



Town of Shelburne
Minutes of the Regular Council Meeting
June 16th, 2025
APPROVED

Council Members Present

Mayor Stanley Jacklin
Deputy Mayor Donnie Acker
Councillor Elizabeth Acker
Councillor Therese Cruz
Councillor Sheldon Ringer

Staff Present

Chief Administrative Officer, Sarah Mattatall
Executive Coordinator, Jessie Dyer
Director of Planning & Development Services, Mike Kahn
Manager of Finance, Jane Crowell
Accountant, Jennifer Perry
By-law Officer, Dana Nash

Call to Order

Mayor Jacklin called the Council meeting to order at 6:02pm and thanked everyone for coming.

Approval of the Agenda

THAT Council approves the agenda for June 16th, 2025, Council Meeting.

Cruz – D. Acker

MOTION CARRIED

Approval of the Minutes

THAT Council approves the minutes from the regular Town Council Meeting held on June 2nd, 2025

Ringer – E. Acker

MOTION CARRIED

Proclamations and Announcements:

Shelburne Regional High School Graduation, June 26th, 2025: Councillor Acker read the following:

To the Shelburne Regional High School Class of 2025, congratulations on your upcoming graduation on June 26th. This moment marks the culmination of year of learning, growth, and perseverance. You've navigated challenges, celebrated successes, and grown into the leaders of tomorrow. As a community, we are incredibly proud of your achievements. Whether you're pursuing further education, entering the workforce, or exploring new paths, know that your hometown is cheering you on every step of the way.

Canadian Multiculturalism Day, June 27th, 2025: Councillor Cruz read the following:

We would like to acknowledge that June 27th is Canadian Multiculturalism Day – a day to recognize and celebrate the diverse cultural communities that help shape our country. It's a time to reflect on Canada's history of multiculturalism, to appreciate the contributions of people from all backgrounds, and to recommit ourselves to the values of equity, inclusion, and mutual respect. We encourage everyone in our community to take a moment to celebrate the diversity that makes Canada- and Shelburne- so vibrant and welcoming.

Canada Day, July 1st, 2025: Councillor Ringer read the following:

Canada Day is coming up on Tuesday, July 1st. it is an important occasion for communities across the country to come together in celebration. Canada Day is a time to reflect on our shared history, celebrate the freedoms we enjoy, and honour the diversity and values that make our country strong. We encourage all residents to join in local festivities, enjoy time with family and friends, and take part in activities that bring our community together- whether its music, food, fireworks, or simply sharing stories. On behalf of Council, we wish everyone a safe, joyful, and meaningful Canada Day. Let's celebrate responsibly, with respect for one another and appreciation for the place we all call home.

Delegations/Presentations:

NONE

Correspondence

Action:

a) Email, Bonnie Mahaney re: Memorial Tree

THAT Council approve the request submitted by the Committee for the 1970/1971 Graduating Class of Shelburne Regional High School to plant a flowering ornamental memorial tree, accompanied by a plaque, in memory of those who attended the school during those years.

AND THAT the memorial tree be planted on the site of the former Shelburne Regional High School, now part of Graham's Park, following the completion of the Town's planned park upgrade and expansion project.

AND FURTHER THAT staff coordinate with the Committee to ensure an appropriate planting location is identified.

E. Acker – D. Acker

M25-076

MOTION CARRIED

- b) Letter, Farmers' Markets of Nova Scotia re: Request for Support: Nourishing Communities Food Coupon Program

Councillor Cruz gave an overview of the program.

THAT Council support the request from Farmers' Markets of Nova Scotia to advocate for continued and enhanced funding for the Nourishing Communities Food Coupon Program.

AND THAT the Mayor, on behalf of Council, write a letter to the Premier of Nova Scotia and relevant Ministers urging the province to reconsider its decision to reduce program funding and to restore or increase the funding to support the food access and local producers across Nova Scotia.

Ringer – D. Acker

M25-077

MOTION CARRIED

Information:

NONE

Council Items:

- a) Notice of Motion – CED Society- Town of Shelburne Board Representative Appointment

THAT Council appoints Councillor E. Acker as the Town of Shelburne's representative to the Community and Economic Development (CED) Society Board.

