 30th, 2020 be approved.

CARRIED

Proclamations

Asian Heritage Month – Month of May

Lyme Disease Awareness Month – Month of May

Gaelic Nova Scotia Month – Month of May

International Museum Day – May 18th

National Fiddling Day – May 16th

Delegations

None

Correspondence

Action Required:

a) **Compass NS – Letter – 28 John Street**

The CAO reviewed the letter in regards to the request for property tax exemption and affordable rent.

Locke – Young

THAT the CAO contact Compass NS in regards to setting up a Zoom meeting in order to discuss the items mentioned in the letter.

CARRIED

For Information:

none

Council Items

a) **Covid-19 Update**

The CAO gave an update in regards to Covid-19:

-Town Hall and facilities are closed until May 18th in line with the Province.

-Tax bills went out last week and there have been questions regarding payment. A post will be put up on the website and facebook as well as the information on the actual bills.

-Finance is in the office regularly between 10-2 most days.

-the Province has lifted bans on parks but playgrounds and beaches are still off limits.

-Interest payments and bill due dates are extended until the end of June.

b) **CAO Update**

Locke – Young

THAT Council appoint Ken Smith as interim CAO beginning May 19th, 2020.

CARRIED

Ken Smith will be stepping into the position of Interim CAO at the end of May. He will be in this position until a permanent CAO is hired. Mr. Smith brings years of experience to the position and is familiar with Shelburne County.

Staff Reports

a) **Waste Diversion Officer Update**

Council reviewed the Waste Diversion Officer Update.

Committee Reports

Committees did not meet due to Covid-19.

New Business

a) **Mayor Mattatall – Statement from Town and SHYC**

Mayor Mattatall reviewed the statement that was put out by the Town and the Shelburne Harbour Yacht Club in regards to boats docking in the harbour and CBSA regulations regarding Covid-19. All travellers are self-isolated for 14 days and supplies are being brought to the boats by the Yacht Club.

b) Mayor Mattatall – Stop Sign at SHYC / Osprey

Mayor Mattatall mentioned that she was told the STOP sign at the exit of the SHYC / Osprey parking lot had gone missing. This will be investigated by public works.

Upcoming Meetings

Thursday May 7th, 2020	Budget Meeting	Zoom	5pm
Monday May 18th, 2020	Town Council	Zoom	5pm

Adjournment

Locke

THAT the Regular Town Council Meeting of Monday May 4th, 202 be adjourned at 5:27 p.m.

CARRIED

Mayor

Clerk