



Town of Shelburne
Minutes of the Regular Council Meeting
June 3rd, 2024
APPROVED

Council Members Present

Mayor Harold Locke
Councillor Ben Nickerson
Councillor Rick Davis
Councillor Elizabeth Acker

Regrets

Deputy Mayor Sheldon Ringer

Staff Present

Chief Administrator Officer, Sarah Mattatall
Deputy CAO, Ken Smith
Executive Coordinator, Jill Webb
Senior Planner, Mike Khan

Call to Order

Mayor Locke called the Council meeting to order at 6pm.

The Town of Shelburne is located on the ancestral and unceded territory of the Mi'kmaq, (Mi'kma'ki), in the District of Kespukwitk, home to Acadia First Nation. We are all Treaty people.

We also acknowledge the history, contributions, and legacies of the African Nova Scotian people and communities.

Approval of the Agenda

THAT Council approves the agenda for June 3rd, 2024.

Acker-Davis

CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on May 21st, 2024.

Davis-Acker

CARRIED

Proclamations and Announcements:

a) Volunteer of the Month - June

Councillor Nickerson read: Beth VanBuskirk is being recognized as the Volunteer of the Month for June for

her hard work and dedication to our community.

As the President of the Churchover/Gunning Cove (CGC) Fire Hall Ladies Auxiliary, Beth has demonstrated exceptional dedication and leadership within our community.

Professionally, Beth is a certified esthetician who successfully runs her own spa business from her home. She has also gained widespread acclaim for her exceptional face painting skills, becoming a beloved figure at local events and children's birthday parties.

At the CGC Ladies Auxiliary, Beth has been instrumental in the promotion and development of the Bouncy Castle Birthday Party rentals. Thanks to her efforts, these rentals have become a tremendous success and a significant fundraiser for the fire hall.

In addition to her contributions to the CGC Fire Hall Ladies Auxiliary, Beth is an active volunteer for the Hillcrest Breakfast Program, where her commitment and compassion shine through. Furthermore, she has generously donated her services to raise funds for her friend's private school in the Dominican Republic, providing education to children who otherwise would not have access.

Beth also finds time to coach basketball for the Shelburne County Basketball Association, showcasing her versatility and dedication to youth development. On top of all these commitments, she is a busy mom, balancing her professional, volunteer, and family responsibilities with remarkable grace and energy.

For all that Beth has done and continues to do for this community, Town of Shelburne Council recognize her as the Volunteer of the Month for June.

Thank you, Beth!

b) Wildfire Prevention

Mayor Locke read: I'd like to take a moment to remind everyone that we are in the heart of wildfire season. As the weather becomes warmer and drier, the risk of wildfires increases significantly. While we want everyone to enjoy the outdoors, their long weekends, and vacations—which often include activities like campfires, using burn pits, or brush burning—it's crucial to do so safely.

After last year's devastating wildfires, I cannot stress enough the importance of prevention. We must avoid repeating last year's tragic losses. In Nova Scotia, almost all wildfires are human caused, so prevention is our first line of defense. It's everyone's responsibility to practice safe burning, and provincial burn restrictions are in place to guide you.

Here's what you need to know and do:

1. No open fire burning is allowed between 8 a.m. and 2 p.m. This is when the risk of wildfires is highest.
2. Check the daily Burn Safe map on the Government's website. The map is red from 8 a.m. to 2 p.m. because no burning is allowed during these hours. It's updated daily at 2 p.m. to show where and when burning is allowed:
 - Counties marked in green can burn after 2 p.m.
 - Counties marked in yellow can burn after 7 p.m.
 - Counties marked in red cannot burn that day due to high wildfire risk.
3. Check your municipal bylaws, which take precedence over provincial restrictions.

Please, follow the burn restrictions and help prevent the next wildfire. Let's work together to ensure a safe

and enjoyable season for everyone.

c) World Ocean Day – June 8, 2024

Councillor Davis read: Join us on June 8, 2024, to celebrate World Ocean Day, a global event dedicated to honoring, protecting, and conserving our world's oceans. This day is a reminder of the critical role oceans play in our lives—from regulating the climate and providing food to supporting biodiversity and offering recreation.

