



# Town of Shelburne

## Minutes of the Regular Council Meeting

Council Chambers  
October 3<sup>rd</sup>, 2022

### **Council Members Present**

Mayor Harold Locke  
Deputy Mayor Rick Davis  
Councillor Elizabeth Acker  
Councillor Sheldon Ringer  
Councillor Ben Nickerson

### **Staff Present**

Sherry Doane, CAO  
Robin Smith, Executive Coordinator  
Lewis Chetwynd, By-Law Enforcement Officer

### **Others Present:**

RCMP Staff Sergeant Mark MacPherson

### **Call to Order**

Mayor Harold Locke called the Council meeting to order at 6:12pm and stated:

“The Town of Shelburne is located on the ancestral and unceded territory of the Mi’kmaq, (Mi’kma’ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.”

### **Approval of the Agenda**

**THAT** Council approves the Agenda for October 3<sup>rd</sup>, 2022, as presented

**Acker-Nickerson**  
**CARRIED**

### **Approval of the Minutes**

**THAT** Council approves the minutes from the Town Council Meeting held on September 20<sup>th</sup>, 2022, as presented.

**Davis-Ringer**  
**CARRIED**

### **Proclamations & Announcement**

a) *Fire Prevention Week-October 9<sup>th</sup> to October 15<sup>th</sup>*

This year marks the 100th anniversary of Fire Prevention Week™ (FPW). This year’s FPW campaign, “Fire won’t wait. Plan your escape” works to educate everyone about simple but important actions they can take to keep themselves and those around them safe from home fires. Thank you again to our dedicated Shelburne Volunteer Fire Department for all the do in our community.

*b) Pregnancy & Infant Loss Awareness Day-October 15<sup>th</sup>, 2022*

As many as one in five pregnancies end in miscarriage, and each year in Canada there are approximately six stillborn infants in 1000 total births.

On October 15, Pregnancy, and Infant Loss Awareness Day, we acknowledge and remember these losses, as well as the unique grief bereaved parents experience. Pregnancy and Infant Loss Awareness Day also provides the opportunity to show support to the many families across Canada who have suffered the loss of a pregnancy or the death of an infant.

*c) Volunteer of the Month for October-Peter Himmelman*

Peter Himmelman is being recognized as the Volunteer of the Month for October for his many years of hard work and dedication to our community.

Peter has volunteered his time over the years with the SRHS Robotics Team, Cross Country and Track and Field clubs and leads the Duke of Edinburgh program at the school. In the community, he serves on the Board of Directors for the Jordan Falls Baptist Church and the Dr. Gurden Robert Mackay Memorial Hospital Charity, which provides funding to the Shelburne County Youth Health and Support Association. He also acts as a Property Guardian for the Nova Scotia Nature Trust.

Peter volunteers with the Nova Scotia International Student Program as a teacher liaison and helps students daily. This past year Peter took some international students backwoods camping at Kejimikujik National Park and spent time teaching them how to cook food and to filter water, along with other survival skills. This spring, Peter organized a walk for students from the Black Loyalist Centre to the Osprey Arts Centre, a 10.8 km trek that was the approximate distance many Black Loyalists would have travelled each day for work. It was a great idea from Peter and a wonderful learning experience for the students.

It is obvious to see that Peter is a true mentor and go to for our youth and we are lucky to have him in our community.

For all that the Peter has done and continue to do, the CP&V Committee and Town Council recognize him as the Volunteer of the Month for October. Thank you!

**Delegations**

None

**Correspondence**

Action:

None

Information:

a) Western Counties Regional Library Newsletter  
**THAT** Council accepts the above for information.

b) Letter-Municipal Boundary Review Feedback  
**THAT** Council accepts the above for information.

**Council Items**

a) RCMP Staff Sgt. Mark MacPherson

**M23-029** **THAT** Council appoints Staff Sgt. Mark MacPherson as traffic authority for the Town of Shelburne.

**Acker-Davis**

**CARRIED**

RCMP Staff Sgt. Mark MacPherson spoke to Council regarding his role, as well reviewed with Council his

three initiatives for Shelburne County and staffing for the county. Staff Sgt. MacPherson is committed to policing in Shelburne and his goal is to make the community safe, most importantly through traffic and road safety.

b) Special Constable Appointment, By-Law Enforcement Officer, Lewis Chetwynd

**M23-030** **THAT** Council appoints Lewis Chetwynd as Special Constable for the Town of Shelburne.

**Nickerson-Ringer**

**CARRIED**

By-Law Enforcement Officer Lewis Chetwynd took his Oath and Mayor Locke presented him with his Special Constable badge and certificate.

c) Shelburne County Mutual Aid Agreement

**M23-031** **THAT** Council directs the CAO to sign the updated agreement on behalf of the Town.

**Davis-Acker**

**CARRIED**

d) Grovestine's Ball Field

**THAT** Council directs staff to inform those concerned that it will be addressed during budget discussions and to write a staff report outlining the anticipated costs on an annual basis going forward.

