



Town of Shelburne
Minutes of the Regular Council Meeting
April 22nd, 2025
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Sheldon Ringer
Councillor Therese Cruz

Staff Present

Chief Administrator Officer, Sarah Mattatall
Executive Coordinator, Jill Webb

Call to Order

Mayor Jacklin called the Council meeting to order at 6:00pm and thanked everyone for coming.

Approval of the Agenda

THAT Council approves the agenda for April 22nd, 2025, Council Meeting, with the addition of item 9. d) under staff reports – Land Sale for Parking – 28 John Street.

E. Acker – Ringer

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on April 7th, 2025.

Cruz – D. Acker

MOTION CARRIED

Proclamations and Announcements:

Volunteer Recognition

Mayor Jacklin recognized five community members for their outstanding volunteer service.

Valerie Cox

Valerie Cox, a recently returned resident, has made significant contributions to the community

over the past year. She serves as a board member for the Shelburne Arena, securing grants for capital improvements, and as acting chair of Our House Youth Wellness Centre, where she supported the development of the Shelburne County Youth Health and Support Association and strategic planning efforts. Val has also joined the Shelburne Fire Department Ladies Auxiliary. Council thanks Val for her ongoing dedication to the Town of Shelburne.

Matthew King

Matthew King has been a dedicated volunteer at the Shelburne Curling Centre for over 10 years, playing a key role in hosting the Nova Scotia Curling Association's Mixed Provincials, which has brought champions to Town and earned high praise for hospitality. He has contributed significantly to ice maintenance, board leadership, and community engagement, helping revitalize the Centre as a valued gathering space. A former president during the challenging 2020–2021 seasons, Matthew continues to support curling and serves as a community representative on the Student Advisory Committee.

Debi Wilson-King

Debi Wilson-King is a long-time volunteer whose dedication spans decades. She served 15 years on the Little People's Place Board and continues to support it through fundraising. For the past 10 years, she's delivered meals through Meals on Wheels and is active in St. Thomas Church, the Shelburne Loyalist Food Bank, the Syrian Refugee Group, and the Shelburne Yacht Club. Whether organizing fundraisers, welcoming newcomers, or picking up litter, Debi gives selflessly to her community. Her efforts during the 2023 wildfires further demonstrated her deep commitment to helping others. Council thanks Debi for her outstanding community spirit.

Jerry Scott

For the past 19 years, Jerry Scott has been a dedicated volunteer with the Shelburne County Agricultural Exhibition, serving as both Vice President and Director. Jerry has played a vital role in ensuring this cherished annual event runs smoothly, supporting everything from parades and 4-H shows to musical performances. Known for greeting visitors at the front gate with a warm smile, Jerry embodies the welcoming spirit of the Exhibition. Council thanks Jerry for his long-standing commitment and generous contributions to the community.

Nancy Thomas

Nancy Thomas has been a dedicated community volunteer for decades, with over 30 years of service to the Shelburne Volunteer Fire Department Ladies Auxiliary, where she's held roles such as President and Secretary. She has also contributed 25 years to the Shelburne Curling Club, including time as President of the Ladies Curling Club. Nancy volunteers with the Roseway Hospital Foundation Auxiliary and NU2U and even knits finger puppets for the IWK and hats for the Lions Club. Council thanks Nancy for her unwavering generosity and community spirit.

Lyme Disease Awareness Month

Councillor Cruz read a brief paragraph on Lyme disease awareness month.

Delegations/Presentations:

a) Shelburne County Arena Association

Valerie Cox presented to Council on behalf of the Shelburne County Arena Association, referencing the presentation included in the Council package. She highlighted volunteers, notable events, and ongoing facility improvements. Valerie also reviewed the Association's financials and outlined their goals for 2025, formally requesting an additional \$10,000 in funding for capital improvements—on top of the Town's existing \$20,000+ operating grant. She noted that a similar request had been made to the Municipality of the District of Shelburne. Councillor Acker remarked that the arena is one of the few in the region that does not operate with a significant deficit. Council engaged in some discussion following the presentation.

THAT Council defer the request from the Shelburne County Arena Association to budget deliberations.

Cruz - E. Acker

M25-052

MOTION CARRIED

Correspondence

Action: NONE

Information:

a) Letter from Dept. Of Municipal Affairs to NS Federation of Municipalities

There was brief discussion surrounding this, CAO Mattatall explained that costs have increased about 6% this year.

Council Items:

a) Public Hearing – Sale of Land, 28 John Street

At this point in the meeting, Mayor Jacklin explained that we will take a recess and hold the public hearing.

THAT Council pause the regular council meeting and open the public hearing.

