



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Shelburne Community Centre  
Monday July 5<sup>th</sup>, 2021

**Council Members Present**

Mayor Harold Locke  
Deputy Mayor Elizabeth Acker  
Councillor Rick Davis  
Councillor Ben Nickerson  
Councillor Sheldon Ringer

**Staff Present**

Sherry Doane, CAO  
Robin Smith, Executive Coordinator

**Others Present**

Andrew Newstead, Whirligig Festival

**Call to Order**

Mayor Harold Locke called the Council meeting to order at 7pm.  
The Town of Shelburne located in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq. We are all Treaty people.  
We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

**Approval of the Agenda**

THAT Council approves the Agenda for Monday July 5th, 2021, with the correction under Delegations to read-Whirligig Festival instead of Shelburne Guild Hall Market.

**Davis-Nickerson**  
**CARRIED**

**Approval of the Minutes**

THAT the Minutes of the Town Council Meeting held on June 21<sup>st</sup>, 2021, be approved as presented.

**Acker-Ringer**  
**CARRIED**

**Proclamations & Announcements**

**Deputy Mayor Acker**

Council would like to recognize Mr. John Roscoe, Principal and Mrs. Rena Balcom of Hillcrest Academy as well as two teachers from Shelburne Regional High School, Mr. Chett Buchanan and Mr. Carmen Anderson. Thank you for your many years of teaching the youth of Shelburne, Congratulations to each of you on your retirement. We wish you good health and new adventures as you begin your retirement.

### Delegations

Andrew Newstead presented to Council on behalf of the Whirligig Festival. Andrew explained to Council that the Whirligig Committee recently met, and a motion was put forward to wrap up the festival. Andrew, along with Therese Cruz have stepped forward and would like to be given the opportunity to put together a festival for this September only. They would like to attempt to recruit new volunteers for upcoming years and over time change it into a Wind Festival, which would have a broader base.

Andrew would like to know if the Whirligig Festival would still have the same support from the Town as in previous years to continue with planning for this September. Council and Staff all agreed, and the Town will support the festival the same as in previous years.

### Correspondence

- a) Thank you-Mya Chidiac

Council acknowledges the thank you letter from Mya Chidiac who received the Town of Shelburne bursary this year.

### Council Items

- a) **CAO Update**

RCMP Quarterly Report-The CAO brought this report to Council's attention. The report shows changes for the same quarter from a different year. Some of the items that are down in counts are mischief calls, check stops and breach of court orders. The item which is up is speeding violations. This report can be available to Council if they wish.

Noise By-Law Update- It has been sent off for placement of SOT's with Dept. of Justice. This process can take up to 6 months.

The CAO was looking for direction from Council regarding hiring a By-Law Officer on a contract position. You need to have certification for the position, which our previous Wastewater Treatment Plant Operator held. Council directed the CAO to advertise for this position.

By-Laws Review- The CAO and Executive Coordinator have reviewed the Town's By-Laws and sorted them out into 4 categories. Some that are fine as is, some that need amendments (mostly pulling out information/fees to put into Policy), and a few more to put through to SOT's. Staff will continue working on these over the next couple of months.

#### Wastewater Plant Update-

The CAO reviewed the issues that have been concerning the Wastewater Treatment Plant

1-The Geobag has been fixed by applying a 2<sup>nd</sup> Geobag and manipulating the first one, so it starts to seep the way it is supposed to.

2-The need for bacteria to be in the pool which will be applied (also called "seeding") once the 3<sup>rd</sup> item is addressed

3-The Aerators which 2 of the 4 were broken but are now in Nova Scotia and expected to arrive in Shelburne tomorrow. The plan is to get them installed on Wednesday, then look at re-seeding. This process will create an additional odour for a short time, but we anticipate will fix the issue of today. The CAO has committed to looking at why it has happened in the first place and providing a Staff Report and recommendations for long-term resolution.

### Committee Reports

- a) Accessibility Committee Meeting Minutes- May 19<sup>th</sup>, 2021

THAT Council approves the Accessibility Committee minutes as presented from May 19<sup>th</sup>, 2021.

**Davis-Ringer**

**CARRIED**

b) Western Counties Regional Library Board Minutes-March 18<sup>th</sup>, 2021  
THAT Council approves the Western Counties Regional Library Board Meeting minutes from March 18th, 2021, as presented.

**Staff Reports**

**None**

**New Business**

*Councillor Davis*

Councillor Davis would like to direct staff to investigate the motorized vehicles that have been going throughout the Town without helmets and not obeying the traffic rules etc. Councillor Davis would like to know if there are any Provincial regulations or who can be enforcing as it is becoming a safety concern.

*Councillor Ringer*

Councillor Ringer would like to give thanks to staff for providing document reference numbers on the agendas. It will be a great asset going forward when looking for information.

**Upcoming Meetings**

a) Town Council- Monday July 19<sup>th</sup>, 2021, at 7pm at Guild Hall (weather pending)

**Adjournment**

THAT the Regular Town Council Meeting of June 7th, 2021, be adjourned at 7:30pm.

**Davis**

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Executive Coordinator