This year's theme, "Planet Ocean: Tides are Changing," emphasizes the urgent need to address the challenges our oceans face, such as pollution, overfishing, and climate change. It's a call to action for everyone to contribute to the health and sustainability of our marine environments.

Here are some ways you can get involved:

1. Reduce Plastic Use
2. Participate in a Beach Cleanup
3. Support Sustainable Seafood
4. Educate Yourself and Others

Together, we can make a difference for our oceans and ensure they remain healthy and vibrant for future generations.

d) National Blood Donor Week – June 9-15th, 2024

Councillor Nickerson read: This special week is dedicated to honoring the incredible generosity and commitment of blood donors who make a lifesaving difference for patients in need.

Every donation has the power to save lives, and National Blood Donor Week is our opportunity to show appreciation for those who selflessly give their blood. Their contributions ensure that hospitals and clinics have the necessary supply to treat patients facing surgeries, chronic illnesses, and emergencies.

This global event raises awareness about the importance of blood donation and encourages more people to become donors. It's a reminder that the gift of blood is the gift of life.

Here's how you can get involved:

1. Donate Blood
2. Spread the Word
3. Thank a Donor

Let's come together to celebrate the heroes among us—our blood donors—and inspire more people to join this vital cause. Remember, your support and participation can make a tremendous impact.

e) Volunteer of the Year Representative for the Town of Shelburne

Councillor Acker read: Each year, a representative from the Town of Shelburne is selected to be honored as the Provincial Volunteer of the Year. This year, we are delighted to announce that Helen Goulden has been chosen for this prestigious recognition. We are proud to have such an outstanding community member representing us.

Helen has been an integral part of our community, dedicating countless hours to organizing and enhancing local events and initiatives. She played a pivotal role in the Founder's Days (now Dock Street Days) Parade of Lights, ensuring its success for several years. Helen's contributions extend beyond event planning; she has actively participated in various community efforts, including the YOLO Relay for Life, Sandy Point Lighthouse Suppers, and the "Support Our Troops" campaign.

Her commitment to the community is further demonstrated by her involvement with the Shelburne County Arena Board. Helen has volunteered many hours in the arena's canteen and recently took on the role of Canteen Manager. In this capacity, she has ensured smooth operations and welcomed every visitor with a warm smile.

Helen's tireless dedication and unwavering support of all community activities make her an invaluable asset to our town, and she is truly deserving of the title of Volunteer of the Year.

The provincial ceremony will be held this fall in Truro, NS, where Helen will be honored. Thank you, Helen, for all that you do!

Delegations/Presentations: NONE

Correspondence: NONE

Council Items:

a) First Reading Road Trails By-law

THAT Council proceed with the second reading of the Road Trails By-law on July 15th, 2024.

Nickerson-Davis

CARRIED

M24-223

Councillor Acker did ask for clarification on the bottom of the by-law where it states, "Amended route-removed all of King Street, changed to King Street to the corner of King and Water Street". By-law Officer, Dana Nash responded that King Street goes to the VIC Building, and he didn't want people to travel down on Dock Street.

b) First Reading Sewer Charges By-law

Mayor Locke asked Mike Khan to speak to the by-law. Mr. Khan explained to Council that with our aging systems and upgrades needed, the Town of Shelburne is looking at ways to recoup some of the costs. Other Municipalities and Towns do have development charges, Mr. Khan wanted to let Council know that these charges are only charged on new developments, not existing developments.

THAT Council proceed with the second reading of the Sewer Charges By-law on July 2nd, 2024.

Acker-Nickerson

CARRIED

M24-224

c) Roseway Manor Board

Mayor Locke informed the Council that with the construction of the new Roseway Manor, the current building will be deemed surplus once the new manor opens. The Board is seeking input on what should be done with the existing building, so Mayor Locke is bringing this matter to the Council for future consideration. The building is jointly owned by the three municipal units, and this discussion is preliminary, prior to decisions being made later.

Councillor Davis suggested that if new staff are needed for the Manor, the current building could temporarily accommodate them. Councillor Acker raised questions about who would be responsible for the building and whether it should be retained, sold, or offered to NS Health. She also proposed that

offering the building to the Nova Scotia Community College might be beneficial, as it could provide housing for students and potentially enable the expansion of programs. Councillor Acker wanted to add that the Board has been meeting and they had the opportunity to tour the Mahone Bay building and noted some of the design elements. She explained that there will be large windows, etc.

d) Request for Video Conferencing Policy

Councillor Nickerson informed the Council that he observed other units allowing virtual participation. He suggested that we consider this option, especially in today's situation where people prefer to avoid being in the same room as someone with a cold. This change could help ensure that people don't have to miss meetings.

