



Town of Shelburne
Minutes of the Regular Council Meeting
Council Chambers, 168 Water St.
Monday September 20th, 2021

Council Members Present

Mayor Harold Locke
Deputy Mayor Elizabeth Acker
Councillor Rick Davis
Councillor Sheldon Ringer

Regrets

Councillor Ben Nickerson

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 7pm.
The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitik, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for Monday September 20th, 2021, with the deletion of the Port Committee meeting on September 23rd.

Davis-Acker
CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on Sept 7th, 2021, be approved as presented.

Acker-Ringer
CARRIED

Proclamations & Announcements

a) Right to Know Week

Mayor Locke proclaimed September 27 to October 3, 2021, to be Right to Know Week in the Town of Shelburne.

b) National Day for Truth & Reconciliation

Mayor Locke proclaimed September 30th, 2021 National Day for Truth & Reconciliation in the Town of Shelburne.

c) September Volunteers of the Month

The Trevors Family have been an incredible part of the Shelburne community for the past 11 years. Ed, Naniya, Campbell, Maya, Nilah & Charlie...thank you for all you have done!
Ed has been a source of comfort to not just his church family but many families that have lost loved

ones. He has been a go to person for many in the worst of times over the years. Ed has also volunteered for four years as Sailing Director as well as a Board member of the SHYC and successfully delivered and oversaw the youth and adult sailing program. He coached BNS Basketball for many years and gave back to the community whenever he could.

Naniya has been a part of the church community and actively lead the music program, volunteered with the Friday night Youth Group, and used her life coaching and counselling background skills to facilitate a variety of support groups. Naniya also gave a lot of her time at the Yacht Club and served on the Osprey and Little Peoples Place Boards. Campbell, Maya, Nilah and Charlie...thank you for your time volunteering with your parents in the church community and to Maya for all your time and dedication to the Shelburne Sailing Academy summer program!

For all that the Trevors Family has done and continues to do for the community, the Town of Shelburne's CP&V Committee as well as Council recognize them as the Volunteers of the Month for September. Thank you, Trevors Family! You will be missed!

Correspondence

a) Rural Transit Solutions Fund

THAT Council partners and supports Sou'West Nova Transit on an application through Rural Transit Solutions Fund to seek [a] grant of up to \$50,000 in support of project planning.

Acker-Davis

CARRIED

b) Letter-Water Consumption

See 9 (d) Staff Report

Council Items

a) **EHS & Fire Department Update- Fire Chief Darrell Locke**

Fire Chief Darrell Locke met with Council to give an update and information on some issues.

Chief Locke informed Council that the membership of the SVFD is at 35 (of a 55 limit/maximum) and gave information to Council and the viewing audience on how residents can become a member if they are interested. The SVFD has a Candidate Information Package that they encourage all to look over and see what being a volunteer fire fighter is all about. For anyone interested a package will be at the Town Office or available from any Fire Dept Member. The Town will use social media to help promote anyone interested in joining the SVFD.

Chief Locke explained the relationship between EHS & the SVFD to Council. Of the 35 SVFD members, there are 14 that are trained Medical First Responders (MFR's). They SVFD has been a voluntary MFR provider Fire Dept for several years and provide supplementary service to EHS. Chief Locke explained that pre Covid they were a Level 6 Response Dept, Covid then changed everything and they were totally restricted from attending any medical calls. They now have the proper PPE training to now be able to assist again but different response levels have been made. A new set of levels came out post covid and In April of this year they notified EHS they would like to be at "Urgent/Potentially Serious Level" which was for time critical and immediate life threatening calls. They soon discovered that was not where they wanted to be as they were still being dispatched on calls, they felt they were not required to attending and were taxing on their volunteers. In June they moved to "Time Critical" level. Chief Locke explained they are still unsure if this is the level they should be at and continue to review to ensure the safety of our citizens remains their primary concern.

In the meantime Chief Locke sent an email to EHS expressing concern with the number of calls they have been dispatched to yet upon arrival, EHS is already there. His suggestion is that since EHS dispatch knows where the trucks are always, they need to do a better job at determining if supplementary service is needed from the MFR Agency before dispatching. Unfortunately, the

number of responding members for medical calls is declining because of this current system. Chief Locke did indicate he was encouraged by the emails he has rec'd from the new leadership if the MFR program and feels the problems they're having will be overcome soon. There was a brief discussion as well regarding the percentage of calls in the Town limits vs. the Municipality and reminded Town Council that medical calls are not to be included in share calculations according to the agreement. Councillor Acker thanked Fire Chief Locke for the explanation and would like the viewing audience to recognize that the time, energy, and dedication that comes from our SVFD is greatly appreciated.

Chief Locke also wanted to let Council know that a Truck Replacement Committee was created last week at their meeting and that a new truck is needed in the 2022/23 year. The planning stages will begin with this committee and information communicated to Council. There was discussion regarding used trucks vs new trucks. Chief Locke also mentioned a 5-year replacement truck program was something they plan for with the 5 pieces of apparatus they have knowing trucks generally have a 25-year lifespan.

M22-031

b) Appointment of Shelburne Representative-Public Housing Board

THAT Council re-appoints Jacqueline O'Toole as the representative from Shelburne County on the Western Regional Housing Authority Board and sends a letter to indicate this.

Acker-Ringer

CARRIED

Committee Reports

a) CP&V Committee Minutes-June 2nd, 2021

THAT Council approves the CP&V Committee meeting minutes from June 2nd, 2021, as presented.

Acker-Ringer

CARRIED

b) CP&V Terms of Reference

THAT Council approves the CP&V Committee Terms of Reference as presented.

Acker-Davis

CARRIED

Staff Reports

a) Staff Report- Visitor Information Centre

THAT Council accepts the report for information.

Ringer-Davis

CARRIED

b) Building Report (August) Manager of Inspection Services, Andrew Goreham

THAT Council accepts the Building Report for information.

Davis-Acker

CARRIED

c) Monthly Report- SVFD President, Mike Shand

THAT Council accepts the monthly report for information.

Acker-Ringer

CARRIED

d) Staff Report-Manager of Finance-Water Consumption

THAT Council does not approve the request for an adjustment for meter #9216.

Davis-Acker

CARRIED

M22-032

New Business

None

Upcoming Meetings

- a) Town Council- Monday October 4th at 7pm-Council Chambers

Adjournment

THAT the Regular Town Council Meeting of September 20th, 2021, be adjourned at 8:10pm.

Davis

CARRIED

Mayor

Executive Coordinator