



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Monday March 15<sup>th</sup>, 2021  
Shelburne Community Centre, 63 King St., Shelburne, NS

**Council Members Present**

Mayor Harold Locke  
Deputy Mayor Elizabeth Acker  
Councillor Rick Davis  
Councillor Benjamin Nickerson  
Councillor Sheldon Ringer

**Staff Present**

Sherry Doane, CAO  
Robin Smith, Executive Coordinator  
Jane Crowell, Finance Manager

**Call to Order**

Mayor Harold Locke called the Council meeting to order at 7pm.

**Approval of the Agenda**

THAT Council approves the Agenda with the following amendments:  
The date for the Town Council Meeting as TUESDAY April 6th and CP&V Committee as APRIL 8th.  
Also, the addition under Proclamations for Volunteer of the Month.

**Acker-Nickerson**  
**CARRIED**

**Approval of the Minutes**

THAT the Minutes of the Special Town Council Meeting held on March 8<sup>th</sup>, 2021 be approved as presented.

**Nickerson-Acker**  
**CARRIED**

**Proclamations**

Mayor Locke proclaimed March 21st- International Day for Elimination of Racial Discrimination and March 26th, 2021 as Purple Day-Epilepsy Awareness. Mayor Locke also recognized Suzanne Mahaney as the Volunteer of the Month for March.

**Delegations**

None

**Correspondence**

For Information:

- a) Letter from Municipal Affairs and Housing-20 April 2020 (misplaced by NSFM)  
That Council accepts the letter from Municipal Affairs and Housing for Information.
  
- b) 211 Shelburne County Stats-Shelburne County Senior Safety  
That Council accepts the data from Shelburne County Senior Safety for information.

**Council Items**

- a) Draft *Water Utility Budget* 1 April 2021-31 March 2022  
Finance Manager Jane Crowell reviewed the Draft Water Utility Budget for 1 April 2020-31 March 2022.  
THAT Council approves the Fiscal 2021-22 Draft Water Utility Budget as presented.

**Acker-Davis**  
**CARRIED**

- b) SHYC-Stairwell Enclosure Proposal  
THAT Council permits as per the Oct 2002 lease, Item 10 between the Town of Shelburne and the SHYC to make structural alterations as deemed desirable per the email of March 5th, 2021 from the Commodore of the SHYC.

**Davis-Ringer**  
**CARRIED**

**Committee Reports**

None

**Staff Reports**

- a) Building Report-Andrew Goreham  
THAT Council accepts the Building Report for information.
- b) SVFD Monthly Report-  
THAT Council accepts the SVFD Monthly Report for information.

**Davis-Ringer**  
**CARRIED**

**Nickerson-Davis**  
**CARRIED**

- c) Staff Report-Preliminary Review of By-Laws/Policies  
THAT Council accepts the staff report for information.

**Nickerson-Acker**  
**CARRIED**

- d) Staff Report-General/Port Write Off's  
THAT Council approves the write offs contained in the staff report titled "General and SMT(Port) Write-Offs 2020/21" except for the MDS Fire Services in the amount of \$9,146.55.

**Davis-Acker**  
**CARRIED**

**New Business**

- a) Councillor Acker recognized Martin Fudge on his recent Award. The Lions International recognizes individuals by bestowing on them an award that is named for its founder, Melvin Jones. The Melvin Jones Fellowship Award presented by the Lions Club International Foundation is the highest form of recognition and embodies humanitarian ideas consistent with the nature and purpose of Lionism. The recipients of this award are model Lions because of their exemplary service to their clubs and community which it serves.  
THAT Council sends a letter of congratulations to Martin Fudge on being the recipient of this prestigious award.

**Acker-Nickerson**  
**CARRIED**

- b) Councillor Acker also spoke of the Kids Play Fair Fund. The Fund provides financial support to children and youth ages 4-18 from Shelburne County to participate in recreational, sport and cultural activities. The application process will see some changes this year and is now going to be streamlined to be a bit more efficient. As with many organizations, due to Covid donations were low this year so there will be some fundraising

#### **In Camera**

**MGA Section 22 (a)-Acquisition, Sale, Lease and Security of Municipal Property**

**THAT Council goes in-camera at 7:30pm**

**Davis-Ringer**

**CARRIED**

**Council came out of in-camera at 7:45pm**

#### **Business Arising from in-Camera**

**THAT Council identifies the present Town of Shelburne property, on the west side of Harriett St, between King St. & John St. as having potential long- term use to the needs of the Town.**

**Ringer-Acker**

**CARRIED**

Mayor Locke apologized for missing something under Proclamations earlier in the meeting. Council would like to begin recognizing the Volunteer of the Month from the CP&V Committee and this month Council is pleased to say Suzanne Mahaney was chosen.

Suzanne is a well-known volunteer in the Town of Shelburne and has been a part of organizing and participating in many events over the years such as Shelburne Celebrates Christmas, the Loyalist Landing in 2008, Shelburne Longboat Society, Christmas Stroll on Dock St. and the Christmas dinner to name a few.

Most recently, in the Spring of 2020 Suzanne stepped up and volunteered to take on the job as the Museum Director for the Shelburne Historical Society. She has transformed the operations of the Society and the Shelburne County Museum as well as the two Provincial sites that the Shelburne Historical Society manages: The Dory Shop and Ross-Thomson House. Suzanne has an amazing ability to write grants and get funding along with great leadership and organizational abilities. She is well known for "getting it done right"!

For all that Suzanne has done and continues to do for the community, the Town of Shelburne's CP&V Committee recognizes her as the Volunteer of the Month for March. Thank you, Suzanne! Council would also like to mention that in January the CP&V Committee recognized the Shelburne Volunteer Fire Dept and in February, Betty Branscombe.

#### **Upcoming Meetings**

- a) Accessibility Advisory Committee Meeting- Wednesday March 17<sup>th</sup>, 2021 at 6pm-Lockeport
- b) Town Council-Tuesday April 5<sup>th</sup>, 2021 at 7pm-Shelburne Community Centre
- c) CP&V Committee- Thursday April 8<sup>th</sup>, 2021 at 6pm-Shelburne Community Centre

#### **Adjournment**

**THAT the Regular Town Council Meeting of Monday February 1<sup>st</sup>, 2021 be adjourned at 7:50pm**

**Davis**

**CARRIED**

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**Mayor**

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**Executive Coordinator**