



Town of Shelburne
Minutes of the Regular Council Meeting
January 6th, 2025
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Therese Cruz
Councillor Sheldon Ringer

Staff Present

Chief Administrator Officer, Sarah Mattatall
Executive Coordinator, Jill Webb
By-law Officer, Dana Nash

Call to Order

Mayor Jacklin called the Council meeting to order at 6pm and welcomed everyone.

Approval of the Agenda

THAT Council approves the agenda for January 6th, 2025, Council meeting with the addition of item F. under Staff Reports – Landfill Remediation Update.

E.Acker – Ringer

CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on December 2nd, 2024.

Cruz – D. Acker

CARRIED

Proclamations and Announcements:

a) Alzheimer Awareness Month

Mayor Jacklin read:

WHEREAS: There are an estimated 16,000 people living with dementia in Nova Scotia; and

WHEREAS: It is projected that the number of people living with dementia in Nova Scotia will increase by 87% with nearly 30,000 likely to be living with dementia by 2050; and

WHEREAS: The Alzheimer Society of NS is committed to alleviating the personal and social consequences of Alzheimer's disease and other dementias and to promoting the search for the causes and cures.

THEREFORE, BE IT RESOLVED that I, Stanley Jacklin, Mayor of the Town of Shelburne do hereby declare

January as Alzheimer Awareness Month in the Town of Shelburne.

b) Pay it Forward Day – In Memory of Carmen Faith Huskilson

Councillor Elizabeth Acker read:

January 12th is Pay It Forward Day, dedicated to the memory of Carmen Faith Huskilson. We invite everyone to join us in spreading kindness throughout the community and beyond. Whether helping a stranger, supporting a neighbour, or showing care to a friend, your random acts of kindness make a meaningful impact. Town Council is proud to honour her legacy and encourages you to take part too!

c) New Year's Greeting

Councillor Cruz read:

Happy New Year! As your newly elected Town Council, we are honoured to serve and represent this incredible community. We look forward to working together in 2025 to build on Shelburne's strengths, embrace new opportunities, and address the challenges ahead. With your support, we're excited to create a bright future for our town. Here's to a fresh start and a successful year ahead!

Delegations/Presentations:

a) Community Climate Capacity Program Presentation – Izzie Collier

Mayor Jacklin welcomed Izzie Collier to the table to begin her presentation. Ms. Collier spoke to her presentation found in the package. After her presentation there was some discussion and Council thanked Ms. Collier for coming.

Correspondence

Action: NONE

Information:

a) Response Letter from Minister of Justice & Attorney General Barbara Adams re: Organized Crime Unit in Southwest Nova Scotia

b) Email re: Citizens on Patrol (COP) Program

c) Letter to Millbrook First Nation re: Street Names

There was a brief discussion around this topic explaining at the last Council meeting that we made a motion to rescind a motion from January 16th, 2023, and send a letter to Millbrook First Nation explaining the meaning behind our street name Cornwallis.

THAT Council rescind the motion from January 16th, 2023, motion #M23-050.

Ringer – D. Acker

M25-001

MOTION CARRIED

d) Letter to Jared Purdy, Regional Executive Director of Education, Tri-County Regional Centre for Education re: Bussing Issues in Shelburne

e) Letter from Honourable John A. Lohr, Minister of Municipal Affairs re: Code of Conduct

f) Letter from Nova Scotia Association of Realtors

THAT Council direct staff to contact the Nova Scotia Association of Realtors to find out how they can help us with housing issues.

E. Acker – Ringer

M25-002

MOTION CARRIED

Council Items:

a) Roseway Manor

CAO Mattatall explained that all units involved in this have changed the date from the original motion that was December 31st, 2024, to March 31st, 2025.

THAT Council amend the motion from September 3rd, 2024, Motion #M24-249 THAT Council agree to contact Nova Scotia Health to determine their interest in purchasing the Roseway Manor property, with a deadline to respond by December 31st, 2024 to change the date to March 31st, 2025.

