



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, September 21st, 2020
Via Zoom

Council Members Present

Mayor Karen Mattatall
Deputy Mayor Nolan Young
Councillor Rick Davis
Councillor Harold Locke
Councillor Sheldon Ringer

Staff Present

Ken Smith, Interim CAO
Brian Nickerson, Interim Clerk
Jane Crowell, Finance Manager

Call to Order

Mayor Mattatall called the meeting to order at 5:00pm

Approval of the Agenda

THAT the Agenda for the Regular Town Council Meeting be approved with the addition of 7 (h) Council assignments to Staff

Locke - Young

CARRIED

Approval of the Minutes

THAT the Minutes of the Regular Town Council Meeting held on September 8th, 2020 be approved.

Young - Locke

CARRIED

Proclamations

None

Delegations

Valda Walsh – Region 6

Ms. Valda Walsh, the Regional Coordinator for Region 6, appeared before council and briefly reviewed with the Council members the cost effectiveness of the waste management system in Eastern Shelburne County with the inter-municipal arrangement undertaken by the 3 municipal units. She noted that the cost per resident was lower than the Provincial average. She did acknowledge that the HST impact of the agreement should be explored and she would provide references for further info to the Interim CAO.

Correspondence

Action Required:

a) Letter to Minister Jordan (Lobster Fishery)

Ringer – Davis

THAT Council write a letter to Fisheries Minister Jordan asking to immediately find a resolution to the fishing dispute in South Western Nova Scotia that addresses and acknowledges the rights of all lobster

fishermen and fisherwomen and insures and guarantees the sustainability of the industry, now and into future generations.

CARRIED

b) Invitation to Minister Arab to visit Shelburne – (Service Nova Scotia)

Young – Davis

THAT Council send a letter to Minister Arab to invite her Shelburne to see the Town and understand the issues the residents are facing without have local access to Service Nova Scotia.

CARRIED

c) Letter of support for Commemorative Stamp

Davis – Locke

THAT Town Council provide a letter to the Chair Person of the Stamp Advisory Committee in support of the issuance of a Commemorative Stamp in 2023.

CARRIED

For Information:

a) Port of Entry Letter

A letter from the Honourable Bill Blair, Minister of Public Safety and Emergency Preparedness to Ms. Kim Masland, MLA concerning the temporary suspension of the Shelburne Harbour Yacht Club port of entry operations was received as correspondence information.

Council Items

a) Upcoming events

The Interim CAO raised the subject of the Town's limited capacity to carry out annual community events which the residents will be expecting to occur in spite of budget cuts in the service areas of community events and tourism (e.g. Staff position and line items eliminated)

Young – Davis

THAT Town Council direct the Interim CAO to reach out to other stakeholders to explore options to see if the events can be undertaken in this fiscal period.

b) Halloween

The Interim CAO noted that Halloween is not a municipal responsibility in Nova Scotia and that only Public Health protocol could possibly impact it. It was suggested that town staff to speak with groups running events on Town property, to make sure they have plans in place and they are following Provincial Guidelines.

Staff Reports

a) 2019 – 20 Annual Report – Western Counties regional Library

Davis – Young

THAT the Library annual report be accepted as information.

b) 2020 – 21 Port Budget

Locke – Ringer

The Manager of Finance highlighted the Port's budget and noted a small adjustment to the draft budget as presented.

Locke – Ringer

THAT the Port budget be approved including the modification to the draft budget as presented.

CARRIED

The Interim CAO noted that the Wharf upgrade budget is anticipated to come slightly under budget by completion later in the fall.

c) 2020 – 21 Water Budget

The Finance Manager briefly highlighted the Water Utility’s Budget for 2020-21 and noted a small adjustment as presented.

Young – Locke

THAT the Port budget be approved including the modification to the draft budget as presented.

d) Monthly Building Report

Davis – Locke

THAT the Monthly Building report accepted as information.

e) Fire Department Monthly Report (AUG)

Locke – Young

THAT the Fire Department report be accepted as information.

f) Council Meeting dates report

The Interim CAO reported that the election and the resulting transition of Councils would impact the normal schedule of Council Meetings.

Locke – Young

THAT the Council meeting dates of November 2 & 16 and December 7 be approved for the months of November and December

g) Stop signs report

Council members supported the advise of the Traffic Authority to have the installion of 2 more stop signs at the corner of George St. and Clements St.

h) Council Assignments to staff

Young – Locke

THAT Council accept the analysis as outlined.

New Business

No new Business

Adjournment

THAT the Regular Town Council Meeting of Monday be adjourned at 6:10pm

CARRIED

Mayor

Clerk