**Acker-Ringer**

**CARRIED**

e) CAO Update

*Cruise Ships*

CAO informed Council and residents that we have two cruise ships arriving this week, the first one on Wednesday October 5<sup>th</sup>, Oceania Insignia carrying 698 passengers and the second on Thursday October 6<sup>th</sup>; Seven Seas Navigator carrying 490 passengers. They both have a 7am arrival and 3pm departure time. There are some passengers going on tours coordinated with Ambassatours, as well as some doing local tours. We are offering a hop on-hop off bus, as well as the Chamber of Commerce is doing a "Lobster Experience" at the Shelburne Harbour Yacht Club. There will be vendors set up under the Guild Hall beginning around 10am and local restaurants will be offering special cruise menus. We hope these cruise ship visits will be a great success for the Town and community.

*Paving*

CAO informed Council that there has been a lot of positive remarks regarding the paving that has happened around Town the past couple of weeks. They are pretty much complete, just have one more day of final patching jobs next week.

*King St. Centre*

The upgrades at King St. Centre are coming along, with the windows and insulation almost complete and the cement/accessible pad installation started last week. As well, the kitchen is undergoing some renos thanks to Little Peoples Place and some sponsors.

### **Committee Reports**

a) Western Counties Regional Library Meeting Minutes

**THAT** Council accepts the CP&V Committee Meeting Minutes from May 26th, 2022, as presented.

**Acker-Ringer**

**CARRIED**

### **Staff Reports**

- a) Staff Report-Visitor Information Centre

**THAT** Council accepts this report for information.

**Davis-Ringer**

**CARRIED**

- b) Staff Report-NSURB, Municipal Boundary Review

**M23-032 THAT** Council approves the submission of Form D of the Nova Scotia Utility and Review Board confirming the number of councillors

**Acker-Nickerson**

**CARRIED**

### **New Business**

#### **Councillor Acker**

Councillor Acker recently toured the King St. Centre and was most impressed with all the recent renovations and upgrades happening both inside and outside. Councillor Acker noted with the King St. Centre being Council's #2 Priority, how proud Council should be on these achievements to date. Councillor Acker did speak with Susan and will arrange a tour in the spring for municipal officials and staff to see the building.

#### **Councillor Ringer**

Councillor Ringer wanted to remind residents with hunting season coming up very soon, that there is no hunting allowed in the Town of Shelburne

#### **Mayor Locke**

Mayor Locke thanked everybody for coming to for coming this past weekend to the Council BBQ. It was a great success along with the Town Wide Yard Sale. Mayor Locke thanked those for their donations towards the Shelburne Volunteer Fire Department as well.

Mayor Locke also wanted to bring attention to Council and the viewing public about the recent passings of previous Town Councillors. Robert (Bob) Snelgrove passed on September 21<sup>st</sup> and on September 22<sup>nd</sup>, Pat Nickerson passed away who was the first female Shelburne Town Councillor. Mayor Locke wanted to recognize the contributions that both Bob and Pat made to the Town and sends sincere condolences to the families.

### **In Camera**

THAT Council goes in camera at 7:01pm to discuss:

MGA Section 22-2 (e) Contract Negotiations

**Acker-Davis**

**CARRIED**

Council came out of in camera at 7:12pm with the following motion:

**M23-033 THAT** Council agrees to support the Shelburne County Arena project with a funding amount to be determined.

**Nickerson-Acker**

**CARRIED**

### **Upcoming Meetings/Events**

- a) Insignia Cruise Ship Visit-October 5th, 2022, 7am-3pm
- b) Seven Seas Navigator Cruise Ship Visit-October 6th, 2022, 7am-3pm
- c) Shelburne County Giant Pumpkin Festival-October 8th, 2022, Waterfront, 9am

d) Town Council Meeting-October 17th, 2022, 6pm, Council Chambers

**Adjournment**

**THAT** the Regular Town Council Meeting of October 3<sup>rd</sup>, 2022, be adjourned at 7:14pm.

**Davis**

**CARRIED**

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Mayor

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Executive Coordinator