



Town of Shelburne
Minutes of the Regular Council Meeting
Monday, September 18th, 2023

Council Members Present

Mayor Harold Locke
Councillor Ben Nickerson
Councillor Sheldon Ringer

Staff Present

Sarah Mattatall, Chief Administration Officer
Jill Webb, Executive Coordinator
Jane Crowell, Manager of Finance
Ken Smith, Interim CAO

Regrets

Councillor Elizabeth Acker
Councillor Rick Davis

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:00pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitek, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for September 18th, 2023.

Nickerson-Ringer
CARRIED

Approval of the Minutes

THAT Council approves the Minutes from the regular Council Meeting held on September 5th, 2023.

Ringer-Nickerson
CARRIED

Proclamations & Announcements

a) "Right to Know Week" – September 25th, 2023, to October 1st, 2023.

WHEREAS the Town of Shelburne has adopted the principles of openness, transparency and accountability; and WHEREAS Part XX of the Municipal Government Act gives citizens a right of access to information in the custody or under the control of the Town of Shelburne; and WHEREAS access to information ensures citizens of Nova Scotia have the opportunity for meaningful participation in the democratic process; and WHEREAS a celebration of the right of citizens to access information will facilitate informed public participation in policy formulation, ensure fairness in government decision-making and permit the airing and reconciliation of divergent views; and WHEREAS the Town of Shelburne joins all other Canadian jurisdictions and democracies world-wide in acknowledging international Right to Know Week; THEREFORE be it resolved that I,

Mayor of the Town of Shelburne, do hereby proclaim September 25th, 2023 to October 1st, 2023, to be Right to Know Week in the Town of Shelburne.

- b) National Day for Truth and Reconciliation – National Day for Truth and Reconciliation is a day for all Canadians to commemorate the history and legacy of the residential school system. It's a day to honour the resilience, dignity and strength of survivors and intergenerational survivors and remember the children who never came home. The Town of Shelburne would like to recognize September 30th, 2023, as National Day for Truth and Reconciliation and would encourage residents to take some time to learn more about Indigenous History and the Residential School System.
- c) Mi'kmaq History Month – October – Treaty Day, (October 1st) marks the beginning of Mi'kmaq History Month in Nova Scotia as proclaimed in 1993 by then Premier John Savage and Mi'kmaq Grand Chief Ben Sylliboy. Its purpose is to promote public awareness about the Mi'kmaw culture and heritage for all citizens of Nova Scotia. The Town of Shelburne would like to recognize that October is Mi'kmaq History Month, and we encourage all residents to build awareness of Mi'kmaq history and heritage, and to increase understanding of the provinces rich Mi'kmaq culture.
- d) Breast Cancer Awareness Month – October is Breast Cancer Awareness Month, an annual campaign to raise awareness about the impact of breast cancer and to raise funds for research into its cause, prevention, diagnosis, treatment, and cure. 1 in 9 Canadian women will develop breast cancer – that number is staggering. Chances are, you likely know someone currently fighting this disease or has been impacted by this disease in some way. Screening tests may help to find breast cancer before any symptoms develop. When breast cancer is found and treated early, the chances of successful treatment are much better. I encourage all to talk with your doctor about screening options and help make a difference this month and always to help create a future where no one fears breast cancer.

Delegations

- a) Eileen Sanderson – Senior Safety

Eileen presented to Town Council regarding senior safety in our community. She brought three questions with her that she would like Council to provide answers and feedback to her in written form.

1. Will the Town have or create a strategic plan towards the protection etc. of seniors and the BIPOC community?
2. Is the Town prepared to share community, crime-based statistics, and updates to the community when crimes or issues arise that impact the community?
3. The impact and history of drug use and distribution within the community has and will affect all. What steps is the town prepared to take to begin to address these issues and how will this be communicated in the future to the public?

Mayor Locke will respond to the questions in a written letter after consulting with the RCMP and RCMP Advisory Committee.

