



Town of Shelburne
Minutes of the Special Council Meeting
January 13th, 2025
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Therese Cruz
Councillor Sheldon Ringer

Staff Present

Chief Administrator Officer, Sarah Mattatall
By-law Officer, Dana Nash
Senior Planner, Mike Kahn

Call to Order

Mayor Jacklin called the Council meeting to order at 6pm and welcomed everyone.

Approval of the Agenda

THAT Council approves the agenda for January 13th, 2025, Special Council meeting.

E.Acker – Ringer

CARRIED

Council Items:

a) Appeal of Parking Variance – 28 John Street

Mayor Jacklin provided Council with background information on the matter, explaining that the developer would like a parking variance issued reducing the required number of parking spaces from five to three. Assessed property owners were notified and given an opportunity to appeal the decision. The landowners are now present to appeal the variance. Mayor Jacklin outlined the process for the meeting. He explained that Council has two options: either to uphold the variance, allowing the reduced number of parking spaces, or to deny the appeal, requiring the property to provide five parking spaces.

Mr. Kyle Bower presented his arguments in support of the appeal. Councillor Cruz also spoke in favor of the appeal, citing her concerns about the variance.

A representative from the consulting firm New Compass addressed Council, providing the rationale behind their request for the variance.

The discussion included questions and dialogue among the parties. Senior Planner Mike Kahn and CAO Mattatall recommended that Council make a decision during the meeting.

Councillor Therese Cruz declared a conflict of interest on the matter and abstained from voting.

THAT Council uphold the approval of the variance.

Ringer – D. Acker

CARRIED

M25-008

Adjournment

THAT the Special Town Council Meeting of January 13th, 2025, be adjourned.

D.Acker

Jill Webb, Exec. Coordinator

Stanley Jacklin, Mayor

Sarah Mattatall, CAO