



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, July 20th, 2020
VIA ZOOM

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Nolan Young
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Ken Smith, (Interim) CAO
Brian Nickerson, (Interim) Clerk

Call to Order

Mayor Mattatall called the meeting to order at 5:00pm

Approval of the Agenda

Locke - Davis

THAT the Agenda for the Regular Town Council Meeting of July 20th, 2020 be approved with the addition of the following items.

- a) IN-Camera topic changed from (F) litigation on potential litigation to (c) Personal
- b) Remembrance Day Wreaths
- c) Wharf Expenditures

CARRIED

Approval of the Minutes

Locke - Davis

THAT the Minutes of the Regular Town Council Meeting held on July 7th, 2020 be approved.

CARRIED

Delegations

- a) Representation from the Department of Justice and the RCMP outlined the Provincial Police service Agreement (PPSA) and the Municipal police service agreement (MPSA). Their Brief presentation was followed by questions from Council members clarifying the pros and cons of possibly switching from the MSPA to the PPSA.

For Information:

- a) **CBDC The Balsam Fir Forum – Digital event (available at clerks office)**
- b) **WCRL – June 2020 Newsletter**
- c) **Tiffany Joudrey – Municipal Education Tax Rate**
- d) **Report – Municipal Indicators**

The Interim CAO noted that in spite of most of the financial indicators being in the low and medium risk category for the town, the town's overall assessment was considered high risk due to both its combined reserves and is operating reserves being at such a insufficient level in order to address unexpected events or provide flexibility to addressing future projects.

e) – CBDC Annual Report 2020

Council Items

a) Noise Bylaw Amendments

Ringer – Young

THAT we give first reading to the noise By-law amendment and publish a notice regarding a 2nd reading to be held on September 8th, 2020.

CARRIED

b) RCMP Policing Contract

Davis – Young

THAT the Interim CAO prepares a staff report outlining the pros and cons in changing from the MSPA to the PPSA along with a recommendation to be presented at the council meeting on September 8th, 2020.

CARRIED

c) Plebiscite

At the request of the Interim CAO, the Council members discussed two topics related to two potential plebiscite questions. After considering input from the province, the council members decided to defer the question of a plebiscite on dissolution to the next council. As a motion from Feb.3, 2020 had been made to defer, a motion wasn't required.

With respect to the Off-Highway vehicle route question, Councillors Davis and Ringer agreed to meet with the Interim CAO to finalize this plebiscite question for the election. The Interim CAO had proposed the following. –

“Should the rail trail as it passes through the Town be open to off-highway vehicles” Yes or No

d) Remembrance Day wreaths

Davis – Ringer

THAT Town Council will buy the wreaths pending finding volunteers to facilitate the sale and distribution process.

CARRIED

Staff Reports

a) Monthly Report

The Interim CAO noted that 12 of of the 31 assigned action items had been completed and would be removed from the next report. The council members agreed to rescind the June 4th, 2018 motion regarding creating signage for...

b) Year To Date Financials

Locke – Davis

THAT Town Council accept the financial report.

CARRIED

The Interim CAO asked the council members to contact the Finance Manager or himself if they had any questions.

c) Development Officer Services Report

Young – Locke

THAT Town Council authorize the Mayor and CAO to sign the addendum to the Inter- municipal Agreement for the Shared Services.

CARRIED

d) Monthly Building Report

Davis – Young

THAT Town Council accept the monthly building report for information.

CARRIED

e) Water Truck

Davis – Locke

THAT Town Council purchase a new water utility truck as outlined in a staff report; the insurance funds would cover approx. 2/3 of the cost with the remaining funds coming from the water utility capital fund.

CARRIED

f) Wharf Expenditures

Locke – Davis

THAT Town Council spend approx \$18,000 and not to exceed \$20,000 to have protruding pylons and metal removed as it is a safety issue.

In- Camera

Locke – Young

THAT Town Council go In-Camera at 6:20pm

CARRIED

Adjournment

THAT the Regular Town Council Meeting of Monday July 20th, 202 be adjourned at 6:40pm

CARRIED

Mayor

Clerk