E. Acker – D. Acker

M25-003

MOTION CARRIED

b) GRID Program

CAO Mattatall explained that at the time there was a quick turnaround to apply for the funding and we needed a motion from Council to prioritise projects. We now want to better align the motion to suit our needs.

THAT Council amend the motion from December 2nd, 2024, Motion #M24-286 “THAT Council prioritize the following capital projects for submission to the Growth and Renewal for Infrastructure Development (GRID) Program: 1. Dock Street Stormwater/Wastewater Line Upgrades and Associated Pumping Stations. 2. Landfill decommissioning Project (Phase 1 Continuation)” to state... THAT Council prioritizes the following capital projects for submission to the Growth and Renewal for Infrastructure Development (GRID) Program:

1. *Wastewater Infrastructure Study & Upgrades for development Projects*
2. *Landfill Decommissioning Project (Phase 1, Continuation)*

Cruz – Ringer

M25-004

MOTION CARRIED

c) Deer in Town

CAO Mattatall gave some background information on what staff have been doing up to this point regarding the concerns from residents and council. She explained this was not an easy or fast process. She went over various management strategies that we have found from contacting various units as well as Department of Natural Resources and Renewables. There was discussion around this topic.

THAT Council direct staff to continue exploring deer management solutions and send a letter to Nova Scotia Federation of Municipalities to discuss potential strategies and next steps.

E. Acker – D. Acker

M25-005

MOTION CARRIED

Committee Reports:

a) SVFD By-law Review

CAO Mattatall updated Council on the by-law review regarding the two remaining items (honourary membership and the item surrounding the Chief and Deputy Chief annual events having a figure attached) that Council wanted addressed. There was discussion around this topic.

THAT Council direct staff to speak with the Shelburne Volunteer Fire Department regarding these two items.

E. Acker – Cruz

M25-006

MOTION CARRIED

b) Western Counties Regional Library Report – December 2024

Item was for information only.

c) Accessibility Committee Update

d) Heritage Committee Update

Councillor Cruz provided an update on the Accessibility and Heritage Committees.

Staff Reports

a) By-law Officer Report – November

b) Building Inspector Report – December

c) SVFD Report – October

d) SVFD Report – November

e) SVFD Report – December

Above items for information only.

f) Landfill Remediation Update

Mr. Smith explained to Council why this motion was coming to Council. We need to finish off Phase 1, so we can move into Phase 2. * See Appendix A.

THAT Council approve awarding a contract to prepare four drill pads to Harlow Construction for an estimated cost of \$21,000.

Ringer – E. Acker

M25-007

MOTION CARRIED

In-Camera:

THAT Council go in-camera at 7:19pm for matters under MGA 22 (2) (e) contract negotiations.

E. Acker – D. Acker

MOTION CARRIED

Council came out of in-camera at 7:49pm. No motions coming out of in-camera.

New Business:

New Business was brought forward by Councillor D. Acker regarding the closure of the prosecutor’s office and wondering if the Town could do anything about it. He also wanted to mention that he received wonderful feedback regarding the Miracle on Dock Street event.

Councillor E. Acker brought forward several items under new business, Western Regional Library, Region 6, Community Development Corporation/Organization were among some of the topics.

Upcoming Meetings/Events

- a) Public Meeting regarding Amendments to the Town’s Municipal Planning Strategy and Land Use By-law, January 8th, 2025, 5:30-6:30pm, Council Chambers, 63 King Street.
- b) Special Council Meeting, January 13th, 2025, 6pm, Council Chambers, 63 King Street.
- c) Next Council Meeting, Monday, January 20th, 2025, 6pm, Council Chambers

Adjournment

THAT the Regular Town Council Meeting of January 6th, 2025, be adjourned at 8:00pm.

D.Acker

Jill Webb, Exec. Coordinator

Stanley Jacklin, Mayor

Sarah Mattatall, CAO