



Town of Shelburne

Minutes of the Regular Council Meeting

Council Chambers
November 7th, 2022

Council Members Present

Mayor Harold Locke
Deputy Mayor Rick Davis
Councillor Elizabeth Acker
Councillor Sheldon Ringer
Councillor Ben Nickerson

Staff Present

Sherry Doane, CAO
Robin Smith, Executive Coordinator

Delegation

Wendy Davis, 3050001 NS Limited

Call to Order

Mayor Harold Locke called the Council meeting to order at 6pm and stated:

“The Town of Shelburne is located on the ancestral and unceded territory of the Mi’kmaq, (Mi’kma’ki), in the District of Kespukwitek, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.”

Queen’s Platinum Jubilee Medal Awarding Ceremony

Mayor Locke, Council and staff gathered to recognize two of the Town's dedicated employees and the Mayor presented the Queen Elizabeth II’s Platinum Jubilee Medal to Jane Crowell and Stephen Rennehan.

Stephen has been an employee with the Town of Shelburne for 43 years and has dedicated his career for the betterment of the Town of Shelburne and community as a whole.

Jane is celebrating 30 years of loyal service to the Town this month and has been an integral leader in ensuring the financial integrity of the Town is upheld.

Thank you to both Stephen & Jane for their years of service.

Approval of the Agenda

THAT Council approves the Agenda for November 7th, 2022, as presented

Davis-Ringer
CARRIED

Approval of the Minutes

THAT Council approves the minutes from the Town Council Meeting held on October 17th, 2022, as presented.

Acker-Ringer
CARRIED

Proclamations & Announcement

The Remembrance Day Ceremony will be held at 10:45, on Friday November 11th at the Cenotaph pending weather. There will be chairs at the Cenotaph for those who need and if the weather is inclement, the ceremony will be held at the Community Centre.

Volunteer of the Month

Gavin Rolland is being recognized as the Volunteer of the Month for November for his many years of hard work and dedication to our community.

Gavin is presently a grade 6 teacher at our local elementary school, Hillcrest Academy and has been teaching for 14 years. He always goes above and beyond to help all students and helps with keeping the school's Facebook page current with information for students and families.

Gavin has been coaching soccer in our community for 12 years. He has coached with the Barrington Area Soccer Association (BASA) for the past 7 years, coaching many youth in the area. He also spent time coaching junior and senior teams at Lockport high school. Gavin can always be found at the start of the season helping to get the fields ready, lined and nets hung. His four children have all been a part of the BASA soccer program, as well as his wife who holds the president position on the association.

For all that the Gavin has done and continue to do, the CP&V Committee and Town Council recognize him as the Volunteer of the Month for November. Thank you

Delegations

3050001 Nova Scotia Limited-Wendy Davis

Delegate Wendy Davis presented her concerns to Council regarding the sewer hook up process at her property on Elliott St. She also explained her issues with the sale of the unopened streets and the subdivision process.

Council requested a staff report with the information to date and what could be done for the next meeting. Councillor Ringer also suggested inquiring with the province regarding assistance with builds for multiple houses.

Correspondence

Action:

- a) SASI Works-funding request letter

M23-037 **THAT** Council agrees to grant up to \$1000 towards SASI Works funding request for AEDS.

Acker-Ringer

CARRIED

Information:

- a) Dept. of Municipal Affairs & Housing/Dept. of Education & Early Childhood
-Payment of Invoices

- b) Dept. of Municipal Affairs & Housing-Housing Governance Restructuring
Councillor Acker made note that she spoke with someone from Housing last week while at the AMANS Conference in regard to the questions Council had re: Courtney House. Councillor Acker was given a name and contact info for the person in charge, the CAO also indicated there was an update coming from her this meeting.

THAT Council accepts these letters for information.

Council Items

- a) Council Committee Appointments
Council reviewed the changes that were made for the year going forward. Executive Coordinator will send out an updated list for everyone.

- b) 2nd Reading PID #80143399
CAO informed Council that there were not attendees at the Public Hearing held on November 2nd.

M23-038 **THAT** Council accepts the second and final reading of the Land Use Bylaw and Municipal Planning Strategy for the Town of Shelburne be amended to include revisions allow 73 Annapolis Road (PID#80143399) to go from being zoned Residential Mobile (R-M) to Residential General (R-1).

Davis-Nickerson
CARRIED

- c) Municipal User Fees Policy Amendment
CAO informed Council that when we did the Policy update this spring, the rates that had been set by the UARB were missed so an update to the is Policy is required.

M23-039 **THAT** Council plans to amend the Municipal User Fees Policy with the proposed changes in the Water Fees section as set by the UARB on November 21st, 2021.

