



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, December 7th, 2020
Shelburne Community Centre, 63 King St., Shelburne, NS

Council Members Present

Mayor Harold Locke
Deputy Mayor Elizabeth Acker
Councillor Rick Davis
Councillor Benjamin Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Ken Smith, Interim CAO
Robin Smith, Executive Coordinator
Jane Crowell, Manager of Finance
Peggy Cox, Administrator of Dangerous & Unsightly

Invited Guests

Gwen Harding- Appellant
Cyndi Harding- Appellant's Sister
Susan Elliott-Little Peoples Place

Mayor Locke called the Appeal Hearing to order at 7pm. The order of proceedings was reviewed with Council and the Appellants. The Chair asked the Appellants to identify themselves and then briefly explained how the hearing will proceed. The Town of Shelburne Administrator of Dangerous & Unsightly (Peggy) explained the basis for the order under review and provided documentation of the case. The following is the Order of Proceedings for the Appeal:

- Town Council ask questions to the Administrator of Dangerous & Unsightly for clarification
- The Appellant ask questions to the Administrator of Dangerous & Unsightly for clarification
- Witnesses were permitted to provide factual evidence relevant to the appeal
- Appellant's Presentation – The Appellant was given up to ten (10) minutes to support the appeal
- Town Council ask questions to the Appellant or witnesses
- Town Council ask questions to the Administrator
- The Administrator ask questions to the Appellant
- Town Council then debated and discuss their decision and render a decision with the Appellant
- Town Council has the opportunity to move In-Camera (In Private) to obtain confidential legal advice
- Town Council had four (4) alternatives:
 - Cancel the Order (allow the appeal)
 - Amend the Order (change the conditions)
 - Keep the Order as is (appeal dismissed)
 - Continue the hearing at a later date (defer)

There was discussion amongst Council and with the defendant. There were many questions raised from both Council and the defendant.

Council would like to get legal advice on 3 items:

- 1- The question came from the appellant of why nothing has been done by the Town between 2011 and now,
- 2- The question of who has paid the taxes on the trailer and if that was protected by the privacy act.
- 3- Council would like to know if the Town can enter into a % based cost sharing for the demolition/repair of the trailer.

A motion was made THAT Council defer a decision for 30 days and also suggested for the Appellant to get legal advice for the issues between themselves and the tenant or Estate of the tenant.

Davis-Ringer

CARRIED

Call to Order

Mayor Harold Locke called the Council meeting to order at 7:30

Approval of the Agenda

THAT the Agenda for the Regular Town Council Meeting be approved with the following additions under Reports- SVFD Monthly Report

Acker-Davis

CARRIED

Approval of the Minutes

THAT the Minutes of the Regular Town Council Meeting held on November 16th 2020 be approved.

Ringer-Nickerson

CARRIED

Proclamations

Mayor Locke proclaimed Human Rights Day-Thursdays December 10th 2020

Delegations

- a) Susan Elliott of Little Peoples Place presented Council with background information on the facilities that Little Peoples Place operates. They have been in Shelburne since 1978 with 2 locations, one at St. Andrews Lane and the other location being the King St. Centre. Between the two facilities, they presently provide care for 75 children, which is approximately 55 families. The King St. Centre had 5 organizations paying rent and using the facility as well but due to various reasons over the past year some have left. The building is in need of many upgrades over the coming years. The Town has had meetings with Susan Elliott, the board of LPP and MDS over the past few months and Interim Ken Smith invited Susan to bring Council up to date on discussions that have been happening. Council agreed the importance of Little Peoples Place and King St. Centre in our community and working towards an improved facility.

Correspondence

Action Required:

- a) Shelburne County Arena- Capital Upgrades

THAT Council approves the request as presented by the Shelburne County Arena for \$5379.62.

Acker-Ringer

CARRIED

b) Shelburne County Mental Health & Wellness Association (SCMHWA)
THAT Council appoints CAO Sherry Doane as a representative of the Town of Shelburne as well as share information for the SCMHA as required.

Acker-Ringer

CARRIED

c) Guild Hall Summer Art Series
THAT Council approves the request as presented by Richard Snow, Head of the Guild Hall Summer Art Series Committee.

Acker-Nickerson

CARRIED

Council Items

a) EMO Committee Appointment & Alternate
THAT Council appoint Mayor Harold Locke to the EMO Liason Committee and Councillor Rick Davis as the alternate.

Davis-Ringer

CARRIED

Staff Reports

a) Tax Sale
THAT Council approves the properties marked for tax sale in the staff report.

Davis-Nickerson

CARRIED

b) Feeding Deer in the Town of Shelburne
THAT Council direct staff to provide information to the public to encourage them to take steps to discourage deer from feeding within the Town limits.

Davis-Ringer

CARRIED

c) FCI's 2019
THAT Council accepts the 2019 Financial Condition Indicators report for the Town of Shelburne for information.

Nickerson-Davis

CARRIED

d) Andrew Goreham-Monthly Building Report
THAT Council accept the Monthly Building Inspection Report.

Davis-Ringer

CARRIED

e) SVFD Monthly Report
THAT Council accept the SVFD Monthly Report.

Acker-Nickerson

CARRIED

New Business

- a) Mayor Locke- discussion was held on whether we would be having a December 21st Council Meeting Interim CAO pointed out a motion from the September 21st meeting and it was decided that we would be only meet once in December.
Mayor Locke wished all staff, council and residents a Merry Christmas and all the best in 2021!

Upcoming Meetings

Council Virtual Meeting with Marilyn Hay-Wednesday December 9th 6pm

Town Council- Monday January 4th 2021 at 7pm at Shelburne Community Centre

Audit Committee Meeting- Wednesday January 13th 2021 at 6pm at Shelburne Community Centre

Adjournment

THAT the Regular Town Council Meeting of Monday December 7th be adjourned at 8:12pm

Davis

CARRIED

Mayor

Executive Coordinator