



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
Monday June 19th, 2023

**Council Members Present**

Mayor Harold Locke  
Deputy Mayor Ben Nickerson  
Councillor Elizabeth Acker  
Councillor Rick Davis  
Councillor Sheldon Ringer

**Staff Present**

Sherry Doane, CAO  
Candy Venning, Executive Coordinator  
Sarah Mattatall, Human Resources

**Call to Order**

Mayor Harold Locke called the Council meeting to order at 6:01pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitiq, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

**Approval of the Agenda**

**THAT** Council approves the Agenda for June 19th 2023, with the removal of item 7c) and the addition of In-Camera item *MGA 22(2)(e)* contract negotiations, added

**Acker-Davis**  
**CARRIED**

**Approval of the Minutes**

**THAT** Council approves the Minutes from the regular Council Meeting held on May 15th, 2023.

**Ringer-Nickerson**  
**CARRIED**

**Proclamations & Announcements**

- a) "Volunteer of the month for June, Businesses that employ Volunteer Firefighters.  
This Month we're doing something a little different. The CP&V Committee, along with Town Council have decided to recognize Businesses in the Town of Shelburne who employ Volunteer Firefighters as the Volunteers of the Month for June.

We recognize the sacrifices it also takes as business owners and/or managers to be able to let your employees leave at a moment's notice and continue to work (most times) shorthanded while still providing a service to your town and community.

We appreciate the support you provide to your employees and in turn the help you give to your community by allowing them to jump up and respond to the call of duty!

If you are a business owner and/or manager and you employ a Volunteer Firefighter, THANK YOU for all that you do and all that you continue to do for your community, the CP&V Committee and Town Council recognize you all as the Volunteers of the Month for June."

- b) "National Indigenous peoples Day, June 21st. For generations, many Indigenous groups and communities have celebrated their culture and heritage on June 21 due to the significance of the summer solstice as the longest day of the year. National Indigenous Peoples Day gives us an opportunity to reflect on the tremendous role aboriginal people play in the cultural, economic and social well-being of Nova Scotia."
- c) "June 27, Canadian Multiculturalism Day, honours the many cultural communities that help build a strong and vibrant Canadian society. Take this opportunity to celebrate the cultural diversity that enriches us collectively and reaffirm your commitment to equity, inclusion, and mutual respect."
- d) "July 1st, Canada Day, highlights the richness of our land, our diversity, our culture, our contributions, but above all, our people. Since 1868, July 1st is an important opportunity for Canadians from all communities to come together."

**Delegations**

None

**Correspondence**

**Action:**

- a) Western Regional Libraries Summer Reading Club request

**M23-074** THAT Council allow Western Regional Libraries Summer Reading Club to install 'Story Walk' along the fence in Graham's Park until September.

**Acker – Ringer**

**CARRIED**

**Information**

- a) Community Garden & Foodshare Assoc. of Shelburne County thank you letter
- b) Black Loyalist Heritage Centre thank you letter
- c) Tri County Regional Centre for Education 2023-24 tax rate
- d) Nova Scotia Utility and Review Board, order approval
- e) Court Services in Shelburne County letter to Minister Lohr

**M23-075** THAT Council receive those letters for information.

**Acker-Davis**

**CARRIED**

**Council Items**

- a) Feeding Waterfowl and Pigeon By-Law, First Reading, regarding adding Deer

**M23-076** THAT Council gives first reading of the 'Feeding Waterfowl & Pigeons By-Law' with suggested amendments including the name to "Feeding Deer, Waterfowl & Pigeons By-Law"

**Ringer-Nickerson**

**CARRIED**

- b) Town of Shelburne Tax Rates and Interest rates for Fiscal Year 2023-24

**M23-076** THAT Council approve the following Town of Shelburne Tax Rates and Interest Rate for fiscal year 2023/2024 Residential/Resource Tax Rate \$2.01 per \$100 of assessment, Commercial Tax Rate \$3.88 per \$100 of assessment, Wastewater (Sewer) Charge \$260 per unit, Solid Waste Charge \$291.60 per unit, and Interest Rate of 15% per annum added daily on Taxes, Wastewater & Solid Waste.