- b) Sandra Bell – 17 George Street

Sandra read from the presentation that was attached to the package to explain what she is doing at Shakespear House and that both permits were followed, and she had approvals every step of the way. Harold thanked her and said that Council will be in touch, they will look at all aspects and get back to her. It might not be soon, but it will happen.

Correspondence

Action:

None

Information:

- a) **Email Request from Municipality of the District of Shelburne – dealt with at the September 5th, 2023 Council Meeting**

Ken explained that this was late coming into the package last meeting, but that Council had the information prior to September 5th meeting. The Municipality has asked for the request to be on public record, and such, was placed on the agenda. No motions needed.

Council Items

- a) Extension of Minto Street

M23-098 **THAT** Council supports the extension of Minto Street subject to the applicant meeting all Town by-laws and regulations and would be 100% responsible for the cost as the developer.

Ringer-Nickerson

CARRIED

- b) Cruise Ship Update

CAO Mattatall gave a brief update on the Cruise Ship arriving at 7am on September 23rd, 2023, and noted it should be tendered in by 8:30am. She wanted to thank the Cruise Committee Stakeholders, and specifically Wayne Langthorne and his team and Janet Sunberg.

- c) By-Law – Feeding Waterfowl and Pigeons

M23-099 **THAT** Council changes the by-law name from “Feeding Waterfowl and Pigeons” to “Feeding Deer, Waterfowl and Pigeons” By-law and other two amendments as per document D23-176.

Nickerson-Ringer

CARRIED

- d) By-Law – Roads Trail Designation

M23-100 **THAT** Council defer the 2nd reading of the Roads Trail Designation By-Law to the October 16th, 2023, Council meeting subsequent to a Public Participation Meeting on October 3rd, 2023 at 5:00pm. Ken clarified the recommendation for a Public Participation Meeting.

Ringer-Nickerson

CARRIED

- e) Town Council BBQ

CAO Mattatall asked Council if they would like to have the Town Council BBQ the same day as the Town Wide Yard Sale. It was agreed that it will happen on October 14th, 2023, at the Community Centre.

- f) Beautification

CAO Mattatall updated the Town Council on the quote she obtained from Will Butler regarding moving the fence located in the parking lot on the northeast corner of Water and King Street, to its original location. It will cost approximately \$3000 for materials.

M23-101 **THAT** Council defer the fence issue to a future meeting.

Nickerson-Ringer

CARRIED

Committee Reports

Building Inspection Report, August 2023.

Council read the Building Inspection Report that was in the package.

Staff Reports

a) Nova Scotia Housing Post Fire Update – Sarah Mattatall

Sarah provided an update on the housing to Council. She mentioned that there will be 2-3 mini homes located on the property located at 114 Water Street for temporary housing for wildfire victims. These will be placed adjacent to existing housing.

b) Draft FCI (Financial Condition Indicators) – Jane Crowell

Jane provided Council an overview of the attached presentation and said she will provide a detailed report once that comes out.

New Business

None

Upcoming Meetings / Events

- a) Cruise Ship Vista – September 23rd, 2023, Waterfront, 7am-2pm
- b) Shelburne Whirligig Festival, September 24th, Dock St. waterfront
- c) Cruise Ship Insignia – October 2nd, 2023, Waterfront, 7am-2pm
- d) Next Town Council meeting, Tuesday, October 3rd, 2023, 6pm, Council Chambers, preceded by Audit Committee at 5pm, Council Chambers
- e) Giant Pumpkin Festival and Regatta, Saturday, October 7th, 2023, Waterfront

In-Camera

MGA 22(2)(g) - Legal Advice

THAT we move in Camera under *MGA 22 (2)(g) Legal Advice.*

Nickerson-Ringer

CARRIED

Council Came out of In Camera at 7:09pm.

Adjournment

THAT the Regular Town Council Meeting of September 18th, 2023, be adjourned at 7:09pm

Ringer

Mayor

Executive Coordinator