D. Acker – Cruz

M25-078

MOTION CARRIED

- b) Draft Budgets FY 2025-26

- i. Water Utility Budget

THAT Council approve the 2025/26 Water Utility Budget as presented.

E. Acker – Ringer

M25-079

MOTION CARRIED

Committee Reports:

NONE

Staff Reports

a) Draft Municipal Planning Strategy & Land Use Bylaw Updates II

THAT Council directs staff to seek feedback on the draft Municipal Planning Strategy and Land Use Bylaw as attached.

Cruz- E. Acker

M25-080

MOTION CARRIED

b) Temporary Street Closures – Dock Street Days

THAT Council approve the cost-sharing arrangement with the Municipality of the District of Shelburne for certified traffic control services required for the temporary street closures during the 2025 Dock Street Days event.

Ringer - D. Acker

M25-081

MOTION CARRIED

c) Building Inspector’s Report- May

d) SVFD Report- May

e) By-law Officer Report- May

The above reports are for information only.

New Business:

Mayor Jacklin asked if there was any new business for Council to consider.

Councillor Cruz attended the Equity and Anti Racism Advisory Panel Meeting on June 10th, 2025. The first community engagement public meeting is June 17th, 2025, 6pm at the Community Centre in Meeting Room A. Councillor Cruz provided an update on the plan noting the Draft Plan should be done in September and sent to Council for approval in October.

Councillor Cruz mentioned that Michelle Vacon, former Accessibility Coordinator for the Town of Shelburne, Town of Lockport and Municipality of Shelburne, had sent in an application to sit on the Eastern Shelburne County Accessibility Advisor Committee. The application will be presented at the July 7th, 2025, Council Meeting for approval.

Deputy Mayor D. Acker congratulated the Black Loyalist Heritage Centre on their 10-year anniversary. He commended the work they have and continue to do. Deputy Mayor Acker attended the Pride Parade on Sunday June 8th, 2025, he noted it was a great turnout and a beautiful day. Mr. Acker will also be attending the upcoming Chamber of Commerce Meeting.

Councillor Ringer spoke to the great success of the Town Council BBQ on June 7th, 2025. He said that through generous donations from the community, \$501.50 was raised for the Shelburne Volunteer Fire Department.

Councillor E. Acker attended a zoom meeting for the Shelburne County Housing Committee, travelled to Yarmouth for the Western Counties Regional Library Audit Meeting and attended Pride Parade alongside Deputy Mayor D. Acker. Councillor E. Acker also attended the Municipal Planning Strategy and Land Use Bylaw along with the other council members, CAO and the Executive Coordinator and commended Mike Kahn on his amazing work and thorough presentation. Councillor Acker met with the Chair of the Roseway Manor Board regarding divesting the Town from the Old Roseway Manor Board. Mrs. Acker noted some upcoming events including a Deer Management Webinar, a Board Meeting in Yarmouth for the Western Counties Regional Library as well as providing information on the upcoming Blood Donor Clinic in Barrington on July 28th, 2025, appointments must be made online.

Mayor Jacklin mentioned as well that the Town Council BBQ was a great success, and they had lots of fun. He also attended the SRHS Graduation Breakfast alongside Councillor Cruz, Staff and Council from MDS. Mayor Jacklin mentioned the SRHS Prom that was held on June 14th, 2025, and also made note that himself and Councillor Cruz will be presenting that Town of Shelburne Bursary at the upcoming Graduation on June 26th, 2025.

There was no further new business.

Upcoming Meetings/Events

- a) Equity & Anti Racism Plan Public Meeting, June 17th, 2025, 6pm, Community Centre, Meeting Room A, 63 King Street
- b) National Indigenous People Day, June 21st, 2025
- c) Shelburne Regional High School Graduation, June 26th, 2025, 7pm, Community Centre, 63 King Street
- d) Next Council Meeting, July 7th, 2025, 6pm, Council Chambers, 63 King Street.

Adjournment

THAT the Regular Town Council Meeting of June 16th, 2025, be adjourned at 6:49pm.

E. Acker

Jessie Dyer
Recording Secretary

Stanley Jacklin, Mayor

Sarah Mattatall, CAO