



Town of Shelburne
Minutes of the Regular Council Meeting
March 17th, 2025
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Sheldon Ringer
Councillor Therese Cruz

Staff Present

Chief Administrator Officer, Sarah Mattatall
Executive Coordinator, Jill Webb
Senior Planner, Mike Kahn
By-law Officer, Dana Nash

Call to Order

Mayor Jacklin called the Council meeting to order at 6:00pm and thanked everyone for coming.

Approval of the Agenda

THAT Council approves the agenda for March 17th, 2025.

E. Acker - Cruz

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on March 3rd, 2025.

Ringer – D. Acker

MOTION CARRIED

Proclamations and Announcements:

- a) Epilepsy Awareness Day – March 26th, 2025
- b) Town of Shelburne Birthday – April 4, 1907
- c) National Volunteer Month – April
- d) Autism Acceptance Month – April

Mayor and Council read the above announcements.

Delegations/Presentations:

a) Shelburne Events Committee

Angie Shand, Chair of the Shelburne Events Committee, and Committee Member Brendon Pippy presented a draft promotional video highlighting the events organized by the committee. Ms. Shand outlined the committee's vision to position Shelburne as Nova Scotia's premier rural event destination. Mr. Pippy stressed the importance of ensuring the committee can deliver on the expectations set by the promotional materials. He highlighted the need for events to be considered in future budget discussions, given the anticipated annual cost increases.

Council members expressed their appreciation for the events and their positive impact on the community, acknowledging the importance of continued support while noting that budget considerations would need to be addressed. Discussion also took place regarding potential funding sources, including provincial grants and corporate sponsorships.

Mayor Jacklin thanked Ms. Shand and Mr. Pippy for their presentation.

Correspondence

Action:

a) Email – Provincial Mixed Curling Event

Mayor Jacklin read letter found in the package.

***THAT** Council direct staff to let the organizing committee for the Provincial Mixed Curling Event know that we will support them in their ask of promotion of the event as well as a welcome message from the Town.*

Ringer – D. Acker

MOTION CARRIED

M25-037

Information:

a) Proposed Reserve Creation, Wasoqopa'q First Nation

CAO Mattatall provided background on the letter found in the package, stating that it could impact shared services in the future.

Council Items:

a) Amendment to the Council Disposal of Surplus Property Policy

CAO Mattatall updated Council on the amendments to the policy stating that Mr. Smith did explain at the previous council meeting regarding the surplus fire truck.

***THAT** Town Council approves the amendment to the Council Disposal of Surplus Property Policy with the insertion in section 3, subsection (h) the sale of a surplus firetruck to a neighbouring fire department which is a member of the Shelburne County Firefighters Association at a reasonable price determined by the CAO and the Fire Chief.*

D. Acker – No one seconded this motion, must be taken to the next Council meeting.

MOTION NOT CARRIED

M25-038

Committee Reports:

a) Eastern Shelburne County Accessibility Plan

Council acknowledged the extensive work involved in putting this together and expressed their appreciation to Ms. Vacon, who was present in the gallery. Councillor E. Acker inquired whether the Accessibility Coordinator position would be extended beyond March 31, 2025. Councillor Cruz, a member of the committee, informed Council that the committee had recommended the province extend the contract, but the decision would be subject to budget discussions.

***THAT** Council of the Town of Shelburne approve the Eastern Shelburne County Accessibility Plan 2025-2028.*

E. Acker – Ringer

MOTION CARRIED

M25-039

Staff Reports

a) Physical Activity Strategy 2025-2027

Council commented that this was another excellent report.

***THAT** Council of the Town of Shelburne approve the 2025-2027 Physical Activity Strategy.*

D. Acker – E. Acker

MOTION CARRIED

M25-040

b) Vending Permit Request

CAO Mattatall provided council a brief explanation regarding the proposed amendments. Document for information only.

c) Municipal Heritage Designation – 13 George Street

Senior Planner Mike Kahn explained the importance of registering 13 George Street as a Municipal Heritage Property. He highlighted its significance in shipbuilding, its unique window placement, and the presence of original machinery, emphasizing the need to preserve the building for future generations.

