



Town of Shelburne
Minutes of the Regular Council Meeting

October 16th, 2023

APPROVED

Council Members Present

Mayor Harold Locke
Councillor Sheldon Ringer
Councillor Rick Davis
Councillor Elizabeth Acker
Councillor Ben Nickerson

Staff Present

Sarah Mattatall, Chief Administration Officer
Jill Webb, Executive Coordinator
Ken Smith, Interim CAO

Call to Order

Mayor Harold Locke called the Council meeting to order at 6:00pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for October 16th, 2023.

Acker-Davis

CARRIED

Approval of the Minutes

THAT Council approves the Minutes from the special Town Council Meeting held on September 27th, 2023 and the regular Council Meeting held on October 3rd, 2023.

Davis-Ringer

CARRIED

Delegations: None

Correspondence

Action:

a) Letter from Sophia Dyer

Harold explained to Council that it was a letter from a young lady wanting to have street signs saying “watch saying watch out for bikers”. Elizabeth thanked Sophia for writing the letter.

M23-114 THAT Council refer to our local traffic authority for consideration.

Davis-Nickerson

Information:

- a) Letter to Minister of Public Works
- b) Email from Brad and Maeve Wilson
- c) Shelburne District Policing Model
- d) Accessibility Coordinator Hiring
- e) Letter to Jeanette Nickerson
- f) NSFAM Advocacy Letter re: cell coverage

M23-115 **THAT** Council accepts items as presented.

Acker-Ringer
CARRIED

Council Items

- a) Fence Relocation

Mayor Locke explained that we are still waiting for information regarding costs before a decision is made and that there is already a motion on the table.

- b) Tree Policy

Elizabeth asked why this was coming forward and Ken explained that with the recent major storms, there have been some grey areas when it comes to tree/limb removal.

M23-116 **THAT** Council direct staff to prepare a report on the policy in terms of addressing cleanup after major storms.

Acker-Davis
CARRIED

- c) Letter from Shelburne Curling Club

M23-117 **THAT** Council requests the Shelburne Curling Club to make an application under our Grants to Organizations Program. Councillor Acker also stated that the Town will provide a letter of support.

Acker-Davis
CARRIED

Committee Reports:

- a) Eastern Shelburne County RCMP Advisory Board – Minutes

M23-118 **THAT** Council accepts the minutes as received.

Davis-Ringer
CARRIED

Staff Reports

- a) By-Law Officer Report – September

- b) Building Inspector Report

M23-119 **THAT** Council accepts the reports as received.

Acker-Nickerson
CARRIED

- c) Heritage Advisory Committee Appointments

Ken explained to Council that from his research it looks like the committee has not met at least before 2016. He said back in 2021 there were names put forward to serve on the committee, so he contacted everyone on that list to see if they were still interested.

M23-120 **THAT** Council direct staff to prepare a draft term of reference for the Heritage Advisory Committee for consideration by Council.

Acker-Davis
CARRIED

M23-121 THAT Council appoint Chris Sharpe and Cady Beradi as members from the Historical Society as well as Sandra Walsh and Janet Stritychuk as members fo the public and Councillor Nickerson and Councillor Ringer as members of Town Council.

Davis-Acker

CARRIED

d) Waste Diversion Officer Report

Elizabeth commented on how thorough the report was and that if anyone has any questions about where our garbage goes to read this report.

e) Letters to Ministers of Fisheries, Oceans, and Canadian Coast Guard

M23-121 THAT Council authorize the Mayor to sign the letter.

Acker-Davis

CARRIED

New Business

Harold asked all Councillors if any of them had any new business.

Elizabeth spoke about Fetal Alcohol Spectrum Disorder and that it was a lifelong brain based and health disability that occurs in an individual who was prenatally exposed to alcohol. 4% of the population is affected. Fetal Alcohol NS (FANS) is a grass roots organization. Services for FASD are sorely lacking in NS and this organization seeks to change that. For further info, contact the Town Hall and they will put interested persons in contact with this organization.

Elizabeth also stated that renovations have started at the NSLC for the Cannabis Outlet.

She mentioned that Town Council will also be holding 2 free skates again this year, and we will announce dates shortly.

And lastly, Elizabeth wanted to congratulate TLC Pharmacy as they were selected and honoured this past weekend as the Pharmacy Team of the Year by the Pharmacy Association of Nova Scotia.

Upcoming Meetings / Events

- a) Local Volunteer Recognition Reception, October 18th, 2023, 3:30pm, Gunning Cove
- b) Cruise Ship 'Seabourn Quest' – October 30th, 2023, Waterfront, 8am-5pm
- c) Cruise Ship 'Le Dumont-d'Urville", November 3rd, 2023, Waterfront, 7am-2pm
- d) Next Town Council meeting, Monday, November 6th, 2023, 6pm, Council Chambers

In Camera, 22(2)a – acquisition, sale, lease, and security of municipal property.

Adjournment

THAT the Regular Town Council Meeting of October 16th, 2023, be adjourned at 6:48pm

Davis

Mayor

Executive Coordinator