THAT Council direct staff to create a video conferencing policy for Council's review.

Nickerson-Acker

CARRIED

M24-225

Committee Reports: NONE

Staff Reports

a) Landfill Remediation Update

Deputy CAO Smith updated the Council on the landfill remediation process. Most of the steps in Phase One have been completed, but we've encountered an obstacle: a wetland alteration application is now required. Dillon Consulting provided a quote of \$17,400 for this task. Smith outlined the application process, emphasizing that it must be completed before we can proceed to Phase Two.

THAT Council approve staff to move ahead with the wetland alteration application at a cost of approximately \$17,400.

Acker-Nickerson

CARRIED

M24-226

b) CAO Update

CAO Mattatall updated the Council on several items. First, some residents requested speed bumps on Minto Street. After consulting with the Public Works Supervisor, it was determined that speed bumps are difficult to maintain due to plowing. However, the town has a 50 km/h speed limit, and we will contact the local traffic authority to investigate lowering the speed limit and add "children playing" signage.

Secondly, after discussions with the by-law officer and public works, it was clarified that we don't have designated bike lanes; they are simply travel lanes. Nonetheless, we sweep the main roads once a year, and this has just been completed. Additionally, CAO Mattatall noted that if the Road Trails by-law passes, OHV vehicles will use these lanes, potentially adding more gravel and debris.

Mayor Locke highlighted that the school zone on King Street is a continuous zone, starting before the mall and extending past the high school.

New Business:

Councillor Davis - Congratulations to Jaycob Hartley, Shelburne Regional High School on his silver medal win for high jump at the Track and Field provincials in Cape Breton last weekend. As well a big

congratulations to the rest of the athletes that competed at Provincials, hard work pays off!

Councillor Nickerson - Thanked Pam Mingo for organizing the Firefighter and Volunteer tribute on Saturday, June 1 and also thanked all the High School students at Shelburne Regional High School for their hard work on making the hearts that line the fence at Atlantic House Park. He was honoured to speak at the event.

Councillor Acker – Acknowledged Mei Jennings, Shelburne Regional High School as she won gold at the national job search skills competition in Quebec City. Mei also received two awards at the Sea Cadet review. Mei sits on the Osprey Arts Board and is a summer employee there.

Councillor Nickerson - Acknowledged Yui Jennings on a bronze medal at the National Science Fair for her project “The Ideal Locker”

Councillor Acker shared her experience attending the Sea Cadet review, describing it as a lovely ceremony where she was pleased to give remarks. She highlighted Martin Fudge receiving the James McGregor award and expressed happiness for his achievement. She also congratulated Mr. Ron Wallet, who will be celebrating his 95th birthday this weekend. Additionally, she recognized Boxing Rock for being named Brewery of the Year for all of Canada. Councillor Acker attended the celebration on June 2nd, noting it was a wonderful event where Councillor Nickerson delivered some heartfelt remarks. She also mentioned that on June 21, 2021, the Council passed a motion to request a cannabis outlet in Shelburne, and three years later, one has finally opened. Lastly, she noted that during the Roseway Manor board meeting, there was a discussion about offshore wind development, with an option to sign up for updates.

No further new business.

Upcoming Meetings/Events

- a) Town Wide Yard Sale, Saturday, June 8th, 9am-2pm, all over town.
- b) First Farmer’s Market of the season, Sunday, June 9th, 2024, 12-3pm, Guild Hall
- c) Public Hearing re: 194 Rodney Street, June 17th, 2024, 5pm, Shelburne Community Centre, Meeting Room A
- d) Next Council Meeting, Monday, June 17th, 2024, 6pm, Shelburne Community Centre, Meeting Room A.

Adjournment

THAT the Regular Town Council Meeting of June 3rd, 2024, be adjourned at 6:38pm.

Davis

Mayor, Town of Shelburne

Executive Coordinator, Town of Shelburne