



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Monday January 18<sup>th</sup>, 2021  
Shelburne Community Centre, 63 King St., Shelburne, NS

**Council Members Present**

Mayor Harold Locke  
Deputy Mayor Elizabeth Acker  
Councillor Rick Davis  
Councillor Benjamin Nickerson  
Councillor Sheldon Ringer

**Staff Present**

Sherry Doane, CAO  
Robin Smith, Executive Coordinator

**Invited Guests:**

Gwen Harding  
Cyndi Harding

Mayor Locke called the Continuation of the Appeal Hearing of the Estate of Mr. Wendell Acker (trailer) and Ms. Gwen Harding (property owner) to order at 7pm. He gave the floor to Gwen Harding to present to Council. Ms. Harding indicated she found out last Thursday from the Tenancy Board that she must hang on to the property for 30 days (Feb. 13/2021) until she can dispose or do anything with it as its abandoned. If no one steps forward from the Late Mr. Wendell Acker's family in that time, then she plans on posting it for free and after that intends to get a demolition permit. Ms. Harding requested that the demolition permit be 60 days if possible. The CAO Sherry Doane said she will find out if a demolition permit is allowable for 60 days. Mayor Locke indicated a decision on the Appeal had to be made tonight and if the demolition permit allows for an extension more than 30 days that Council will look at that in the future.

Councillor Davis made a motion.

THAT Council amends the order to change the conditions to Feb 13<sup>th</sup>, then decide at next council meeting if they can have 60 days. There was no seconder.

Councillor Acker made a motion.

THAT Council keeps the order as is and the appeal is dismissed.

**Acker-Ringer**

**CARRIED**

**Role-Call Vote:**

Councillor Acker voted Yes.  
Councillor Ringer voted Yes.  
Councillor Nickerson voted Yes.  
Councillor Davis voted No  
Mayor Locke voted Yes.

Mayor Locke indicated to Gwen and Cyndi Harding that the CAO will contact her with the information regarding demolition permit as soon as she finds out.

**Call to Order**

Mayor Harold Locke called the Council meeting to order at 7:11pm

**Approval of the Agenda**

THAT the Agenda for the Regular Town Council Meeting be approved with the following addition under Council Items

- a) Town Council Meetings Policy Updates

**Davis-Ringer**

**CARRIED**

**Approval of the Minutes**

THAT the Minutes of the Regular Town Council Meeting held on January 4<sup>th</sup>, 2021 be approved as presented.

**Acker-Ringer**

**CARRIED**

**Proclamations**

Mayor Locke proclaimed the month of February as African Heritage Month. Mayor Locke also indicated he participated in a virtual proclamation in which Govt. of NS representatives will be recognizing and proclaim February as African Heritage Month. We will share on our social media when it becomes available.

**Delegations**

None

**Correspondence**

None

**Council Items**

- a) Town Council Meetings Policy Update

THAT Council amends the Town Council meetings Policy to include online access to Council Packages on the Friday before regularly scheduled Council meetings.

**Davis-Acker**

**CARRIED**

**Committee Reports**

- a) Port Committee

THAT Council accepts the draft Port Committee minutes for information.

**Davis-Nickerson**

**CARRIED**

**Staff Reports**

- a) Building Report-Andrew Goreham

THAT Council accept the Building Report from Andrew Goreham as presented.

**Acker-Nickerson**

**CARRIED**

b) Monthly and Annual Report-SVFD  
THAT Council accepts the Monthly and Annual reports from SVFD as presented.  
**Acker-Ringer**  
**CARRIED**

c) Financial Report  
THAT Council accept the Financial Report from Finance Manager Jane Crowell as presented.  
CAO Sherry Doane committed to include summary note for future financial reports.  
**Davis-Nickerson**  
**CARRIED**

**New Business**

a) Mayor Locke mentioned many other municipal units have opened their meetings to the public again and staff has determined with the arrangements at the Community Centre meeting room that we can accommodate up to 5 people. We will post on social media and our website and those wishing to attend can call or email to book a spot with Executive Coordinator Robin Smith.

**Upcoming Meetings**

Town Council- Monday February 1<sup>st</sup>, 2021 at 7pm-Community Centre  
CP&V- Thursday February 4<sup>th</sup>, 2021 at 6pm-Community Centre

**Adjournment**

**THAT the Regular Town Council Meeting of Monday January 18<sup>th</sup>,2021 be adjourned at 7:20pm**  
**Ringer**  
**CARRIED**

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**Mayor**

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**Executive Coordinator**