



Town of Shelburne
Minutes of the Regular Council Meeting
Council Chambers, 168 Water St.
Monday November 15th, 2021

Council Members Present

Mayor Harold Locke
Deputy Mayor Rick Davis
Councillor Elizabeth Acker
Councillor Ben Nickerson
Councillor Sheldon Ringer

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:30pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for November 15th, 2021, as presented.

Acker-Davis

CARRIED

Approval of the Minutes

THAT the Minutes of the Town Council Meeting held on November 1st, 2021, be approved as presented.

Nickerson-Ringer

CARRIED

Proclamations & Announcements

a) Municipal Awareness Week Proclamation

WHEREAS Municipal government is responsible for the provision of services that enhance the quality of life of its citizens; and

WHEREAS dedicated Mayors, Wardens, Councillors and Staff are essential for the effective government of their municipalities; and

WHEREAS citizen involvement is essential for an active community; and

WHEREAS it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of municipalities;

THEREFORE, BE IT PROCLAIMED that the week of November 22-28th, be known as Municipal Awareness Week in the Town of Shelburne in recognition of the vital role of municipal government and in recognition of all whose efforts support it.

b) November Volunteer of the Month-Mary Ayer

If you are at a community event or just walking the streets of Shelburne, chances are you will see Mary...she may be entertaining the kids with a bubble show, welcoming new residents or updating the community bulletin boards. Mary moved here in 1986 and has been a dedicated community volunteer for the Town of Shelburne since then.

A few highlights of Mary's volunteer work over the years are with Totties Crafts, IODE as a Citizen Officer, Shelburne Garden Club, Mission to Seafarers, "Rose Buddies" Care Clowns at the Roseway Hospital/Manor, South Shore Festival of the Arts, Shelburne Historical Society, Eastern Star, a member of SHARES (organization that enabled a Syrian family to move here), the Salvation Army Kettle campaign and also being a very valuable member of our CP&V Committee since 2016.

For all that Mary has done and continues to do for us, the Town of Shelburne's CP&V Committee and the Town Council recognizes Mary as the Volunteer of the Month for November. Thank you!

Delegations

Osprey Arts Centre

Jay Pilzer and Marja Himmelman appeared before Council as Chair and Executive Director to give an update to Council and the viewing audience regarding the Osprey Arts Centre. They would like everyone to know "they're here" and have lots of great events and programming planned for the upcoming Christmas season. After having a year or so of not being able to plan much for in-person events they still successfully hosted the Lawn Chair Festival as well as the Ancient River Festival which were both well attended. Some upcoming events include local songwriters, John Gracie, The Gypsy Jazz Band as well as a showing of "It's a Wonderful Life" among other events. Everyone in Shelburne is welcome to become a member of the Osprey, the cost is just \$35, and they are excited to be the Hub of Performing Arts. As well volunteers are always welcome and needed for upcoming events. The Town will help with sharing events on our social media to get word out for the Osprey. Council thanked them both for coming and for all they do in our community.

Correspondence

Action:

a) Correspondence- Sou'West Nova Transit

M22-038 *THAT* Council grants an additional \$500 to the Sou'West Nova Transit Association to be used for fare subsidies.

Davis-Acker

CARRIED

Information:

None

Council Items

a) December Meeting Dates

Council discussed that in previous years there was only one meeting held in December. If the need arises a Special Town Council Meeting can be held.

THAT Council hold one just one regular Council Meeting on December 6th, 2021, for the month of December. If needed a special Town Council meeting can be arranged.

Acker-Nickerson

CARRIED

b) New Years Levee

Discussion was held among Council regarding hosting the New Years Levee this year. Executive Coordinator informed Council that an email had been sent to our list-serve which sends to all municipal

units. Four units had sent back replies, and of those 4 there are 2 that do not host at all, 1 that was not hosting this year due to possible restrictions etc. and 1 that was planning for in-person with a virtual back-up plan. Mayor Locke raised concerns on staffing levels as the Events coordinator position was cut from the Town's budget.

THAT Council does not direct staff to plan a New Year's Levee for this year and see what next year holds.

Davis-Acker

CARRIED

c) Town Christmas Card Contest

Executive Coordinator informed Council that this idea was sent to her by a local resident for a kids contest to create a Town Christmas card. With the help of Councillor Ringer, we have created a template and delivered to Hillcrest Academy to all the students to draw a picture. We will collect them by the 24th and decide on one to use for this year's card. Anyone wishing to pick up a paper can also do so at the Town Office.

d) Land Use By-Law First Reading

Rezoning from Residential (General R-1) to Commercial (C-1) of PID#80140486

Executive Coordinator informed Council we received a request from the property owners of PID#80140486 requesting the zoning to be changed from Residential (General R-1) to Commercial (C-1) as seen in the map provided. Deputy Mayor Davis thought we had talked previously about rezoning all of Falls Lane to Commercial, but the process had never been completed by Council. Councillor Acker referred to the map questioning that we would be rezoning a property to Commercial between two residential properties. CAO informed Council the process now will be to send out letters to properties within 30m and anyone with concerns can register to speak at the Public Hearing on December 6th. The second reading would take place after the Public Hearing.

