



Town of Shelburne

Minutes of the Regular Council Meeting

January 2, 2024

APPROVED

Council Members Present

Mayor Harold Locke
Councillor Sheldon Ringer
Councillor Elizabeth Acker
Councillor Rick Davis
Councillor Ben Nickerson

Staff Present

Sarah Mattatall, Chief Administration Officer
Ken Smith, Interim CAO
Jill Webb, Executive Coordinator

Call to Order

Mayor Harold Locke called the Council meeting to order at 6pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the Agenda for January 2nd, 2024.

Ringer-Nickerson

CARRIED

Approval of the Minutes

THAT Council approves the Minutes from the regular Town Council Meeting held on December 4th, 2023.

Acker-Davis

CARRIED

Proclamations and Announcements:

a) Pay it Forward Day – In Memory of Carmen Faith Huskilson

We would like to recognize January 12th, 2024, as *Pay it Forward Day in Memory of Carmen Faith Huskilson*. Town Council encourages you to do random acts of kindness in the community and beyond. Whether helping a stranger, neighbour or friend, thousands of people around the globe are participating in this day in the name of Carmen Huskilson and we are honoured to support this legacy.

b) Volunteer of the Month - January

Wayne King is being recognized as the Volunteer of the Month for January for his hard work and dedication to our community.

Wayne's lifelong dedication stands as a testament to his unwavering commitment and passion. His journey began with influences from his early days at the Shelburne County Golf Country Club (now River Hills Golf and Country Club), where his father, Arch, a founding member, introduced him to

community service. These formative experiences set the stage for his diverse roles in the community.

As a Shelburne Volunteer Fire Fighter in the 1970s, Wayne initiated the four-wheel drive rallies, bringing adventure and camaraderie to the community, a tradition that thrives to this day. His leadership skills further shone through in the realm of sport and recreation, where he managed and tirelessly volunteered at the Shelburne County Arena and Minor Hockey from the late 70s to the early 90s and recently returned to aid operations.

In the maritime sector, Wayne's impact was equally significant. His pivotal role in relocating the Shelburne Harbour Yacht Club and nurturing the Sailing Academy has been foundational. His victory over Christopher Reeves in a sailing race and commitment to the Albacore restoration project have inspired many to embrace maritime traditions.

Wayne's behind-the-scenes work at the Shelburne Curling Centre, particularly in maintenance and support of his son Matthew's volunteering, highlights his ongoing dedication to community service.

For all that Wayne has done and continues to do for this community, the CP&V Committee and Town Council recognize him as the Volunteer of the Month for January. Thank you!

Delegations/Presentations: None

Correspondence

Action:

a) Letter – Pam Mingo

Councillor Acker spoke to the letter, she said it was a great endeavor and idea. Councillor Davis asked if the monument would be a permanent structure and it was confirmed it would be. All Councillors agreed that they need to find out the decision regarding the fence before proceeding with the decision regarding the monument but would love to see this move forward.

M24- 142 THAT Council defer the topic until a decision is made regarding the fence.

Acker-Ringer

CARRIED

b) Email – Candy Venning re: trees

Councillor Acker spoke to Ms. Venning's email and stated that there are issues with some of our trees in town and we do have a tree policy we will need to look into. Harold would like staff to do some investigating on this and get back to Ms. Venning.

Information:

a) Response Letter – Financial Consumer Agency of Canada re: Scotiabank Closure

Councillor Acker mentioned she was very disappointed that there has been no consultation with the Community, decisions were just made and when a letter was sent requesting a public meeting nothing has happened. She did mention that people can still write letters stating their concern however, if they aren't willing to listen to a letter being sent from Council representing the community, she has a hard time believing that they will listen to one individual.

Councillor Ringer mentioned that we should notify the public on how to contact Financial Consumer Agency of Canada, Councillor Acker and Mayor Locke reiterated that the public already has the information in our Council package.

b) Barrington Lake Wildfire After-Action Review

Councillor Acker was very impressed with the document, she felt it was very thorough and thought it will be useful if any other emergencies in the future occur.

