



## Town of Shelburne Minutes of the Regular Council Meeting

Council Chambers, 168 Water Street

June 6<sup>th</sup>, 2022

### **Council Members Present**

Mayor Harold Locke  
Deputy Mayor Rick Davis  
Councillor Elizabeth Acker  
Councillor Sheldon Ringer  
Councillor Ben Nickerson

### **Staff Present**

Sherry Doane, CAO  
Robin Smith, Executive Coordinator

### **Call to Order**

Mayor Harold Locke called the Council meeting to order at 6:00pm and stated:

“The Town of Shelburne is located on the ancestral and unceded territory of the Mi’kmaq, (Mi’kma’ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.”

### **Approval of the Agenda**

**THAT** Council approves the Agenda for June 6<sup>th</sup>, 2022, as presented.

**Davis-Acker**

**CARRIED**

### **Approval of the Minutes**

**THAT** Council approves the minutes from the Town Council Meeting held on May 16<sup>th</sup>, 2022, as presented.

**Ringer-Nickerson**

**CARRIED**

### **Proclamations & Announcement**

*World Ocean Day-June 8th, 2022*

We would like to recognize the 30th Anniversary of World Oceans Day and support national and international efforts to protect 30% of the ocean by 2030.

*National Pride Month-June*

In June, many across Canada recognize Pride Month. It is a time when we celebrate the diversity of LGBTQ+ communities, while acknowledging their history, the hardships they have endured and the progress that has been made. The Town of Shelburne raised the Pride flag on June 1<sup>st</sup> for the month.

*National Indigenous History Month-June*

June is National Indigenous History Month which is a time to learn about and celebrate the beauty and brilliance of First Nations, Inuit, and Métis People. National Indigenous Peoples Day also takes

place this month, observed on June 21 during the summer solstice.

#### *National Blood Donor Week*

National Blood Donor Week is June 13th-19th. Each year, National Blood Donor Week is an opportunity to celebrate blood donors and thank them for their generosity and commitment to patients. It coincides with World Blood Donor Day on June 14.

#### *Volunteer of the Year Representative-Mary Ayer*

Every year, a representative is chosen from the Town of Shelburne to represent as the Provincial Volunteer of the Year. This year, Mary Ayer has been chosen and we are happy to have such a wonderful community member representing us. We appreciate all that Mary does for the Town, her passion and dedication to welcoming new residents, updating all the community bulletin boards, participating in many Town events as well as serving on many boards and committees over the years. Mary is an asset to the Town, and we are proud to recognize her as Volunteer of the Year for the Town of Shelburne!

There are plans for a provincial ceremony this fall, the past 2 years have been virtual so we hope that happen and Mary can attend. Thank you again Mary for all you do!

#### **Delegations**

None

#### **Correspondence**

None

#### **Council Items**

##### a) Municipal User Fees Policy

Council and staff reviewed the changes that are being proposed to the policy. Many of these fees have not had increases in years. The fees were discussed with Finance and Administration and included in the Council package is the current fees as well as the proposed. The package can be found on our website or if paper copy can be available at the Town Office.

**THAT** Council plans to amend the Municipal User Fees Policy with the proposed changes as shown on June 20<sup>th</sup>, 2022.

#### **Acker-Davis**

#### **CARRIED**

##### b) NSFM Survey

Council was provided copies of a membership survey from Nova Scotia Federation of Municipalities a couple of weeks ago and administration has compiled responses. Council and staff reviewed the questions and responses and had discussion regarding some of the topics.

##### c) CAO Update

#### *Visitor Information Centre*

CAO informed Council that we have successfully hired a supervisor and two community ambassadors for the season at the Visitor Information Centre. The supervisor will be starting mid-June and the centre will be open end of June.

#### *Tree Planting*

CAO updated Council that we have started with some tree planting around Town last week. We planted four so far and have 10 more at the nursery which some of those will be going in the

cemetery in the new section in the coming weeks. We are also reaching out to other municipal units for support/information on how they offer memorial tree programs, and we will begin advertising that to the community. CAO did indicate the one tree that has been planted behind the Atlantic House Park on corner of King & Water St. has had some concerns raised about the location of. There are more improvements that will be coming to that parking lot area/park in the future.