THAT** Council directs staff to prepare to register 13 George Street as a Municipal Heritage Property under the Heritage Property Act, including sending notice to the Town as a landowner regarding the potential designation, as attached in Appendix 2 Notice of Intent to Designate Heritage Property; **and

***THAT** Council receives said notice and welcomes the proposed heritage designation of 13 George Street.*

E. Acker – Cruz

MOTION CARRIED

M25-041

d) Donation to Graham Huskilson Park

Senior Planner Kahn explained that the Town has received a generous donation from Christopher and Kim Huskilson of 36 John Street to support the expansion of Graham's Park. The funds will be used to install an accessible playground and make additional park enhancements. There is also potential to include improvements to Grovestine Park. This presents a great opportunity for revitalization, and a landscape architect will need to be hired to develop the plans. Council expressed their appreciation for the Huskilson Family's generosity.

THAT** Council authorizes the CAO enter into an agreement with Chris and Kim Huskilson regarding the generous gift of 36 John Street (PID 82579087), including preservation of heritage elements, naming rights and park upgrades; **and

***THAT** Council directs staff to retain relevant professionals to provide a park plan for both Graham's Park and the Grovestine Recreation Complex, including public engagement and cost estimates.*

D. Acker – Ringer

MOTION CARRIED

M25-042

e) De-registration of 36 John Street

Senior Planner Kahn explained that a request has been received from Christopher and Kim Huskison to deregister the property at 36 John Street, which will allow for the demolition of the church. This process must follow the requirements of the Heritage Property Act and is expected to take approximately one month. A public hearing will be held to provide an opportunity for public input.

THAT Council directs staff and the Heritage Advisory Committee to consider the de-registration of 36 John Street (PID 82579087); and

THAT Council directs staff to prepare for a public hearing on de-registration of 36 John Street at the May 5, 2025, Council meeting.

E-Acker – Cruz

MOTION CARRIED

M25-043

f) SVFD Report – February

The above report is for information only.

New Business:

Councillor D. Acker followed up on a resident's concern previously brought to Council regarding stop signs at the corner of Harriet and George Streets. CAO Mattatall stated that she had contacted Staff Sergeant Mark MacPherson and would provide Councillor Acker with information from his report.

Additionally, Councillor Acker noted that residents had raised concerns about sidewalk safety, including accessibility issues on Falls Lane. CAO Mattatall explained that sidewalk repairs would be addressed as part of upcoming budget discussions.

Councillor E. Acker raised a resident concern, sharing her own experience of reporting an off-road vehicle that ran a stop sign while driving down Mowatt Street. She commended the RCMP for their prompt response and encouraged residents to report similar incidents, emphasizing that if concerns are not reported, they cannot be addressed.

Councillor Cruz raised residents' concerns about the deer issue and reassured the public that Council is actively working on solutions. She emphasized that even if progress isn't always visible, both Council and staff are addressing the matter. CAO Mattatall reminded Council that a letter was sent to NSF, emphasizing that this is not just a Town of Shelburne issue but a province-wide concern. She highlighted the importance of collaborating with NSF to address the problem collectively, as the Town lacks the necessary expertise to tackle it alone.

Councillor Ringer inquired about the dates for the upcoming Spring Cleanup. The Executive

Coordinator noted that a proposed date of April 17, 2025, has been set, and CAO Mattatall added that further details will be provided.

Upcoming Meetings/Events

- a) Burger Bunanza has begun! You still have time a few days to get out and try some of the amazing burgers available at your local restaurants, it ends March 23rd, 2025. A portion of the proceeds support amazing organizations and groups in your community!
- b) Next Council Meeting, Monday, April 7th, 2025, 6:00pm, Council Chambers, 63 King Street

Adjournment

THAT the Regular Town Council Meeting of March 17th, 2025, be adjourned at 7:00pm.

D. Acker

**Jill Webb
Recording Secretary**

Stanley Jacklin, Mayor

Sarah Mattatall, CAO