E. Acker – Ringer

MOTION CARRIED

Regular Council meeting was paused at 6:33pm.

After the public meeting had finished, Council returned to regular Council meeting at 6:56pm.

THAT Council closes the public hearing and returns to the regular Council meeting.

E. Acker – D. Acker

MOTION CARRIED

b) Municipal Heritage Designation – Old Kirk Burying Ground

There was discussion around the reasoning for this.

THAT Council directs staff to prepare to register the Old Kirk Burying Ground (PID 82579095) as a Municipal Heritage Property under the Heritage Property Act, at the June 2, 2025, Council meeting.

D. Acker – Cruz

M25-053

MOTION CARRIED

Committee Reports:

a) Heritage Advisory Committee Meeting Minutes – March

Above minutes are for information only.

Staff Reports

a) Wastewater Utility Report

b) Water Utility Report

c) SVFD Report - March

Above reports are for information only.

d) Land Sale for Parking – 28 John Street

Council discussed the public hearing.

THAT Council agrees to sell Parcel A as outlined on Plan 24, 132 to Compass Nova Scotia for \$1.00 to be used for parking at 28 John Street and subject to the installation of traffic safety measures.

AND THAT Council directs staff to update the Council Disposal of Surplus Land Policy, to provide greater clarity on land sale issues.

E. Acker – Ringer

M25-054

MOTION CARRIED

In- Camera Session: MGA 22 (2) (g) legal advice eligible for solicitor-client privilege.

Mayor Jacklin declared a conflict of interest and left the Council Chambers. Deputy Mayor Donnie Acker assumed the role of Chair in his absence.

THAT Council go in-camera at 7:06pm for matters under MGA 22 (2) (g) legal advice eligible for solicitor-client privilege.

E. Acker - Ringer

MOTION CARRIED

Council came out of in-camera at 7:28pm. Motion coming out of in-camera:

***THAT** the Town of Shelburne Council approve a financial contribution of \$50,000 — with \$25,000 to be allocated to the Black Loyalist Heritage Society and \$25,000 to SEED (Supporting Empowerment, Equity, and Development) — to be paid in equal annual installments of \$5,000 to each organization over a five-year period;*

***AND THAT** this contribution be made as part of the Town’s response to the human rights complaint initiated by Ms. Louise Delisle, and as a demonstration of the Town’s acknowledgment of historic racial injustices;*

***AND THAT** this commitment reflect the Town’s ongoing efforts toward reconciliation, and its support for the continued work of African Nova Scotian organizations in the areas of education, cultural preservation, equity, and community development;*

***AND FURTHER THAT** the Town continue to engage in dialogue with both the Black Loyalist Heritage Society and SEED, including consultation on the development of a formal public apology, as part of its broader commitment to accountability, healing, and the advancement of racial equity within the community.*

Cruz – E. Acker

Councillor Ringer called for a role call vote, the results were as follows:

Councillor Ringer – in favour

Councillor E. Acker – in favour

Councillor Cruz – in favour

Deputy Mayor D. Acker - in favour

M25-055

MOTION CARRIED

Mayor Jacklin returned after the vote to take over as chair for the remainder of the meeting.

New Business:

Mayor Jacklin asked if there was any new business for Council to consider.

Deputy Mayor D. Acker shared that several residents had approached him about the possibility of establishing an off-leash dog park in the Town of Shelburne. Council engaged in discussion on the topic. He also provided a brief update on several meetings he had recently attended.

Councillor Ringer noted that he had received concerns from residents regarding Roseway Hospital continuing to charge for parking, while other hospitals in the region do not. This prompted some discussion among Council members.

Councillor Cruz reported that she had given a presentation to the Chamber of Commerce about the Tourism Grant, which appears to be of interest to them and could lead to an application. She also mentioned that a resident had raised concerns about business signage on Dock Street, and Council held a discussion on the matter.

There was no further new business.

Upcoming Meetings/Events

- a) RCMP Advisory Board Meeting, April 24th, 2025, 6pm, Council Chambers, 63 King Street
- b) Water Bills are out and are due May 5th, 2025
- c) Next Council meeting, Monday, May 5th, 2025, 6pm, Council Chambers, 63 King Street
- d) Special Council Meeting for Operating, Capital and Port Budget Discussions, Tuesday, May 6th, 2025, 6pm, Council Chambers, 63 King Street
- e) Tax Bills will be coming in the mail and will be due on May 30th, 2025

Adjournment

THAT the Regular Town Council Meeting of April 22nd, 2025, be adjourned at 7:46pm.

E. Acker

Jill Webb
Recording Secretary

Stanley Jacklin, Mayor

Sarah Mattatall, CAO