



Town of Shelburne
Minutes of the Regular Council Meeting
February 18th, 2025
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Sheldon Ringer
Councillor Therese Cruz

Staff Present

Chief Administrator Officer, Sarah Mattatall
Executive Coordinator, Jill Webb

Call to Order

Mayor Jacklin called the Council meeting to order at 6:00pm and welcomed everyone.

Approval of the Agenda

THAT Council approves the agenda for February 18th, 2025.

E. Acker - Cruz

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on February 3rd, 2025, and the minutes from the Special Town Council Meeting held on February 5th, 2025.

D. Acker - Ringer

MOTION CARRIED

Proclamations and Announcements: NONE

Delegations/Presentations:

a) Mike Hartigan, George Street Mill Society

Mayor Jacklin invited Mr. Mike Hartigan to the table to begin his presentation where he updated the Council on George Street Mill Society and what they do. There was a short question and answer period, and Mayor Jacklin thanked Mr. Hartigan for coming.

b) Andrea Davis, No. 2 Construction Battalion

Mayor Jacklin invited Ms. Andrea Davis to the table to begin her presentation. Ms. Davis spoke about the No. 2 Construction Battalion and the grant that they have applied for to erect a memorial at the cenotaph to honour and recognize those who fought and served with the No. 2 Construction Battalion. After her presentation, Mayor Jacklin and Council thanked her for coming.

Correspondence

Action:

a) Corah, Seniors and Students Housing Project

Councillor Elizabeth Acker explained the background of this project to Council. Noting it will be a pilot project for the area.

THAT Council direct staff to write a letter of support to Lisa Mader for Corah's grant application.

E. Acker - Cruz

MOTION CARRIED

M25-027

Information: NONE

Council Items:

a) Shelburne Volunteer Fire Department By-law

CAO Mattatall explained that she had taken Council's recommendation back to the SVFD and they have made the changes found in the package.

THAT Council approve the Shelburne Volunteer Fire Department By-law as presented.

Cruz- D. Acker

M25-028

MOTION CARRIED

b) Shelburne Events Committee

Sarah provided Council with some background letting them know that staff are looking into street closures and ways we can cut the costs with that.

c) Consideration of Letter from Canadian Industrial Commission on CUPW & Canada Post

Councillor Acker explained background and her concerns regarding Canada Post.

THAT Council direct staff to send a letter to the Commission to state that we as the Town of Shelburne do not support service cuts and we recognize the importance of maintaining good jobs in our community and THAT we ask services to be expanded within Canada Post to keep it self-sustaining and for Canada Post to continue to be the universal postal system as we move forward.

E. Acker - Ringer

M25-029

MOTION CARRIED

Committee Reports:

a) Heritage Advisory Committee Meeting Minutes

Councillor Cruz spoke to the minutes found in the package.

THAT Council reappoint Janet Stritychuk (community member) and Chris Sharpe (Shelburne Historical Society member) as members of the Heritage Advisory Committee again this year.

Cruz – E. Acker

M25-030

MOTION CARRIED

Staff Reports

a) Crosswalk Request at Water & King Street Intersection

Mayor Jacklin read the report found in the package, there was some discussion around the table from Councillors about safety, etc.

THAT Council direct staff to investigate the crosswalk at the corner of King and Water and the possibility of removing a parking space to accommodate the crosswalk safely.

E. Acker – D. Acker

M25-031

MOTION CARRIED

b) Building Inspector Report – January

New Business:

Deputy Mayor D. Acker told Council that he attended his first Shelburne and Area Chamber of Commerce meeting, they discussed forming one large Chamber with Barrington.

Councillor Cruz told Council that she attended her first REMO meeting with the 5 Municipal Units, and they are working on developing a new Regional Development Plan. She also told Council she was nominated as the Vice Chair of the committee.

Councillor E. Acker told Council she attended a Shelburne Community Development Corporation meeting via zoom, and they have another one next week. They are working on becoming incorporated.

Mayor Jacklin told Council and the public that the next meeting will be chaired by Deputy Mayor D. Acker as Mayor Jacklin will not be in attendance.

Upcoming Meetings/Events

- a) Lobster Chowder Chowdown Showdown, Black Loyalist Heritage Centre, February 23rd, 2025, 1:00pm
- b) Next Council Meeting, Monday, March 3rd, 2025, 6:00pm, Council Chambers, 63 King Street

Adjournment

THAT the Regular Town Council Meeting of February 18th, 2025, be adjourned at 7:14pm.

E. Acker

Jill Webb
Recording Secretary

Stanley Jacklin, Mayor

Sarah Mattatall, CAO