



Town of Shelburne
Minutes of the Regular Council Meeting
Via ZOOM
Monday October 18th, 2021

Council Members Present

Mayor Harold Locke
Deputy Mayor Elizabeth Acker
Councillor Rick Davis
Councillor Sheldon Ringer
Councillor Ben Nickerson

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:30pm.
The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitek, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for October 18th, 2021, with the addition of Section 11 MGA Section 22: (e) Contract Negotiations

Davis-Nickerson
CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on October 4th, 2021, be approved as presented.

Nickerson-Acker
CARRIED

Proclamations & Announcements

- a) The Town of Shelburne would like to express our sincere condolences to the family of Councillor Terry McIntyre of the Municipality of the District of Shelburne. We would also like to send our condolences to the family of Roland Deschamp Sr., who served on Town Council for 25 years.
- b) Shelburne Guild Hall Market just completed their first year under a new group of volunteers and had a very successful season! This group of community members came together with new ideas, fresh signage and recruited many new vendors and truly put Shelburne on the map for being an amazing market in Nova Scotia!
With the many generous volunteers to help with set up and take down each week as well as local businesses TLC Pharmasave and Belliveau Veinotte sponsoring the coffee station and the Shelburne County Arts Council sponsoring the music tent it made for an immeasurable season all around!

Thank you to Alex Buchanan, Brendan Pippy, Lorin Hesse, Therese Cruz, Amanda Pedro, Mary Scott, Alison Chappell, Lynn Wilson, Susan Hoover and Marci Strong. You have stepped up for our community

and we are extremely grateful!

For all that they have done and continue to do for us, the Town of Shelburne's CP&V Committee and the Town Council recognizes the Shelburne Guild Hall Market as the Volunteers of the Month for October. Thank you!

Correspondence

Action:

- M22-033** a) **Message in a Bottle Letter**
THAT Council participates in the Nocturne Project "Message in a Bottle-15 Ships to Sierra Leone". Deputy Mayor Acker will write a letter on behalf of Council.
Davis-Acker
CARRIED

Information:

- a) **Municipality of the District of Yarmouth-Housing Discussion Group**
THAT Council accepts the letter from Municipality of the District of Yarmouth regarding Southwest Municipalities Housing Group and directs staff to write a letter to the Town of Digby to agree to participate in the SW Municipalities discussion group.
THAT Council appoints Deputy Mayor Elizabeth Acker to be a representative for the Town of Shelburne on this group.
Davis-Ringer
CARRIED

Council Items

- a) **Town Council Meetings Policy**
CAO informed Council that along with changing the date and times in the Policy we also updated the reference of "Town Clerk" to "Executive Coordinator"
M22-034 THAT Council amends the Town Council Meetings Policy with the changes of regular council meetings being held on Mondays as it indicates Wednesdays in the Policy still, as well as changing the start time to 6:30pm and updating the reference of Town Clerk to Executive Coordinator.
Davis-Acker
CARRIED
- b) **Atlantic House Park Holiday Decorating**
Councillor Nickerson updated Council on an idea that CP&V member Andrea Huskilson Townsend would like to create for the holidays and looking for permission to use Atlantic House Park.
THAT Council allows Andrea Huskilson Townsend to use Atlantic House Park for Holiday decorating this year.
Ringer-Acker
CARRIED

Committee Reports

- a) **CP&V Committee Minutes-Sept 9th, 2021**
M22-035 THAT Council accepts the CP&V Committee meeting minutes from Sept 9th, 2021, as presented and appoints Andrea Huskilson Townsend to the CP&V Committee.
Davis-Nickerson
CARRIED

Staff Reports

- a) SVFD Monthly Report- September 2021
THAT Council accepts the SVFD Monthly Report from September for information.
Acker-Davis
CARRIED

- b) Monthly Building Report- September 2021
THAT Council accepts the Monthly Building Report for September for information.
Nickerson-Ringer
CARRIED

New Business

Councillor Ringer would like staff to look into an email he rec'd from a resident on Annapolis Rd. He would like staff to report back at the next meeting with more information/background on the road.

The CAO wanted to just inform Council that the paving projects for 2021 will be beginning this week. Communication will be sent out via our social media informing residents that there will be some possible detours/delays.

The CAO has been asked by an organization in the Shelburne area that is looking for support from the Town of Shelburne for a potential Fringe Festival in 2022. The CAO informed Council that Fringe Festivals are dedicated to supporting independent performers and artists while creating opportunities for diverse communities to experience boundary-pushing theatre and live performance at affordable rates. We will add this to Council Items on the next meeting Agenda.

In-Camera

MGA Section 22: (e) Contract Negotiations

THAT Council goes In-Camera at 6:48pm

Acker-Nickerson

CARRIED

Council came out of In-Camera at 7:16pm.

There was no business coming out of In-Camera

Upcoming Meetings

- a) Port Committee Meeting-October 21st at 7pm-Council Chambers
- b) Town Council- November 1st at 6:30pm-Council Chambers

Mayor Locke also reminded residents that Halloween will be happening on Sunday October 31st, 2021, and Trunk or Treat will take place at the Community Centre from 5:30-7:30pm. Proof of Vaccination will not be required for this event, but Mayor Locke encourages all residents to move along at the event and not gather in groups to keep things moving safely. Councillor Ringer and Nickerson also agreed to help at the event for the Town.

Adjournment

THAT the Regular Town Council Meeting of October 4th, 2021, be adjourned at 7:18pm.

Acker

CARRIED

Mayor

Executive Coordinator