



Town of Shelburne
Minutes of the Regular Council Meeting
October 3rd, 2023
APPROVED

Council Members Present

Mayor Harold Locke
Councillor Sheldon Ringer
C Councillor Rick Davis
Councillor Elizabeth Acker

Staff Present

Sarah Mattatall, Chief Administration Officer
Jill Webb, Executive Coordinator
Ken Smith, Interim CAO

Guests

Donald Harding

Regrets

Councillor Ben Nickerson

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:00pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for September 18th, 2023.

Acker-Ringer

CARRIED

Approval of the Minutes

THAT Council approves the Minutes from the regular Council Meeting held on September 18th, 2023.

Davis-Ringer

CARRIED

Proclamations & Announcements

Volunteer of the Month – Roseann Thibeault is being recognized as the Volunteer of the Month for October for her hard work and dedication to our community. Outside of being a busy mom of two, Roseanna goes above and beyond for her community, volunteering for various organizations. For the last three years Roseanna has been the Treasurer for the Parent Teacher Support Group at Hillcrest Academy, helping plan and organize many different events for staff and students at Hillcrest Academy and initiate fundraising ideas for the school. Roseanne also volunteers as a foster mom and team member for Heart and Soil Dog Rescue helping many dogs find their forever

homes. On top of all this, Roseanna also co-runs the Shelburne County for the Rescue of Feral Cats and Kittens, helping take many cats and kittens off the streets and into people's homes. For all that Roseanna has done and continues to do for this community, the CP&V Committee and Town Council recognize her as the Volunteer of the Month for October. Thank you, Roseanna!

In Camera MGA 22(2)g, Legal Advice

Delegations: None

Correspondence

Action:

a) Email from Black Loyalist Heritage Museum

Elizabeth commented that it was good to receive the letter with suggestions and feedback.

M23-102 **THAT** Council direct staff to review the suggestions and report back to council.
Acker-Ringer

b) Email Request from Municipality of the District of Shelburne

Ken briefly explained that letter was asking for a signature from the Mayor in support of better cell phone coverage in rural areas.

M23-103 **THAT** Council authorizes the Mayor to co-sign the letter to the Nova Scotia Federation of Municipalities regarding the urgent need to improve rural cell phone coverage for emergency preparedness.
Rick-Sheldon

Information: None

Council Items

a) Shakespear House

Council recognizes that Shakespear House was on the agenda and Council has decided that proper notice needs to be given in accordance to the MGA 236. Council will direct the Development Officer to create a letter of notice and they will defer any decision until after the process is complete.

M23-104 **THAT** Council defer the topic to a future date.
Ringer-Davis
CARRIED

c) Letter of Request – Volunteer Emergency Service Provider Fuel Tax Exemption

M23-105 **THAT** Council authorizes the Mayor to send a letter requesting an exemption of volunteer service providers from new fuel charges to the Minister of the Environment in Climate Change.
Acker-Davis
CARRIED

d) Business of Excellence Award Event

M23-106 **THAT** Council approves Elizabeth Acker to be a representative on the Business of Excellence Award Event planning committee.

M23 -107 **THAT** Council approve the waiving of facility fees for the event as our contribution.
Davis-Ringer
CARRIED

Committee Reports: None

Staff Reports

a) Update – By-Laws

Ken provided a brief update on two by-laws, in process, Councillor Acker asked about the fines. Ken noted that the second reading of the “feeding of deer, waterfowl and pigeons” by-law motion be rescinded and that the second reading be scheduled for November 6th, 2023, to allow for the placement of an ad in a local newspaper in order to meet the requirements of the MGA.

M23 – 109 THAT Council directs staff to prepare a report on establishing fines as part of our By-Laws.

Davis-Acker

CARRIED

M23 – 110 THAT Council rescind the motion regarding the “feeding of deer, waterfowl and pigeons” by-law amendment made on September 18th, 2023.

Acker-Davis

CARRIED

M23 – 111 THAT Council defer the second reading of the “feeding of deer, waterfowl and pigeons” amendment to the November 6th, 2023 Council meeting.

Davis-Ringer

CARRIED

b) Review of Appointments as per MGA

Ken reviewed the appointments of various positions, as per the MGA, in the Town and gave brief descriptions on who they are and who appoints them.

c) Interim CAO Report

Ken gave Council an update on the staffing situation noting that we are short on 3 positions. He told Council we have hired Dana Nash as our new By-Law Enforcement Officer.

New Business

Elizabeth informed Council that she attended a presentation about CORAH (Centre for Rural Aging and Health) and the programs they are offering. She said they are doing a lot for 55+ adults in our community. She asked staff to post on our bulletin board and Facebook their calendar of events.

Upcoming Meetings / Events

- a) Cruise Ship ‘Insignia’ visited on October 2nd, 2023, Waterfront, 7am-2pm – Harold reported all passengers were happy and said they’d be back to visit.
- b) Cruise Ship ‘Seven Seas Mariner’ – October 4th, 2023, Waterfront, 1-9pm
- c) Cruise Ship ‘Vista’ – October 5th, 2023, Waterfront, 11am-6pm
- d) Giant Pumpkin Festival and Regatta, Saturday, October 7th, 2023, Waterfront
- e) Next Town Council meeting, Monday, October 16th, 2023, 6pm, Council Chambers

Adjournment

THAT the Regular Town Council Meeting of October 3rd, 2023, be adjourned at 6:43pm

Ringer

Mayor

Executive Coordinator