#### *Cruise Readiness Workshop*

Last week, the Town hosted an all-day workshop with many different stakeholders, organizations, and municipal leaders to start brainstorming for the five cruise ship visits that are planned for 2022 here in Shelburne. There are already seven cruise ships planned for 2023. The workshop was led by Melanie Colpitts, an executive with Aquila Tours, who has been instrumental in helping communities across the Maritimes prepare for welcoming cruise ships back into ports. From the workshop, we have created an action list of items to execute and have created a smaller "Cruise Crew" Committee. The CAO thanked the many incredible volunteers in the Town who are always supportive and stepping up to help organize and plan for events like this.

#### d) Wastewater Treatment Plant

Councillor Ringer has had some complaints from residents recently about a noticeable smell last week. Councillor Ringer has made many drives down subsequently and checked on the plant recently and feels the staff are doing an excellent job right now at keeping things under control. The CAO noted that this time of year as the weather changes and heat increases there is a transition at the plant. The staff is doing their best everyday and monitoring to keep ahead of the smell. We are also checking in with some other municipal units in regard to others having issues with odours and smells at their Wastewater Treatment Plants. The mayor indicated he is optimistic that our crew can keep things under control and all equipment functioning. The CAO also noted we do have back-up equipment purchased and would not need to wait for shipments from the US like last year.

#### **Committee Reports**

CP&V Committee Minutes

**THAT** Council approves the CP&V Committee minutes from March 24<sup>th</sup> as presented.

**Davis-Ringer**

**CARRIED**

#### **Staff Reports**

##### a) Staff Report-Community Access-Ability Program

**THAT** Council Town Council accepts the Department of Communities, Culture, Tourism and Heritage's funding amount, \$16,314.67 to build a barrier-free washroom at the Community Centre and contributes the additional \$13,200.07 from the General Operating Reserve to complete the task.

**Acker-Nickerson**

**CARRIED**

#### **New Business**

*Councillor Acker*

Councillor Acker would like to say Congratulations to the SRHS Senior Girls Softball team as well as three male athletes who participated in Provincials this past weekend. Excellent job representing Shelburne!

Last week, Councillor Acker, Mayor Locke and Executive Coordinator attended an event put on by the Shelburne & Area Chamber of Commerce. There were many attendees, new faces, new businesses who were all there for a positive re-launch of the Chamber. It was a packed house and

wonderful to see. The keynote speaker was Greg Simpson of Mersey Seafoods who spoke to his purchase of Shelburne Ship Repair and keeping it local, as well as the excellent staff and team he has down there. He also noted his vision for the Shelburne harbour and has an incredibly positive outlook for the future here in the Shelburne. Councillor Acker mentioned the great local food that was there, as well as art on display and local music playing. Thank you to the Shelburne & Area Chamber of Commerce for hosting a successful evening for our community. Any local businesses who wish to become a member of the Chamber of Commerce can visit their website or social media pages.

Councillor Acker also wanted to note that SRHS students are hosting Shelburne's very first Pride Parade this coming Saturday June 11<sup>th</sup> at 12:30. It will begin in the Shelburne arena/community centre parking lot area.

Lastly Councillor Acker wanted to note some of the organizations and boards in the community that are actively seeking members/volunteers. The Shelburne County Arts Council has a call out for board members, the Shelburne County Arena is desperately looking to fill the President and Secretary position, and the Shelburne County Community Health Board & Mental Health & Wellness Association is looking for members. Councillor Acker wanted the viewing audience to know that if you have recently moved here, bored or looking for something to do in the community, please contact any of the mentioned committees or organizations.

**In Camera**

THAT Council goes in camera at 7:14pm to discuss:

MGA Section 22-2 (c) Personnel Matters

**Acker-Davis**

**CARRIED**

Council came out of in-camera at 7:18pm

**M23-016** *THAT* Council appoints Elizabeth Acker to the Roseway Manor Board Committee as Town of Shelburne's appointed representative effective immediately.

**Nickerson-Ringer**

**CARRIED**

**Upcoming Meetings/Events**

- a) Accessibility Committee Meeting-June 16<sup>th</sup>, 2022-6pm at Community Centre
- b) Push for Your Tush Run-June 18<sup>th</sup>, 2022 at 9am at Community Centre
- c) Town Council Meeting- June 20<sup>th</sup>, 2022-6pm at Council Chambers.

**Adjournment**

**THAT** the Regular Town Council Meeting of June 6<sup>th</sup>, 2022, be adjourned at 7:21 pm.

**Acker**

**CARRIED**

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Mayor

\_\_\_\_\_  
Executive Coordinator