



Town of Shelburne
Minutes of the Regular Council Meeting
March 18th, 2024
APPROVED

Council Members Present

Mayor Harold Locke
Deputy Mayor Sheldon Ringer
Councillor Elizabeth Acker
Councillor Ben Nickerson

Regrets

Councillor Rick Davis

Staff Present

Chief Administrator Officer, Sarah Mattatall
Finance Manager, Jane Crowell
Executive Coordinator, Jill Webb

Call to Order

Mayor Locke called the Council meeting to order at 6pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the histories, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the agenda for March 18th, 2024.

Acker-Ringer

CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on March 4th, 2024.

Nickerson-Ringer

CARRIED

Proclamations and Announcements:

a) Purple Day, Epilepsy Awareness – March 26th, 2024

Whereas Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world, and

Whereas epilepsy is one of the most common neurological conditions, estimated to affect over 50 million people worldwide and 42 people in Canada are diagnosed every day, and

Whereas one in ten persons will have at least one seizure during his or her lifetime, and with appropriate first aid, and

Whereas Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally.

Now, therefore, I do hereby proclaim March 26, "Purple Day", in an effort to raise awareness of epilepsy in Canada.

b) Volunteer of the Month – March, Debbie McGill

Debbie McGill is being recognized as the Volunteer of the Month for March for her hard work and dedication to our community.

Debbie's commitment to being a volunteer started many years ago. Her love of music and teaching brought with it many extra hours as she organized and co-directed numerous successful musical plays at Hillcrest Academy and Lockeport Elementary. Some of the shows she organized were Jungle Book, Annie, and 101 Dalmatians.

Debbie served as a member of the Sable River Women's Institute for many years. There, she assisted with catering and various other projects that the organization took on. Due to declining membership, unfortunately the group dissolved.

However, for the last eight years, you could find Debbie at the Shelburne Loyalist Food Bank where she donated many hours of her time helping to keep the facility clean, shelves stocked and serving many clients. Debbie also took on the role of weekly shopper, where she would purchase eggs and milk each week. Debbie always went above and beyond and helped where and when she could.

For all that Debbie has done and continues to do for this community, the CP&V Committee and Town Council recognize her as the Volunteer of the Month for March.

Thank you, Debbie!

Delegations/Presentations

a) Eric MacIntosh - CAMPS

Mayor Locke welcomed the President of CAMPS, Janet Curtis to present, along with Mr. MacIntosh. Ms. Curtis told Council exactly what Commissary Accessibility Marina Park Society (CAMPS) is working on, and plans they have for the future. They are a small accessible marina available for 30' and under watercraft. They are currently working on building a structure to eventually host events, etc. They have come to Council to ask for water and sewer hookups to be extended to their facility, as well as fix the bottom of Victoria Street where it's eroding. They have also asked Town Council to absorb the costs of those items. After speaking to their power point presentation found in the Council package, Ms. Curtis and Mr. MacIntosh opened the floor to questions. Councillor Acker commented that it was a great presentation however it was a large ask for sewer and water services to be paid for by the Town, so it was something they needed to take to budget discussions. Councillor Acker explained that Town water is paid for by the water utility customers, so it wouldn't be the town paying for it, it would be the 220 customers on the water that would pay for it. The wastewater is paid by taxpayers. This is something that would need to be costed out and Ms. Curtis and Mr. MacIntosh agreed it was something they would like to have. Mayor Locke asked the timeline for them to start building and Mr. MacIntosh explained they would like to begin to break ground by the end of May. Councillor Ringer said he was

very impressed with the project and what they have been able to do thus far. Congratulations.

THAT Council defer to the budget process.

Ringer-Nickerson

CARRIED

M24-181

Correspondence

Action:

- a) Letter from Emily Cowin, Boxing Rock – Commercial Tax Rate

THAT Council defer to the budget process.

Acker-Ringer

CARRIED

M24-182

- b) Letter from Matt MacInnis, TLC Pharmacy – Commercial Tax Rate

THAT Council defer to the budget process.

Acker-Nickerson

CARRIED

M24-183

- c) Letter from The Shelburne Loyalist Food Bank – Funding Request

THAT Council defer to the budget process.

Acker-Ringer

CARRIED

M24-184

- d) Letter from Kids Fair Play – Funding Request

Councillor Acker mentioned that Kids Fair Play were recent recipients of 100 Women's donations.

THAT Council defer to the budget process.

Acker-Nickerson

CARRIED

M24-185

- e) Letter from Black Loyalist Heritage Centre

THAT Council appoint Councillor Nickerson and Councillor Ringer to attend to the meeting on March 21st, 2024 at 7pm.

Nickerson-Acker

CARRIED

M24-186

Information:

- a) Letter – NS Public Works, speeds on Highway 103 and 203 intersections.
b) Letter – NS Government, the Future of our Coastline

Council Items: NONE

Committee Reports:

- a) Port Committee Meeting Minutes – February 8th, 2024.

Staff Reports

- a) Finance – Write Offs

This item was on the last agenda and Council asked if Jane Crowell, Finance Manager could come back to speak to it. Mrs. Crowell explained that these amounts are from before we had a fire service agreement with the Municipality. They were paying under grants. We now have a fire service agreement where we get a yearly amount. We will not be able to recover these amounts. And Mrs. Crowell suggested they be written off.

THAT Council approve the write offs contained in the staff report titled “General and Water Write-Offs 2023/24”.

Acker-Nickerson

CARRIED

M24-187

- b) By-Law Officer Report – February

Councillor Acker mentioned the by-law report stated that Mr. Nash received an email regarding Council Code of Conduct and asked a member of the public (Andrea Hyslop, Municipal Affairs and Housing) to speak to that. Ms. Hyslop stated that the province will be redrafting that Code of Conduct, and the revisions should be in place before the next election.

- c) SVFD Report – February

- d) Building Inspector Report - February

- e) CAO Update

CAO Mattatall spoke to her report in the Council package mentioning they had a special Port meeting to review the budget as well as Town Wharves and the repairs on those along with costs. She also spoke about the hiring of Michael Khan and how he will be looking at Land Use By-law and rezoning of 194 Rodney Street. There are three motions coming out of her report.

THAT Council approve the Port Budget as presented.

Nickerson-Ringer

CARRIED

M24-188

THAT Council approve the transfer of \$20,000 from the Operating Reserve to support the wharf repairs.

Acker-Ringer

CARRIED

M24-189

THAT Council approve the transfer of \$46,000 from the Port Reserve as recommended by the Port Committee to support wharf repairs.

Ringer-Acker

CARRIED

M24-190

In Camera:

MGA 22 (2)e – Contract Negotiations

It was moved that we go In Camera at 6:54pm.

Acker-Ringer

CARRIED

Council came out of Camera at 7:18pm. There are no motions coming out of in camera.

New Business:

Upcoming Meetings/Events

- a) Burger BUNanza week is happening now until March 24, 2024, get out and try some of those tasty burgers!
- b) Purple Day, March 26, 2024.
- c) Community Mix and Mingle, Osprey Arts Centre, 5:30-7:30pm, all welcome.
- d) Easter Egg Hunt, March 30th, 2024, 1-3pm, Islands Provincial Park.
- e) Next Council Meeting Tuesday, April 2nd, 2024, here in Council Chambers.

Adjournment

THAT the Regular Town Council Meeting of March 4th, 2024, be adjourned at 7:20pm.