Acker-Ringer
CARRIED

- d) CAO Update
CAO informed Council that the Heritage Hall building has received ICIP Funding, and their application has been approved at the provincial level and is now awaiting the federal approval which can take 8-20 weeks.
CAO spoke with Housing regarding the Courtney House which Council concerns of which council recently raised. They had planned on doing renovations this fiscal year, but when they started; they uncovered major structural issues. They had all tenants move out due to safety concerns. A tender was put out for the structural improvements but no received no responses. Therefore, there has been no work done. Housing NS is looking at other options. The rumour of the Courtney House being torn down is untrue.

Committee Reports

- a) Accessibility Committee Meeting Minutes (Mar 17, 2021-June 16th, 2022)
Executive Coordinator spoke to these meeting minutes and apologized that they had not been put through to Council after the meetings occurred.

THAT Council approves the Accessibility Committee Meeting Minutes from March 17, 2021, April 21 2021, May 19 2021, June 16, 2021, July 21 2021, March 31 2022 and June 16 2022.

Nickerson-Ringer
CARRIED

Staff Reports

- a) Staff Report-Cemetery Investment

M23-040 **THAT** Council approves the withdrawal of \$17,658.88 from Pine Grove Cemetery investments to pay General Operating Fund.

Davis-Nickerson
CARRIED

- b) Staff Report-Tax Sale

M23-041 *THAT* Council approves the above properties marked for tax sale.

Acker-Ringer

CARRIED

New Business

Councillor Acker

Councillor Acker wanted to wish Dana & Wendy Dares all the best on their retirement after 35 plus years operating Video Focus in Shelburne. Their contributions to the business community as well as community events over the years. Thank you for all you've done and Happy Retirement!

Councillor Acker also highlighted as a resident of Mowatt St., how wonderful it was having the two blocks closed off on Halloween night to provide a much more relaxed and safer evening for families and children. Mayor Locke also noted he had received many positive comments as well. Councillor Acker mentioned that maybe next year we could consider a shorter time frame of 5:30-7:30 as most homes run out of treats within that timeframe.

Councillor Ringer

Councillor Nickerson wanted to also send his congratulations to Dana & Wendy Dares of Video Focus and wished them all the best in their retirement.

Mayor Locke

Mayor Locke informed residents and the viewing audience that this morning he had the privilege to attend the tree cutting for Gloucester, Massachusetts which was donated this year by Wayne Butler of Sandy Point. This is a tradition that has been taking place for approximately 30 years, started as an arrangement between P.G. Comeau and Senator Tarr of Massachusetts. Gloucester and Shelburne became sister cities, and the tradition has always been that we supply them with a Christmas tree and Ringo and his crew come to pick it up. We look forward to continuing this tradition.

Mayor Locke acknowledged the success of the 2022 Cruise Ship season. As most of you know, the 2022 Cruise Ship season came to a close last Thursday with an extremely positive review from the seafaring tourists on the Seabourn Quest. Those that came to the Shelburne shore were blown away with our east coast hospitality, some even saying it was their favourite stop so far on their itinerary. Shelburne is now on their radars as a preferred port.

This was a year of learning for us and in a few weeks, a lesson's learned session will take place for the countless volunteers to participate in. There are so many folks to thank for the success and hopefully I miss none when I highlight:

- The Chamber of Commerce for their goliath efforts, too many to list!
- The Shelburne Museums by the Sea for opening their doors and giving tours.
- The Black Loyalist Heritage Centre for opening their doors to teach about our diverse history.
- The George Street Shipyard Mill for adding to the stories of Shelburne past.
- The CP&V Committee for being the welcome desk greeters.
- Becky Williams for organizing the vendors that attended the vendors market in the Guild Hall.
- Pat Melanson, our Town Piper who welcomed tenders with the sound of the bagpipe.
- Jeanette Nickerson of Acadia First Nations for demonstrations.
- Shelburne Stevedores for many extra efforts.
- The Shelburne Harbour Yacht Club for hosting.
- The plethora of restaurants and businesses who opened their doors (even on a Monday!)
- The countless community members/volunteers who greeted our visitors and made them feel

so very welcomed.
Every one of you contributed to our success. On behalf of the Town of Shelburne, Thank you!

In-Camera

THAT Council goes In-Camera at 6:55pm to discuss
MGA Section 22 (e) Contract Negotiations.

Ringer-Davis

CARRIED

Council came out of in-camera at 7:02pm

Upcoming Meetings/Events

- a) CP&V Committee Meeting-November 9th, 2022, 6pm, Council Chambers
- b) Remembrance Day Ceremony-November 11th, 2022, 10:45am, Cenotaph (pending weather)
- c) Town Council Meeting-November 21st, 2022, 6pm, Council Chambers
- d) Who-Ville/Shelburne Celebrates Christmas-November 25th-27th 2022
- e) Miracle on Dock St.-Saturday December 3rd, 2022, 6-8pm

Adjournment

THAT the Regular Town Council Meeting of November 7th, 2022, be adjourned at 7:04 pm.

Davis

CARRIED

Mayor

Executive Coordinator