



## Town of Shelburne Minutes of the Regular Council Meeting

Monday June 7<sup>th</sup>, 2021

VIA ZOOM

### **Council Members Present**

Mayor Harold Locke  
Deputy Mayor Elizabeth Acker  
Councillor Rick Davis  
Councillor Ben Nickerson  
Councillor Sheldon Ringer

### **Staff Present**

Sherry Doane, CAO  
Robin Smith, Executive Coordinator

### **Call to Order**

Mayor Harold Locke called the Council meeting to order at 7pm.

### **Approval of the Agenda**

THAT Council approves the Agenda for Monday June 7<sup>th</sup>, 2021, with the amendment of the date on the previous meeting minutes to be May 18<sup>th</sup>, 2021, an additional proclamation as well under Upcoming meetings:

- c) Port Committee Meeting -June 17<sup>th</sup> at 6pm, Location TBD
- d) RCMP Advisory Committee Meeting- June 16<sup>th</sup> at 7pm, Location TBD

**Davis-Acker**  
**CARRIED**

### **Approval of the Minutes**

THAT the Minutes of the Town Council Meeting held on May 18<sup>th</sup>, 2021 be approved as presented.

**Davis-Acker**  
**CARRIED**

### **Proclamations**

Mayor Locke recognized the month of June as National Pride Month, the Town will be flying a Pride flag after June 9<sup>th</sup> as our flags will be at half-mast until then.

Mayor Locke stated: "We would like to acknowledge the 215 children that were found in Kamloops. We honour the lives of those children, we recognize the tragic, heartbreaking devastation that the Canadian residential school system has inflicted upon so many. Council and staff took a moment of silence to reflect on this tragedy and send our thoughts and prayers to those in mourning."

Mayor Locke also recognized June 14<sup>th</sup> to 20<sup>th</sup> as National Blood Donor Week and June 21<sup>st</sup> as National Indigenous People Day.

On behalf of the Town of Shelburne Council and Staff, Mayor Locke recognized Ken Morton's 33 ½ years of service and 25 years of Fire Chief for the Shelburne Volunteer Fire Dept. and sends our condolences to the family on his recent passing.

### **Delegations**

None

### Correspondence

None

### Council Items

a) Founders Days

Mayor Locke stated that as we cannot make any commitment to planning or organizing Founders Days at this point with the current health restrictions that we will inform the public when we can plan something on a smaller scale, hopefully in the fall.

b) Water Assistance-Response Plan

The CAO informed Council that EMO and other Municipalities in the area are beginning to scale down their water assistance services. The CAO is recommending that we continue to do as we have in the past few years with residents being able to fill larger quantities at the Shelburne Firehall and smaller containers at Grahams Park and the Guild Hall taps. As drought is becoming a common occurrence Council is asking the CAO to look for information on how residents can get assistance from various provincial programs that are offered for drilling wells etc.

c) CAO Update

1- Heritage Hall Update

We have received notice from Compass on the Heritage Hall development, they are looking at a request of transfer in September and are set for construction to begin as early as November. There will be a public hearing held in the near future as well for the project.

2- RCMP Contract

We have confirmation that the RCMP contract will be moving from a MPSA to PPSA at the end of this fiscal year (effective 1 April 2022).

3- Port Improvements

The improvements are all still on schedule and slightly under budget with anticipated completion for this Phase I by the end of June.

4- Wastewater Treatment Plant Issues

The CAO updated Council on the issue we are having at the Wastewater Treatment plant. We are halfway through the process of rectifying the need for "re-seeding" which can take up to a month and are intensifying this process in hopes to reduce the recovery time. This heat that we have been having has not helped and stated that we greatly appreciate the patience of the residents as we want to resolve this as quickly as possible for everyone's sake.

5- Town Wide Yard Sale

The Annual Town Wide Yard Sale that is typically the first weekend and June will instead occur June 26<sup>th</sup> due to Public Health restrictions and gathering limits. Staff were directed to advertise a date of June 26<sup>th</sup> if restrictions allow.

### Committee Reports

a) CP&V Committee

THAT Council approves the CP&V Committee minutes as presented.

**Acker-Davis**

**CARRIED**

### Staff Reports

a) Staff Report-Interest on Tax & Water Bills

**M22-020** THAT Council approves extending the due date for the 2021/22 Interim Tax and Water Invoices from May 31, 2021, to June 30, 2021, thereby reducing any interest until everyone has had a chance to attend the Town office with it opening June 14<sup>th</sup>. Any interest lost will be allocated to the Restart funding provide for by the federal government.

**Nickerson-Ringer**  
**CARRIED**

b) Staff Report-Tourism Website

**M22-021** THAT Council directs staff to consult with ToL regarding closing of the [www.visitshelburneandlockeport.com](http://www.visitshelburneandlockeport.com) website. That Council directs Staff to look to form an agreement with MDS and MoB using some of the Tourism funding that has been allocated in this year's budget.

**Davis-Acker**  
**CARRIED**

### **New Business**

Councillor Ringer

The crosswalk flags at some of the crosswalks are missing or ripped/torn. Staff were directed to reviewing/replenishing.

### **In Camera**

#### **MGA Section 22 (2) e- Contract Negotiations**

THAT Council goes in-camera at 7:30pm

**Acker-Ringer**  
**CARRIED**

Council came out of in-camera at 8:10pm.

**M22-022** THAT Council agrees to allow increasing the pay rate for the RCMP Detachment Assistant position from \$34,920 to \$46,000 annually.

### **Upcoming Meetings**

- a) RCMP Advisory Committee- June 16<sup>th</sup>, 2021, at 7pm- Location TBD
- b) Accessibility Committee- June 16<sup>th</sup>, 2021, at 6pm (Virtual)
- c) Port Committee- June 17<sup>th</sup>, 2021, at 6pm- Location TBD
- d) Town Council- June 21<sup>st</sup>, 2021, at 7pm-Location TBD

### **Adjournment**

THAT the Regular Town Council Meeting of June 7th, 2021, be adjourned at 8:15pm.

**Davis**  
**CARRIED**

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Mayor

\_\_\_\_\_  
Executive Coordinator