



# Town of Shelburne

## Minutes of the Regular Council Meeting

Council Chambers  
November 21<sup>st</sup>, 2022

### **Council Members Present**

Mayor Harold Locke  
Deputy Mayor Ben Nickerson  
Councillor Elizabeth Acker  
Councillor Sheldon Ringer  
Councillor Rick Davis

### **Staff Present**

Sherry Doane, CAO  
Robin Smith, Executive Coordinator

### **Call to Order**

Mayor Harold Locke called the Council meeting to order at 6pm and stated:

“The Town of Shelburne is located on the ancestral and unceded territory of the Mi’kmaq, (Mi’kma’ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people. We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.”

### **Approval of the Agenda**

**THAT** Council approves the Agenda for November 7<sup>th</sup>, 2022, as presented.

**Davis-Ringer**

**CARRIED**

### **Approval of the Minutes**

**THAT** Council approves the minutes from the Town Council Meeting held on November 7<sup>th</sup>, 2022, as presented.

**Acker-Nickerson**

**CARRIED**

### **Proclamations & Announcement**

WHEREAS Municipal government is responsible for the provision of services that enhance the quality of life of its citizens; and

WHEREAS dedicated Mayors, Wardens, Councillors and Staff are essential for the effective government of their municipalities; and

WHEREAS citizen involvement is essential for an active community; and

WHEREAS it is fitting and proper to recognize and encourage the contribution of all who work diligently for the improvement of municipalities;

THEREFORE BE IT PROCLAIMED that the week of November 21-27<sup>th</sup>, be known as Municipal Awareness Week in the Town of Shelburne in recognition of the vital role of municipal government and in recognition of all whose efforts support it.

**Correspondence**

Action:

- a) Letter-Longboat Society-further grant request

**M23-042** **THAT** Council agrees to have the Shelburne Longboat Society's structure added under the Town insurance policy.

**Acker-Davis**  
**CARRIED**

- b) Letter-Roseanna Thibeault-Grovestine's Complex

**THAT** Council direct staff to communicate with Ms. Thibeault that the Grovestines Complex will be looked at in budget discussions.

**Davis-Nickerson**  
**CARRIED**

Information:

- a) Email-Dept. of Municipal Affairs-Office of Healthcare Recruitment Fund (OHPR)

**Acker-Davis**  
**CARRIED**

**Council Items**

- a) Amend Motion M23-034 from October 17th, 2022

**M23-043** **THAT** Council amends the motion M23-034 from October 17th 2022 to be: THAT following the receipt of a letter from the Shelburne County Arena Association requesting financial assistance from the Town of Shelburne that Council approves a maximum amount of up to \$80,000 be provided to the Shelburne County Arena Association *from the General Operating Reserve*.

**Nickerson-Ringer**  
**CARRIED**

- b) Amend Motion M23-037 from November 7th, 2022

**M23-044** **THAT** Council amends Motion M23-037 from November 7th to be: THAT Council agrees to grant an additional amount *from Grants to Organizations expense account* up to \$1,000 towards SASI Works funding request for AEDS.

**Davis-Nickerson**  
**CARRIED**

- c) Municipal User Fees Policy Amendment

**M23-045** **THAT** Council amends the Municipal User Fees Policy with the proposed changes in the Water Fees section 5.6 as set by the UARB.

**Davis-Nickerson**  
**CARRIED**

**Committee Reports**

- a) Accessibility Committee Meeting Minutes-November 2<sup>nd</sup>, 2022

**THAT** Council approves the Accessibility Committee Meeting Minutes from November 2nd, 2022 and endorse the concept of pursuing a one-year pilot project to jointly hire an Accessibility Coordinator in light of the mandate to move these plans forward.

**Ringer-Davis**  
**CARRIED**

b) CP&V Committee Meeting Minutes-October 12<sup>th</sup>, 2022

**THAT** Council approves the CP&V Committee Meeting minutes from October 12th, 2022.

**Davis-Nickerson**

**CARRIED**

### **Staff Reports**

a) SVFD Monthly Report (Sept)

b) Building Inspector Monthly Report (Sept)

c) By-Law Officer Monthly Report (Sept)

**THAT** Council accepts the above reports for information

d) Staff Report-Public Sewer By-Law

**THAT** Council directs administration to amend the Public Sewer By-Law, Section 8 to connect any facilities discharging sanitary sewage direct with the proper public sewer at the property line.

**Davis**

**DEFEATED**

### **New Business**

#### **Councillor Davis**

Councillor Davis wanted to inform Council that Roy O'Donnell thanked the Town and Public Works for having the memorial bench moved for him.

### **In-Camera**

THAT Council goes In-Camera at 6:28pm to discuss

MGA Section 22 (e) Contract Negotiations.

MGA Section 22 (c) Personnel Matters

**Acker-Ringer**

**CARRIED**

Council came out of in-camera at 7:38pm

**M23-046**

**THAT** Council of the Town of Shelburne authorize the CAO to negotiate and sign an MOU with those other interested municipal units and/or First Nation band for the purpose of engaging Alternative Resource Energy Authority to prepare a solar farm proposal as and when the Province of Nova Scotia re-opens the Solar Electricity for Community Buildings program. The Council of the Town of Shelburne further authorizes the CAO to negotiate a participating interest under the terms of such MOU to as much as \$22,000 to come from the General Operating Reserve. The Council of the Town of Shelburne further authorizes the CAO to take such steps as are necessary to facilitate the engagement of AREA under the terms of such MOU. Should the proposal produced by AREA under the terms of the MOU be successfully awarded a power purchase agreement by the province, that the Council of the Town of Shelburne authorize the CAO to take such steps as necessary to negotiate and sign an inter-municipal agreement that accurately reflects the terms of the MOU and such other steps as are necessary to complete the construction of the solar project.

**Acker-Ringer**

**CARRIED**

### **Upcoming Meetings/Events**

a) Who-Ville/Shelburne Celebrates Christmas-November 25th-27th 2022 5:30-7pm

b) Miracle on Dock St.-Saturday December 3rd, 2022, 6-8pm

c) Town Council Meeting-December 5th, 2022, 6pm, Council Chambers

**Adjournment**

***THAT*** the Regular Town Council Meeting of November 7<sup>th</sup>, 2022, be adjourned at 7:41 pm.

**Davis**

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Executive Coordinator