M22-039

THAT the proposed Land Use Bylaw and Municipal Planning Strategy for the Town of Shelburne be amended to include revisions for PID#80140486, 28 Falls Lane to go from being zoned Residential (General R-1) to Commercial (C-1). A public hearing will be set for Monday December 6th at 6:30pm prior to the regular Council Meeting.

Davis-Acker

CARRIED

Committee Reports

a) CP&V Committee Minutes-October 7th, 2021

Councillor Nickerson reviewed the minutes and mentioned the Santa & Grinch at Who-Ville taking place at Atlantic House Park on November 27th.

THAT Council accepts the CP&V Committee meeting minutes from October 7th, 2021, as presented

Nickerson-Acker

CARRIED

Staff Reports

a) Staff Report-Temporary Wage Subsidy Recall

M22-040

THAT Council approves a transfer from the Town General Operating Reserve in the amount of \$17,697.50 to pay for the 10% wage subsidy received in error.

Davis-Ringer

CARRIED

b) Staff Report-Nova Scotia Dept. of Education-Notification of Sewer Charges

M22-041

THAT Council writes to the Dept. of Education and Early Childhood Development, copying other Shelburne

County municipalities to state their concern that the decision to no longer pay for sewer (wastewater) will result in Council having to shift the burden to local taxpayers in order to make up the loss of revenue.

Acker-Davis

CARRIED

c) SVFD Monthly Report-October 2021

CAO informed Council that the SVFD Chief informed her that Truck #3 does need windows both replaced and will be done in the next couple of weeks. The truck could possibly be used within Town if needed but will not be going on any calls outside of Town.

THAT Council accepts the SVFD October monthly report for information.

Davis-Ringer

CARRIED

d) Monthly Building Report-October 2021

THAT Council accepts the October Monthly building report for information.

Acker-Davis

CARRIED

New Business

Councillor Acker

Councillor Acker informed Council she attended a Shelburne Co. Housing Coalition meeting via Zoom on November 2nd, 2021. Back in July Councillor Acker had requested a letter be sent to each Municipal unit in Shelburne County asking to form a group separate from the Tri-County Housing Group. At that time, Councillor Acker was unaware of the Shelburne County Housing Coalition which falls under the mandate of the Shelburne Community Health Board. There was a detailed presentation at the meeting given by Tiana Morren Fraser from the Dept. of Housing which included the NS Provincial Government Strategy as well as the Federal Housing Strategy. There was lots of information and statistics. Some of those include; Shelburne County has 137 Public Housing Units and 2 were vacant on November 2nd, the waitlist is 1-2 years, and the average age is 60 years. Councillor Acker informed Council the priority of the Shelburne County Housing Coalition is affordable housing, as it should be. Her concern is that all socio-economic levels are struggling to find affordable housing; for example, new employees to the area (health care), seniors wanting to downsize, industries in the area trying to find for their employees. Councillor Acker informed Council she feels a strong need for a Housing Strategy to be developed as the Municipality of Clare did recently. Warden Smith from the Municipality of Shelburne was present at the November 2nd meeting, and she did inform that it will be raised at the next Warden, Mayors & CAO's meeting that is held.

Councillor Acker was also assured that there is funding coming to do a Housing Strategy study and feels that we do need to focus on having a plan in place by way of a Housing Strategy. Mayor Locke also informed Council he was informed by the Minister that of the 64 projects approved there was 1 for Shelburne County. The CAO also informed Council that today she did receive a call indicating that 2 licenses had been approved for 4-bedroom homes within the Town and was inquiring on if there was any property that the Town was willing to sell, as well as a call recently from someone else looking for land to build affordable housing.

Councillor Ringer

Councillor Ringer informed Council that he was pleased to let everyone know that the Roseway Hospital Charitable Foundation is very close to being able to purchase the \$450,000 digital x-ray machine. He also wanted to acknowledge the very generous donation from the N2U of \$100,000 and to let residents know that this is the final push and that we are almost there. The group is still fundraising, and any amount raised above the \$450,000 will be used towards other health care items needed.

CAO

The CAO informed Council that the sidewalk work was approximately half-way done and that the paving work is about 20% of the way along but has been halted due to all the rain recently. Furthermore, we are not concerned about salt supply that is being talked about in Nova Scotia as we have approximately 150 tonnes right now and Public Works are quite comfortable with our supply.

As well, the Gloucester Christmas tree unfortunately is not going to happen this year as they are unable to come up to retrieve the tree this year. We did have someone call with a tree to donate so we will have that for next year. Lastly, the CAO will prepare a Staff Report regarding homeowners having water installation done are requesting payments be spread over a period at a future Council meeting.

Upcoming Meetings

- a) Town Council Meeting- December 6th, 2021-6:30pm beginning with Public Hearing at the Shelburne Community Centre, 63 King St.

Adjournment

THAT the Regular Town Council Meeting of November 15th, 2021, be adjourned at 7:21pm.

Davis

CARRIED

Mayor

Executive Coordinator