



Town of Shelburne
Minutes of the Regular Council Meeting
Tuesday April 6th, 2021
Shelburne Community Centre, 63 King St., Shelburne, NS

Council Members Present

Mayor Harold Locke
Deputy Mayor Elizabeth Acker
Councillor Rick Davis
Councillor Benjamin Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 7pm.

Approval of the Agenda

THAT Council approves the Agenda with the amendment of removing section 11- In Camera
Acker-Nickerson
CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on March 15th, 2021 be approved as presented.
Nickerson-Davis
CARRIED

Proclamations

Mayor Locke proclaimed April 18th-24th as Volunteer Week. Mayor Locke also recognized Darren Jacklin as the Provincial Volunteer of the Year for the Town of Shelburne. There will be a virtual ceremony on April 26th to recognize all Volunteers of the Year.

Delegations

None

Correspondence

Action:

a) Letter-SRHS Prom

M22-001 THAT Council allows the organizers of the Prom to use the Community Centre on June 5th, 2021 provided the Ladies Auxiliary caters and that they meet with our staff to review COVID restrictions.

Acker-Ringer
CARRIED

b) TIR Temporary Count Program

Discussion was held whether to have a count done at a location in Town. Councillor Davis noted we had done one a few years back on King and Water. It was decided to hold off until the future to do a count again if needed.

For Information:

a) Letter from Minister of Municipal Affairs
THAT Council accepts the letter for Information.

b) Letter-Sou'West Nova Transit
THAT Council accepts the letter for information.

Council Items

a) Finalize Budget Approval

CAO highlighted a few small changes that were made by the Finance Manager. The net change is an increase to the budgeted operating reserve transfer of \$3,288 (from 49,974 to 53,262). This is largely due to a decrease in budget of the Building Inspection expense from MDS. There is a slight increase in the Solid Waste Charge from the preliminary budget (from 262.75 to 263.70) as the Waste collection expense amount increased slightly. Mayor Locke and Council all agreed this was a positive budget and thanked CAO, staff and Interim CAO Ken Smith for the work on this year's budget.

Water Utility Budget 1 April 2021-31 March 2022

M22-002 THAT Council approves the Fiscal 2021-22 Water Utility Budget as presented on March 15th, 2021.

Davis-Nickerson
CARRIED

General Operating Budget 1 April 2021-31 March 2022

M22-003 THAT Council approves the General Operating Budget for 2021/2022 as presented in the amount of \$3,842,666. The 2021/2022 Tax rates are \$2.06 per \$100 of assessment for Residential/Resource and \$3.88 per \$100 of assessment for Commercial. Wastewater Charge remains at \$260 per unit, and Solid Waste Charge increasing to \$263.70 per unit. Low Income Property Tax Exemption remains the same. Interest on overdue accounts will be charged at 15% annual interest added daily.

Nickerson-Acker
CARRIED

b) Wind-Up Roseway Manor Incorporated

M22-004 IT IS MOVED by the Municipal Council of the Town that it approves the transfer by Roseway Manor Incorporated (the "Corporation") of all the Corporation's assets to an independent and newly incorporated not for profit organization, not to be owned or controlled by the Town or the Corporation, at such date and time as to be determined by (the Transfer).

Davis-Ringer
CARRIED

Committee Reports

a) WCRL-Minutes and Newsletter

THAT Council accepts the WCRL Minutes and Newsletter as presented.

Acker-Nickerson
CARRIED

Staff Reports

a) Staff Report-Accessibilty Advisory Committee

M22-005 THAT the Council of the Town of Shelburne approve the appointment of the following individuals as members of the Eastern Shelburne County Accessibility Advisory Committee based on the

recommendations of the Nominating Committee: Holly Perry, Sylvia Snow, Wanda Buchanan, Elizabeth Chute, Bil Atwood and Terry Stacey.

Davis-Acker
CARRIED

b) Staff Report-Tax Sale

M22-006 THAT Council direct staff to immediately put the mobile home which is in the name of Samantha Hipson located at 73 Annapolis Road up for tender and sell it to the highest bidder.

Davis-Nickerson
CARRIED

New Business

Councillor Acker

- a) The CP&V Committee will be asking residents in Town to participate in a Community Clean Up around the week of Earth Day. Executive Coordinator informed Council she has registered the Town for the Great Nova Scotia Pick Me Up and will be inviting residents, staff and Council to participate on April 22nd. It will be promoted and shared on our social media.

- b) Councillor Acker brought up that she had been doing some research on the Provincial Parks in the Province. There are 20 provincial parks, 11 of which are serviced with full hook ups. There are no serviced lots at Islands Park. The only two between Chester and Yarmouth are the Thomas Radall

M22-007 THAT based on the information on the DNR website that confirms that both Queens and Shelburne County do not have serviced lots in their provincial parks, it is moved that a letter be sent to DNR requesting that Islands Park be upgraded to having some serviced lots for the 2022 season.

Acker-Davis
CARRIED

- c) Councillor Acker would also like to have dates set up for Heritage Advisory Committee to meet in April and Asset Management in May.

Councillor Nickerson

- a) It was brought to Councillor Nickerson's attention regarding the shopping carts that have been accumulating around Town. The CAO will contact Sobeys and report back to Council.

Upcoming Meetings

- a) CP&V Committee- Thursday April 8th, 2021 at 6pm-Town Hall

- b) Town Council-Monday April 19th, 2021 at 7pm-Shelburne Community Centre

Adjournment

THAT the Regular Town Council Meeting of Tuesday April 6th, 2021 be adjourned at 7:33pm

Davis
CARRIED

Mayor

Executive Coordinator