



Town of Shelburne Minutes of the Regular Council Meeting

Monday May 3rd, 2021
VIA ZOOM

Council Members Present

Mayor Harold Locke
Deputy Mayor Elizabeth Acker
Councillor Rick Davis
Councillor Benjamin Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 7pm.

Approval of the Agenda

THAT Council approves the Agenda for Monday May 3rd ,2021 with the amendment of *Staff Report (b) Update from CAO.*

Davis-Ringer
CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on April 19th, 2021 be approved as presented.

Nickerson-Davis
CARRIED

Proclamations

None

Delegations

None

Correspondence

For Information:

THAT Council accepts the letter from Municipal Affairs, for information only.

Acker-Nickerson
CARRIED

Council Items

- a) Library Funding
CAO informed Council regarding a new funding model from Communities, Culture & Heritage department regarding libraries, which includes a mandatory increase in the contribution requirement as of next fiscal year. Staff mistakenly applied the increase to this fiscal year's budget in the amount of \$1,748 as the request from WCRL was not clear and therefore Council could pull back on this

“voluntary” payment or leave as-is. Discussion was held whether to wait until mandated next year or allow the payment to stand.

M22-011 **THAT** Council continues with the voluntary payment for the Library Funding this fiscal year.
Acker-Davis
CARRIED

Committee Reports

a) Port Committee

THAT Council approves the Port Committee Minutes from February 25th, 2021 as presented.

Davis-Nickerson
CARRIED

Staff Reports

a) Hospitality Policy

M22-012 **THAT** Council adopts the Hospitality Policy effective May 3rd, 2021 as presented.

Acker-Davis
CARRIED

b) Update from CAO

Item 1- Library Funding was covered above under **Council Items**.

Item 2- Procurement in Emergencies

The CAO informed Council under the ToS Procurement Policy, when an Emergency has occurred, staff are required to report to Council the circumstances they deemed the emergency and the financial sources to pay thereof.

On 27 April it was brought to staff attention regarding damage on the east face of the approach at the Port. A quote was requested and approved by the Finance Manager, Mayor and CAO. The sources of funding are the remaining Port Project funding of \$14,126 and second, utilizing \$9,710 of \$10,000 from this fiscal’s Port Operating Budget’s *Mtc & Repairs-Wharf line* item. The total cost of repairs is valued at \$23,836.76.

Item 3- African Nova Scotian Decade for People of African Decent (ANSDPAD)

ANSDPAD has asked for an audience of Council for 60-90 minutes. Staff offered the opportunity to attend a future Council meeting as a Delegation however, policy states that such presentation has a 15-minute time limit. ANSDPAD and Staff are therefore looking at a few possible dates for ANSDPAD to dialogue with members of Council in a non-mandatory forum. Council discussed and agreed June 3rd would work best for everyone. The CAO will communicate with Vanessa Fells, Director of Operations.

Item 4-Guild Hall Usage during Covid-19 Pandemic

Discussion was held regarding the previous motion of Council from the summer of 2020 about the request of rental fees to be waived for outdoor fitness classes held at the Guild Hall. Given the state of the pandemic, Staff are proactively asking Council to consider extending their previous motion throughout 2021.

M22-013 **THAT** Council extends their 2020 Motion through 2021, in waiving rental fees for outdoor fitness classes held at the Guild Hall.

Davis-Nickerson
CARRIED

Item 5- Grant Requests to Government of Canada (GC) and Municipality of Shelburne (MDS) for Visitors’ Information Centre (VIC)

CAO Informed Council the status of the grant funding requests that were submitted to the Government

of Canada and Municipality of Shelburne. The grant applications asked for 3 part-time youth to run the VIC 7 days a week from 22 May through 10 September. The funding requests did not come through at the requested level, so Staff suggested to Council to open the VIC from 30 June through 31 August with 2 part-time youth under reduced hours.

