



Town of Shelburne
Minutes of the Regular Council Meeting
March 3rd, 2025
APPROVED

Council Members Present

Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Sheldon Ringer
Councillor Therese Cruz

Staff Present

Ken Smith, Deputy CAO
Jessie Dyer, Human Resources Coordinator

Regrets

Mayor Stanley Jacklin
Chief Administrator Officer, Sarah Mattatall
Executive Coordinator, Jill Webb

Call to Order

Deputy Mayor Donnie Acker called the Council meeting to order at 6:01pm and gave condolences to the Hupman and Greer Families.

Approval of the Agenda

THAT Council approves the agenda for March 3rd, 2025.

E. Acker - Ringer

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on March 3rd, 2025.

Cruz - Ringer

MOTION CARRIED

Proclamations and Announcements:

a) International Women's Day, March 8th, 2025

Councillor Cruz read a small paragraph on International's Women's Day.

Delegations/Presentations:

a) Allan Mountford, Shelburne Curling Centre

Mr. Mountford, accompanied by Mr. Bower, began their presentation to the Council about the Curling Centre and its contributions to the community. They proposed hiring a facility manager to oversee events

and handle facility maintenance, a responsibility currently managed by volunteers. Before bringing any budget requests forward, it was agreed that a joint meeting would be scheduled with the Municipality of the District of Shelburne following their Council's presentation on March 12, to discuss what this could potentially look like.

Correspondence

Action:

- a) Letter, Honourable John A. Lohr, Minister of Municipal Affairs
- b) Response Letter to Honourable Lohr, Pam Mood, President, Nova Scotia Federation of Municipalities
- c) Response Letter to Honourable Lohr, Barbara Harris

Councillor Elizabeth Acker explained that the letters are all related to resource development. The council feels that more information is needed and believes it would be best to rely on the Nova Scotia Federation of Municipalities (NSFM) for that information.

THAT Council defer our response until further information from Nova Scotia Federation of Municipalities is available.

E. Acker - Cruz

MOTION CARRIED

M25-032

**Council took a five-minute break at 6:30pm for Cadets to ring the bell.*

Information:

- a) Letter Honourable John A. Lohr, Minister of Municipal Affairs re: Education Session on Municipal Restructuring, along with response letter from Minister Lohr

These correspondences are for informational purposes only. Deputy CAO Ken Smith stated that our Municipal Advisor is handling this matter, and there may be plans for April.

Council Items:

- a) Notice of Amendment to Sale of Surplus Property Policy

Deputy CAO Smith went over our current Sale of Surplus Property and explained there will be amendments coming to the next Council meeting on March 17th, 2025.

THAT Council approves the sale of the 2009 Tanker as surplus equipment.

M25-033

E. Acker - Cruz

MOTION CARRIED

THAT Council address an amendment to the Council Disposal of Surplus Property Policy at the March 17th, 2025, Council Meeting.

M25-034

Ringer - Cruz

MOTION CARRIED

b) Noise Control By-law, second reading

THAT Council approve the second reading of the Noise Control By-law as presented.

M25-035

E. Acker – Cruz

MOTION CARRIED

c) Region 6 Budget Approval 2025-26

Deputy CAO Ken Smith explained that this is Region 6's budget that they have set for the year and that Council had the opportunity to attend a presentation by them.

THAT Council approve the 2025-26 Region 6 Inter-Municipal Committee Budget as circulated.

Ringer – E. Acker

M25-036

MOTION CARRIED

Committee Reports: NONE

Staff Reports

a) SVFD Report – January

b) Waste Diversion Officer Report

c) By-law Officer Report

d) Water Utility Report

The reports above are for information only; however, Councillor E. Acker strongly encourages everyone to read the Waste Diversion Officer's report, as it contains valuable information. She also reminds residents to avoid flushing wipes, grease, and oil down the drain, as these are causing significant sewer blockages.

New Business:

Councillor E. Acker updated Council on the meetings and events she attended for the month of February some of which included the Proclamation at the Black Loyalist Heritage Centre as well as toured the Roseway Manor with representatives from NS Health, who have been offered the building.

Councillor Cruz told Council that the Accessibility Plan will be presented at an upcoming Council meeting as well she wanted to inform Council and the public about the upcoming event to be held at the Black Loyalist Heritage Centre for International Women's Day on March 8, where she is one of the panellists.

Councillor Ringer updated Council on the Shelburne County Arena explaining that the ice will be removed later this month, and he was speaking with Mr. Conrad regarding youth baseball in the area and Mr., Conrad told him that numbers in registration are way up which is encouraging.

Upcoming Meetings/Events

a) Next Council Meeting, Monday, March 17th, 2025, 6:00pm, Council Chambers, 63 King Street

Adjournment

THAT the Regular Town Council Meeting of March 3rd, 2025, be adjourned at 6:50pm.

Ringer

Jill Webb
Recording Secretary

Stanley Jacklin, Mayor

Sarah Mattatall, CAO