



Town of Shelburne
Minutes of the Regular Council Meeting
Monday February 1st, 2021
Shelburne Community Centre, 63 King St., Shelburne, NS

Council Members Present

Mayor Harold Locke
Deputy Mayor Elizabeth Acker
Councillor Rick Davis
Councillor Benjamin Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Invited Guests:

Darrell Locke, SVFD
Mike Knickle, SVFD
Mike Shand, SVFD

Before the Town Council meeting started, we held a closed award ceremony for two of our Shelburne Volunteer Firefighters. The CVFSA (Canadian Volunteer Fire Services Association Municipal Long Service Award) was founded in 1999. Its mission is to provide education and training, administration and organizational standards for the 45,000 volunteer firefighters in Canada.

In 2013 the CVFSA, in collaboration with municipalities in seven provinces, created the municipal long-service medal. It is intended to provide municipal units the opportunity of recognizing their volunteer. The CVFSA administers the program to ensure that a national standard is maintained and maintains an on-line record of the recipients.

Tonight, we are proud to present two of these awards. Darrell Locke received a 45-year medal and Mike Knickle a 35-year medal. The Town of Shelburne Council, staff and residents thank you both for your dedication and years of service.

Call to Order

Mayor Harold Locke called the Council meeting to order at 7:05pm.

Approval of the Agenda

THAT the Agenda for the Regular Town Council Meeting be approved with the correction of the upcoming Mayors/Wardens & CAO/Clerks meeting beginning at 10am.

Davis-Acker
CARRIED

Approval of the Minutes

THAT the Minutes of the Regular Town Council Meeting held on January 18th, 2021 be approved as presented.

Nickerson-Davis
CARRIED

In Camera

MGA Section 22 (a)-Acquisition, Sale, Lease and Security of Municipal Property

THAT Council go in-camera at 7:06pm

Acker-Ringer

CARRIED

Council came out of in-camera at 7:15pm

Business Arising from in-Camera

THAT Council deems the present Town of Shelburne property, measuring the width of the unbuilt Carleton Street, to the depth of two hundred and eight (288') more or less, north from George Street as surplus to the needs of the Town AND that Staff will dispose of the property using the most appropriate method.

Davis-Nickerson

CARRIED

Proclamations

Mayor Locke proclaimed Monday February 15th, 2021 as National Flag Day.

Delegations

None

Correspondence

For Information:

- a) Accessibility NS Email:
Council accepts the information from Nova Scotia Accessibility Directorate regarding a one-year extension for all municipalities for their accessibility plan.
- b) Visit Shelburne & Lockeport Website- Analytics
Council accepts the report for information.
- c) Order of Nova Scotia
Mayor Locke encouraged residents to nominate Nova Scotians they feel should be recognized. He mentioned that all information was available online at the novascotia.ca website.

Council Items

- a) NSFM Virtual Conference Topics
Mayor Locke asked Council for their thoughts on some topics to send in for the NSFM Virtual Conference this year. Councillor Acker brought up the topic of the PVSC Provincial Cap Program. Councillor Ringer would like to see Towns have better representation at the conferences and support for at least one topic coming from a Town caucus. Mayor Locke would like to ask if there will be any provincial government Covid-19 relief.
These 2-3 topics will be sent in by staff on behalf of the Town of Shelburne council for the upcoming NSFM Virtual Conference.
- b) Upcoming Budget Schedule
CAO Sherry Doane reviewed the Budget Process and Timing for the upcoming fiscal year. The Finance Manager is presently working on the capital and operating budgets with feedback received from Town Committees and staff. At the upcoming Feb 16th meeting, Council will review Strategic Priorities in reference to the 2017-2021 Strategic Plan. The first of a series of budget meetings will begin on February 22nd and the goal is to have draft budgets out to the public by March 15th, 2021.

- c) Appointment of Heritage Advisory Committee Members.
Executive Coordinator Robin Smith informed Council that after posting on social media looking for some public members to join the Heritage Advisory Committee there has been some interest. There also is one resident wanting to join after a one-year term is up for the new members. Mayor Locke thanked the public for stepping up for many of our committees.

THAT Council appoints Chris Sharpe and Cady Berardi to the Heritage Advisory Committee as members from the Shelburne Historical Society as well as Sandra Walsh and Nolan Young as members of the public/residents of the Town.

Acker-Ringer

CARRIED

Committee Reports

- a) Waste Diversion Coordinator Report- deferred to February 16th meeting as it was forgotten in the Council pack.
- b) Audit Committee Minutes
THAT Council approves the Audit Committee meeting minutes from October 5th, 2020 and December 7th, 2020 as presented.

Davis-Nickerson

CARRIED

Staff Reports

None

New Business

- a) Councillor Acker inquired about the meetings with Mayors/Wardens/CAO's with other units and if Councils meet at all when negotiating shared services etc. CAO Sherry Doane indicated that the CAO takes direction from Council. Mayor Locke also mentioned how shared services between the units have greatly improved and that its positive to see.
- b) Councillor Davis wanted to inform residents and the public that there have been some coyote sightings on the trail in Town recently. Please use caution if you are using the trail.

Upcoming Meetings

- a) CP&V- Thursday February 4th, 2021 at 6pm-Community Centre
- b) Town Council-Tuesday February 16th, 2021 at 7pm-Shelburne Community Centre
- c) Shelburne County Mayors/Wardens & CAO's/Clerks-Wednesday February 17th at 10am-Shelburne Community Centre
- d) Port Committee Meeting- Thursday February 18th, 2021 at 7pm-Shelburne Community Centre

Adjournment

THAT the Regular Town Council Meeting of Monday February 1st, 2021 be adjourned at 7:33pm

Davis

CARRIED

Mayor

Executive Coordinator