**Davis-Ringer**

**CARRIED**

- c) Potential Town Office move  
Councillor Acker spoke to the potential of the Town Offices moving to Mowatt St. It was suggested we look at the budget, what needs to be done and a possible timeline to achieve it.  
The CAO spoke to SSGF monies allocated to accessibility.
- d) Commissary Accessibility Marina & Park – request for letter of support  
Councillor Davis declared a conflict of Interest.  
Mayor Locke raised concerns and expressed a wish to support the existing Marina and Yacht Club.  
The CAO spoke to the request for information about SHYC and heard back from the Commodore that available slips are at capacity.  
Councillor Acker mentioned that the Community Accessibility Marina & Park is not asking for money, just support.

**M23-077 THAT** Council directed staff to write a letter of support for the Commissary Accessibility Marina & Park.

**Acker - Nickerson**

**CARRIED**

- e) Beautification Grant project approval  
CAO spoke to the grant application being submitted quickly to meet the June 7<sup>th</sup> deadline, only asking for the use of previously allocated funds, with no additional costs.

**M23-078 THAT** Council approves the 'Street Beautification' project for \$20,000 (with 50% Provincially funded) to be added to the 2023/24 Capital Budget with \$5000 from the existing Operating Budget plus \$5000 from SSGF, if granted.

**Nickerson-Davis**

**CARRIED**

#### Committee Reports

- a) Source Water Protection Committee minutes, February 21st 2023.  
Councillor Acker updated Council regarding the latest Source Water Protection Committee Meeting with representatives from MDS and NSECC present.

**THAT** Council accepts the Source Water Protection Committee minutes as presented.

**Acker-Nickerson**

**CARRIED**

#### Staff Reports

- a) *Consultation with MDS for MPS Changes Policy*  
CAO spoke to the different districts agreeing to cooperate together on abutting property lines.

**M23-079 THAT** Council accepts the Consultation with MDS for MPS Changes Policy.

**Davis – Ringer**

**CARRIED**

- b) General Capital Reserve Transfer

**M23-080 THAT** Council approve the transfer of \$67,101 from General Special Capital Reserve to General Operating Reserve to complete the refund for the non-sale of Prince St. properties.

**Acker - Ringer**

- c) Permitting OHV on Town Roadways for Trails Designation *By-Law*  
Discussion arose about the streets that will allow OHV use.

**M23-081 THAT** Council gives first reading to the proposed Road Trails Designation By-Law which designates all of Falls Lane, Water Street south from Falls Lane to King Street, and all of King Street as a road trail within the

meaning of Section 5 of the Road Trails Act

Davis-Ringer

**CARRIED**

**New Business**

Councillor Acker mentioned that a resident was very pleased to see the Pride flag up in Town. She attended the 40<sup>th</sup> anniversary of the Dory Museum and toured the new Loyalist Inn.

Councillor Ringer mentioned the Roseway Hospital Charitable Foundation and their upcoming draw.

**Upcoming Meetings**

a) Next Town Council meeting, Tuesday (due to the July 1st Canada Day holiday) July 4th, 6pm, Council Chambers

b) The Town-Wide Yard Sale, re-scheduled to July 15th

**In-Camera**

MGA 22(2)(e) Contract negotiations

MGA 22(2)(c) Personnel

**THAT** we move in Camera under MGA 22(2)(g) legal advice and MGA 22(2)(c) personnel.

Acker-Ringer

**CARRIED**

**Council Came out of In Camera at 6:40pm.**

**M23 – 082 THAT** the employment of Sherry Doane, CAO with the Town of Shelburne be terminated under section 4 C of the employment contract which states, "The Town may terminate your employment without just cause by providing working notice or pay in lieu of notice equal to two (2) months salary.

Acker-Davis

**CARRIED**

**Adjournment**

**THAT** the Regular Town Council Meeting of June 19<sup>th</sup> be adjourned at 6:44pm

Davis

**CARRIED**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Executive Coordinator