M22-014 **THAT** Council accepts the Government of Canada grant and directs Staff to hire and open the VIC from 30 June through 31 August for Saturdays and Sundays - 10am through 6pm, for Mondays, Thursdays and Fridays - 10am through 3pm but closed on Tuesdays and Wednesdays.

Davis-Acker

CARRIED

New Business

Councillor Acker

Eighteen-year-old Mackenzie Smith of Shelburne, NS has committed to play NCAA Division 1 Basketball at St. Joseph's University in Philadelphia. St. Joseph's is a school of 8,000 in Philadelphia, which has a population of 5.7 million. Mackenzie's basketball days started when she was 6 years old, followed by playing in Junior High for the SRHS Rebels, the Provincial Nova Scotia team and most recently Kings Edge Hill Prep School in Windsor, NS. which is the only girls' prep basketball program East of Quebec. She has traveled to the Eastern United States, Ontario and Quebec for games and tournaments. MacKenzie was also selected as the Nova Scotia Junior (U-17) Female Basketball Player of the Year in 2019. I know that all of Shelburne is looking forward to following Mackenzie's basketball journey and excited for her future.

M22-015 On behalf of Council I move that we sent a letter of congratulations to Mackenzie Smith for her signing with St. Joseph's Hawks and wish her all the best in the future playing basketball in the NCAA as well as in her studies.

Acker-Nickerson

CARRIED

Riley Foley of Shelburne, NS, and owner of Sou'wester Athletics with her husband Ryan Foley had made her mark in the CrossFit Open Worldwide competition. She recently qualified to compete in the CrossFit Open's Quarterfinals which the top 10% from each continent advance to. Out of the 65,569 registered females in North American Riley finished 4,706. She completed the quarterfinal workouts April 8-11th at the local Sou'wester Athletics gym. The Foleys opened Sou'wester Athletics in 2016 here in Shelburne and another location in Barrington Passage a few years later.

M22-016 On behalf of Council I move that we send a letter of congratulations to Riley Foley for her accomplishments in the CrossFit 2021 Open and thank her and Ryan for their continued dedication to the health of many in Shelburne County.

Acker-Davis

CARRIED

Mayor Locke

On April 21st, 2021 Mayor Locke and the CAO travelled to Liverpool the Region of Queens Waste Management Facility for a tour. After visiting the facility and seeing that many items are not being separated properly, Mayor Locke is encouraging all residents to take the time to follow the Waste Diversion Coordinator's information regarding sorting.

Mayor Locke also mentioned that beginning today May 3rd, 2021 residents will start seeing information in their mail regarding the 2021 Census which will be done online this year. Mayor Locke reminded residents that it is important to complete this as many things such as funding for our Town and surrounding community comes based on information from the Census.

Mayor Locke thanked all business and residents who stepped up and purchased hanging baskets for Dock Street this year, they have already all been sold which is great news. If anyone is willing and able to help the volunteer group that does the watering is looking for a few more people to help. It would be for 1 hour, one day a week. If you are interested, please contact the Town Office.

The Town Office is closed to the public until at least May 12th as per Public Health Guidelines. Anyone needing assistance please contact Staff via email or by phone. All contact information can be found on the Town website.

In Camera

MGA Section 22 (2) e- Contract Negotiations

THAT Council goes in-camera at 7:55pm

Acker-Davis

CARRIED

Council came out of in-camera at 8:10pm. There was no business arising out of In-Camera:

Upcoming Meetings

- a) Public Hearing-Thursday May 13th, 2021- *Land Use By-Law*-6pm Community Centre (tentative, based on Public Health requirements at that time)
- b) Town Council-Tuesday May 18th, 2021 at 7pm-Shelburne Community Centre (tentative, based on Public Health requirements at that time)

Adjournment

THAT the Regular Town Council Meeting of Monday May 3rd, 2021 be adjourned at 8:15pm.

Davis

CARRIED

Mayor

Executive Coordinator