Council Items

M24-143 a) Appointment of Deputy CAO Part-Time
THAT Council approve the appointment of Ken Smith as a part time Deputy CAO/Returning Officer. for a term of one year.
Davis-Ringer
CARRIED

b) Region 6 Solid Waste Management
Harold explained that there is a budget in the document that needs to be approved. There is no indication of price increases, but he assumes there will be based on the budget, however it shouldn't be a big hit financially.
M24-144 THAT Council approve the 2024/25 Region 6 Solid Waste Management Budget.
Nickerson-Acker
CARRIED

c) Mark Perry, Fisheries and Oceans Email re: ramp on Dock Street
Harold commented that there are lots of good points in Mr. Perry's letter.
M24-145 THAT Council direct staff to prepare a report.
Acker-Davis
CARRIED

Committee Reports:

a) Western Counties Regional Library Meeting Minutes.
Councillor Acker told Council that she sits on this committee and that this is the largest region and the lowest paid employees, she told council there likely will be a letter coming requesting an increase in contributions we make for libraries. Something to think about come budget time.

b) Heritage Advisory Committee
M24-146 THAT Council approve the Terms of Reference for the Heritage Advisory Committee.
Davis-Ringer
CARRIED

M24-147 THAT Cady Beradi and Sandra Walsh be appointed for 2 years, and Chris Sharpe and Janet Stritychuk be appointed for 1 year.
Acker-Nickerson
CARRIED

M24-148 THAT in light of the fact that "wood shingle cladding" is one of the character defining elements for which the building is designated, we recommend that the developers of 28 John Street be allowed to use any materials that maintain the appearance of the current wood shingles.
Ringer-Nickerson
CARRIED.

Staff Reports

- a) Building Inspector Report – November
- b) By-Law Officer Report – November
- c) SVFD Report – November
- d) Fence Relocation

As the topic arose, Councillor Davis put the motion on the floor to relocate the fence. CAO Mattatall then spoke to the report regarding the pros and cons of the fence relocation. Councillor Davis told Council that he had an owner with an adjacent property who would help with costs. Councillor Ringer said he doesn't see a point right now in moving the fence, it's added work for Public Works and if the future needs it, we can re-look at it then, Councillor Nickerson agreed. Councillor Acker spoke up and

said if we are going to move it, we do it now and don't wait. She also mentioned she had some residents complain how hard it was to get in and out with big trucks and if we are looking at the ATV trail coming, it would allow more parking.

M24-149 THAT Council relocate the fence.

Davis-Acker

CARRIED

e) Deputy CAO Report

The Deputy CAO went over his report highlighting several areas and spoke on each item updating Council on what staff has been working on.

M24-150 THAT Council direct staff to prepare a draft updated Strategic Plan based upon the 2017-2021 plan as a starting point for Council/Staff workshop to be scheduled in January.

Davis-Ringer

CARRIED

Mayor Locke asked Council to move back to the fence monument topic and asked staff to contact Ms. Mingo to discuss her project and the location to bring back to Council.

New Business

Councillor Acker told Council that the Town of Shelburne is sponsoring a Public skate this coming Sunday, January 7, 2024, from 12-1:30pm, she encourages the public to get out and join in.

Councillor Davis reminded the public to wear reflective or bright clothing when walking at night as it's so dark and hard to see people.

Councillor Ringer mentioned he has noticed a trend with the by-law officer report saying working on updating by-laws and he would like more information on what staff is doing.

Upcoming Meetings / Events

- a) Pay it Forward Day, In Memory of Carmen Faith Huskison, January 12th, 2024.
- b) Next Council Meeting – Monday, January 15th, 2024, Council Chambers, 6pm

Adjournment

THAT the Regular Town Council Meeting of January 2nd, 2024, be adjourned at 6:48pm.

Davis

CARRIED

Mayor

Executive Coordinator