



Town of Shelburne
Minutes of the Regular Council Meeting
Monday February 6th, 2023

Council Members Present

Mayor Harold Locke
Councillor Elizabeth Acker
Councillor Rick Davis
Councillor Sheldon Ringer

Absent

Deputy Mayor Ben Nickerson

Staff Present

Sherry Doane, CAO
Candy Venning, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for February 6th, 2023, as presented with the addition of the CP & V committee meeting on February 15th, added under Section 11, Upcoming Meetings and Events.

Acker-Ringer

CARRIED

Approval of the Minutes

THAT Council approves the Minutes from the Town Council Meeting held on January 16th, 2023.

Davis-Ringer

CARRIED

Proclamations & Announcements

a) **Danyelle Rapp** is being recognized as the **Volunteer of the Month for February** for her hard work and dedication to our community.

Danyelle has served on several committees and groups over the years. Even though Danyelle is a busy mom, you can always count on her to raise a hand when it comes to volunteering in our community. She most recently took over as the Shelburne County Arena President after serving on the Board prior. She is currently President of the Shelburne County Basketball Association where she also helps to coach two teams - SRHS Senior Girls Basketball team as well as the U16 SCBA Queens Team. Danyelle is a member of the Shelburne Regional High School's School Advisory Council and serves on the Shelburne Events Committee, helping to plan, organize and execute the many events in our

community. As if this wasn't enough, Danyelle also serves on the board of Our House Youth Wellness Centre.

For all that Danyelle has done and continues to do for this community, the CP&V Committee and Town Council recognize her as the **Volunteer of the Month for February**. Thank you, Danyelle!

b) Every February 15, we celebrate the **National Flag of Canada Day** across the country. 2023 marks 58 years since Canada's red and white maple leaf flag was selected as the National Flag of Canada. Our national flag is a symbol that unites Canadians and reflects the common values we take pride in — equality, freedom, and inclusion.

c) We wish to recognize the recent passing of former Town employee **Robert Acker**. Robby was an employee of the Town for 14 years, as our cemetery caretaker, highly praised in tending for our loved ones' final resting place in Pine Grove Cemetery before his retirement in 2018. Our prayers go out to his family and friends.

Delegations

Shelburne County Senior Safety & Services, Shawna Symonds & Wanda Mood

A presentation was given to Council on the many services offered by Senior Safety and Services under this programme, from housing and safety to bus tours, wellness checks, tax returns, and more. A request was made for Council to consider increasing the funding as well as allocate this as a budget item rather than a grant.

Mayor Locke and Councillor Davis, Councillor Acker and Councillor Ringer expressed strong support for the work of SCSSS and said they would add the request to budget discussions.

Correspondence

Action:

a) Land-Use By-Law re: fencing exception request, PID 90146251

Council considered the exception request made by the property owner as being reasonable, given the location of the stop sign and the visual safety requirements.

M23-052 **THAT** Council allows the fencing exception as requested at 85 King St. with the stipulation that the Town's Traffic Authority gives approval.

Acker Davis

CARRIED

Information:

a) 1792 Project letter, for information.

b) Essex Agricultural Society, Gloucester, Massachusetts – thank you letter and donation.

M23-057 **THAT** Council accepts the above documents for information and asked that a letter of thanks be sent to Essex for their donation towards future tree plantings.

Davis Acker

CARRIED

Council Items

Councillor Ringer

Every year the Shelburne **RCMP** ask for three policing priorities from the Town of Shelburne, Town of Lockport, and the Municipality of Shelburne. Priorities chosen in the past were things like visibility of

Police in the community and combating hard drugs in the community. This year, from recommendation of the Shelburne RCMP I would like to ask the public for their input on the three RCMP policing priorities for the Town of Shelburne. Please contact a Town of Shelburne Council member with any priorities that you believe the Shelburne RCMP should add some additional focus on.

Committee Reports

None

Staff Reports

a) Accessibility Coordinator

M23-056 **THAT** the Town of Shelburne Council approves a one-year pilot project to jointly hire an Accessibility Coordinator for Eastern Shelburne County and approves up to \$16,619 be applied to the Operating Budget in Fiscal Year 2023-24.

Acker Ringer

CARRIED

b) General Operating Reserve Transfer

M23-054 **THAT** Council approves the annual transfer of \$75,000 from General Operating Reserve to General Special Capital Reserve, allocated to the Town of Shelburne's share of the future purchase of a fire truck.

Davis Acker

CARRIED

c) General Special Capital Reserve Transfer

The CAO reminded Council of the purchase from 3-years ago however, the developer did not follow through on the requirement of the deal to build a commercial facility worth at least \$300,000 and the funds were being returned to complete the ownership transfer back to the Town.

M23-055 **THAT** Council approves the transfer of \$26,100 from General Special Capital Reserve to General Operating to conclude the buy-back of 96 Ohio Road.

Ringer Davis

CARRIED

d) Shelburne Volunteer Fire Department's 2022 Annual Report

THAT Council accepts the SVFD 2022 Annual Report as presented.

Davis Ringer

CARRIED

New Business

Councillor Acker indicated that 'Our House' is a valuable asset in our Town and a letter of thanks for their commitment to the youth of Shelburne will be sent from Council.

Councillor Acker received an e-mail from Chris Sharpe of The Shelburne Historical Society asking for help fundraising for maintenance work to be completed on the Cox building steeple specifically as well as windows and more, asking for information to be posted publicly with Chris Sharpe as the contact.

Councillor Acker attended January 28th workshop hosted by The Chamber of Commerce stating it was very successful with representatives from across the county, looking forward to the next one.

Councillor Acker will be attending the virtual consultation on the newly proposed NSFM Code of Conduct for elected members. Once implemented, the Town of Shelburne will pay about \$3,000 (another line item for the budget) for their portion versus if someone breaks the Code of Conduct it

would likely be a minimum cost of \$10,000.

Councillor Acker mentioned the new Heating Rebate as a reminder to residents and that our website has links to the information and applications.

Upcoming Meetings

- a) CP & V Committee meeting Wednesday Feb 15th, location TBD
- b) Source Water Protection Committee meeting, Tuesday, February 21st 10am, in Council Chambers
- c) Town Council meeting Tuesday February 21st 6pm, in Council Chambers

Adjournment

THAT the Regular Town Council Meeting of February 6th, 2023, be adjourned at 6:52pm.

Davis

CARRIED

Mayor

Executive Coordinator